

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 19TH, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:02 p.m. The Prayer and Pledge of Allegiance were led by Chris Gonthier. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Chris Gonthier and Bruce Smith. Members absent: Charles Tramel.

Department Heads and other City Officials present: Chase McBride and Jeremy Cantrell.

Others present: Autumn Graybill, Gilbert Graybill, Angela Smith, Marshel Morrison, Carl Osborn, Terry Aylward, Kim Ritchie, Keith Burdick, Ben Sherrer, Drew Stott, Garry Harris, Jared Crisp, Travis Willis, Wanda Cummings and Ryan Stout.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

There were no petitions from the audience.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the March 5th, 2024 Council meeting.
- b. Approve minutes of February 29th, 2024 special Council meeting.
- c. Approve payroll purchase orders through March 29th, 2024.
- d. Approve claims for purchase orders through March 19th, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL FUND	2320232248 - 2320232232	\$158,442.79
STREET & DRAINAGE	2320232247 - 2320232183	\$12,170.27
CEMETERY CARE FUND	2320232209	\$817.25
GOLF COURSE	2320232201 - 911380B	\$62,868.82
CAPITAL OUTLAY	2320232212 - 911404B	\$35,724.47
RECREATION CENTER	2320232252 - 2320232247	\$10,571.50
DONATIONS AND EARMARKED	2320232169 - 2320232173	\$542.72
EDTA	2320232239	\$12,500.00
TOTAL		\$293,637.82

BLANKETS		
911447B	DOLESE BROS. CO	\$25,000.00
911448B	DOLESE BROS. CO	\$10,000.00
911449B	BANK OF COMMERCE	\$63,000.00
TOTAL		\$98,000.00

- e. Acknowledge acceptance of 2023 Oklahoma Energy Efficiency Lighting Retrofit Program (EELRP) grant in the amount of \$74,250.00 for the Pryor Creek Recreation Center.
- f. Approve Mayor to sign an agreement authorizing the Cherokee Nation to use the Graham Community Building and waive rental fee and deposit on June 15th, 2024 for their Special Election.
- g. Approve an expenditure in the amount of \$45,175.69 to H & H Shooting Sports for new Glock pistols and holsters, \$39,175.69 to be paid from Police Miscellaneous Account #96-965-5502 and \$6,000.00 from Police Capital Outlay Account #44-445-5424. Officers will be trading in their current pistols.
- h. Approve an expenditure in the amount of \$11,875.00 to Intoximeters, Inc. for 30 portable breath tests to be paid from Police Lightbar Donations Account #96-965-5528. An Attorney General's Grant for \$10,755.53 will be applied to this purchase. This is a state contract price.

- i. Approve an expenditure in the amount of \$41,500.00 to GW Construction Co. to build a 6' tall outdoor dog kennel with chain link, 12"x12" concrete footings and 6" stem wall to be paid from Animal Shelter Donation Account #96-965-5540. Other bids received: M&M Properties in the amount of \$44,850.00 and Owasso Fence in the amount of \$31,260.00 without concrete footings.
- j. Approve the Mayor to sign a contract with Rainbow Fireworks for the 2024 Freedom Fest Fireworks show. The cost of the agreement will be paid by the EDTA in 2 installments of \$12,500.00 first upon signing of contract and a second payment of the remaining \$12,500.00 within 10 days after the show.
- k. Approve the Mayor to sign a letter of intent for a grant to fund the Phase II portion of the Streetscape Project.
- l. Approve an expenditure in the amount of \$9,218.00 to Casco for a thermal imaging camera to be paid out of Fire Department Capital Outlay Account #44-445-5422 (Current balance \$179,827.50). Other bids received: Conrad in the amount of \$9,836.61 and Curtis Tools in the amount of \$11,522.50.
- m. Approve transferring \$5,000.00 from Library Non-Capital Outlay Other Grants Account #80-805-5342 to Library Supplies Account #02-221-5031. This was a technology grant payment that was deposited into the incorrect account.
- n. Approve amending an expenditure to an updated total of \$44,695.00 to Bill Knight Ford for a 2023 Ford F150 to be paid from Golf Capital Outlay Account #41-415-5417. This expenditure was approved in the amount of \$39,543.00 at the March 5th, 2024 City Council meeting.
- o. Approve an expenditure at a cost not to exceed \$9,000.00 to hire a structural engineer to design bridges for the Golf Course to be paid from Golf Capital Outlay Account #44-445-5447.

Motion was made by Shropshire, second by Chitwood to approve the consent agenda less items g, h, i, l and n. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Gonthier and Smith. Voting no: none.

