

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 19TH, 2023 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Houston Brittain. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel and Becki Sams-Benham.

Others present: Trent Humphrey, Sean Scott, Kenny Bennett, Tim Lawson, Kemmie Shropshire, Gilbert Graybill, Autumn Graybill, Janice Bell, Melissa King, Paige Lamar, Coy Yochum, Heather Arnold, Shawn Parker, Philip Miller, Nena Roberts, Marshel Morrison, Houston Brittain, Jennifer Brittain, Adam Anderson and Arianna Derr.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

Philip Miller stated that he has been told by Main Street that he can not set up on private property during an event.

Nena Roberts petitioned Council to discuss the City's homeless crisis transparently and consider nuanced solutions moving forward.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the December 5th, 2023 Council meeting.
- b. Approve payroll purchase orders through December 22nd, 2023.
- c. Approve claims for purchase orders through December 19th, 2023.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320231468-2320231530	\$158,574.11
STREET & DRAINAGE	2320231518-911435B	\$157,623.09
GOLF COURSE	2320231420-911380B	\$10,096.99
CAPITAL OUTLAY	2320231183-2320231424	\$32,519.54
REAL PROPERTY ACQUISITION RES.	2320231448	\$48.36
RECREATION CENTER	2320231441-2320231530	\$12,692.95
DONATIONS AND EARMARKED	2320231464-2320231499	\$20,043.51
TOTAL		\$391,598.55

- d. Approve Appropriations for September 2023.
- e. Approve Appropriations for October 2023.
- f. Approve an expenditure in the amount of \$18,579.27 to SolarTech for a trailered Electronic Message Board to be paid with Cherokee Nation grant funds from Emergency Management Account #02-