3g. Approve an expenditure in the amount of \$45,175.69 to H & H Shooting Sports for new Glock pistols and holsters, \$39,175.69 to be paid from Police Miscellaneous Account #96-965-5502 and \$6,000.00 from Police Capital Outlay Account #44-445-5424. Officers will be trading in their current pistols.

Motion was made by Chitwood, second by Mileur to approve an expenditure in the amount of \$45,175.69 to H & H Shooting Sports for new Glock pistols and holsters, \$39,175.69 to be paid from Police Miscellaneous Account #96-965-5502 and \$6,000.00 from Police Capital Outlay Account #44-445-5424. Officers will be trading in their current pistols. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Gonthier, Smith and Lamar. Voting no: none.

3h. Approve an expenditure in the amount of \$11,875.00 to Intoximeters, Inc. for 30 portable breath tests to be paid from Police Lightbar Donations Account #96-965-5528. An Attorney General's Grant for \$10,755.53 will be applied to this purchase. This is a state contract price.

Motion was made by Chitwood, second by Shropshire to approve an expenditure in the amount of \$11,875.00 to Intoximeters, Inc. for 30 portable breath tests to be paid from Police Lightbar Donations Account #96-965-5528. An Attorney General's Grant for \$10,755.53 will be applied to this purchase. This is a state contract price. Voting yes: Bradshaw, Mileur, Chitwood, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3i. Approve an expenditure in the amount of \$41,500.00 to GW Construction Co. to build a 6' tall outdoor dog kennel with chain link, 12"x12" concrete footings and 6" stem wall to be paid from Animal Shelter Donation Account #96-965-5540. Other bids received: M&M Properties in the amount of \$44,850.00 and Owasso Fence in the amount of \$31,260.00 without concrete footings.

Motion was made by Chitwood, second by Gonthier to approve an expenditure in the amount of \$41,500.00 to GW Construction Co. to build a 6' tall outdoor dog kennel with chain link, 12"x12" concrete footings and 6" stem wall to be paid from Animal Shelter Donation Account #96-965-5540. Other bids received: M&M Properties in the amount of \$44,850.00 and Owasso Fence in the amount of \$31,260.00 without concrete footings. Voting yes: Mileur, Chitwood, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

3l. Approve an expenditure in the amount of \$9,218.00 to Casco for a thermal imaging camera to be paid out of Fire Department Capital Outlay Account #44-445-5422 (Current balance \$179,827.50). Other bids received: Conrad in the amount of \$9,836.61 and Curtis Tools in the amount of \$11,522.50.

Motion was made by Shropshire, second by Chitwood to approve an expenditure in the amount of \$9,218.00 to Casco for a thermal imaging camera to be paid out of Fire Department Capital Outlay Account #44-445-5422 (Current balance \$179,827.50). Other bids received: Conrad in the amount of \$9,836.61 and Curtis Tools in the amount of \$11,522.50. Voting yes: Chitwood, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

3n. Approve amending an expenditure to an updated total of \$44,695.00 to Bill Knight Ford for a 2023 Ford F150 to be paid from Golf Capital Outlay Account #41-415-5417. This expenditure was approved in the amount of \$39,543.00 at the March 5th, 2024 City Council meeting.

Motion was made by Chitwood, second by Bradshaw to approve amending an expenditure to an updated total of \$44,695.00 to Bill Knight Ford for a 2023 Ford F150 to be paid from Golf Capital Outlay Account #41-415-5417. This expenditure was approved in the amount of \$39,543.00 at the March 5th, 2024 City Council meeting. Motion was amended by Chitwood, second by Bradshaw to change the account number to Golf Capital Outlay Account #41-415-5411, correcting a scrivener's error. Voting yes: Gonthier, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: Smith and Lamar.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion and possible action regarding the Sertoma Club's request to be on the agenda tonight requesting \$36,000.00 from the General Fund for operation cost shortfalls. The City did not include funding last year for Sertoma due to budget cuts and modifications.

Motion was made by Chitwood, second by Shropshire to discuss the Sertoma Club's request to be on the agenda tonight requesting \$36,000.00 from the General Fund for operation cost shortfalls. The City did not include funding last year for Sertoma due to budget cuts and modifications. Motion was made by Gonthier, second by Smith to take no action regarding the Sertoma Club's request. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Gonthier. Voting no: none.

b. Discussion and possible action regarding the financial stability of the city to determine if the hiring freeze should be amended.

Motion was made by Gonthier, second by Chitwood to discuss the financial stability of the city to determine if the hiring freeze should be amended. Motion was amended by Gonthier, second by Smith to amend the hiring freeze to consider hiring Chris Julkowski as a volunteer firefighter. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Gonthier and Smith. Voting no: none.

c. Discussion and possible action to hire Chris Julkowski as a volunteer firefighter.

Motion was made by Gonthier, second by Chitwood to approve hiring Chris Julkowski as a volunteer firefighter. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Gonthier, Smith and Lamar. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. PUBLIC HEARING

a1. Enter Public Hearing

PCO Holdings, LLC is requesting to annex into the city limits of Pryor Creek the property described as:

A Tract of land situated in the Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows to wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26" E for a distance of 1162.71 feet along the South Line of said SW/4;

THENCE N88°25'43" E for a distance of 999.72 feet along said South Line; THENCE N1°34'17" W for a distance of 240.50 feet to the POINT OF BEGINNING;

THENCE S88°25'43" W for a distance of 877.10 feet;

THENCE N1°34'17" W for a distance of 158.49 feet;
THENCE N59°12'09" E for a distance of 823.28 feet;
THENCE S30°50'53" E for a distance of 157.63 feet;
THENCE N88°26'15" E for a distance of 81.53 feet;
THENCE S1°34'17" E for a distance of 422.96 feet to the POINT OF BEGINNING.

Contains 7.5911 acres, more or less.

Crisp spoke to explain details of the proposed annexation to Council. Motion was made by Chitwood, second by Lamar to enter Public Hearing at 7:45 p.m. Voting yes: Bradshaw, Mileur, Chitwood, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

a2. Exit Public Hearing

Motion was made by Gonthier, second by Chitwood to exit Public Hearing at 7:47 p.m. Voting yes: Mileur, Chitwood, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

b. Discussion and possible action to annex into the city limits of Pryor Creek the property adjacent to the municipal city limits of Pryor Creek, Oklahoma, described as:

A Tract of land situated in the Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows to wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26" E for a distance of 1162.71 feet along the South Line of said SW/4;

THENCE N88°25'43" E for a distance of 999.72 feet along said South Line; THENCE N1°34'17" W for a distance of 240.50 feet to the POINT OF BEGINNING;

THENCE S88°25'43" W for a distance of 877.10 feet;

THENCE N1°34'17" W for a distance of 158.49 feet;

THENCE N59°12'09" E for a distance of 823.28 feet;

THENCE S30°50'53" E for a distance of 157.63 feet;

THENCE N88°26'15" E for a distance of 81.53 feet;

THENCE S1°34'17" E for a distance of 422.96 feet to the POINT OF BEGINNING.

Contains 7.5911 acres, more or less.

and designating the zoning of the same upon its annexation to be "Residential Multi-Family - RM".

Motion was made by Chitwood, second by Bradshaw to annex into the city limits of Pryor Creek the property adjacent to the municipal city limits of Pryor Creek, Oklahoma, described as: A Tract of land situated in the Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma. Voting yes: Chitwood, Smith, Lamar, Shropshire, Bradshaw and Mileur. Abstaining, counting as a no vote: Gonthier. Voting no: none.

c. First reading of an Ordinance regarding the annexation of the lands described on the attached notice published by the City of Pryor Creek concerning the said annexation proceeding and involving the petitioned annexation concerning 7.5911 acres situated in the Southwest Quarter of Section 31, Township 21 North, Range 19 East of the IB&M belonging to PCO Holdings, LLC adjacent to the property developed as The District.

Motion was made by Chitwood, second by Lamar to waive the first reading of an Ordinance regarding the annexation of the lands described on the attached notice published by the City of Pryor Creek concerning the said annexation proceeding and involving the petitioned annexation concerning 7.5911 acres situated in the Southwest Quarter of Section 31, Township 21 North, Range 19 East of the IB&M belonging to PCO Holdings, LLC adjacent to the property developed as The District. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, April 9th.

b. Ordinance and Insurance

Gonthier reported that there is no upcoming meeting.

c. Street

Mileur reported that the next meeting will be Tuesday, March 26th.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Mayor discussed with Council the need to maintain decorum during public meetings.

8. ADJOURN.

Motion was made by Gonthier, second by Chitwood to adjourn. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Gonthier. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:02 p.m.

2. APPROVE MINUTES OF THE MARCH 5TH, 2024 MEETING.

Motion was made by Chitwood, second by Gonthier to approve the minutes of the March 5th, 2024 meeting. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Gonthier and Smith. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Shropshire, second by Bradshaw to adjourn at 8:03 p.m. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Gonthier, Smith and Lamar. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

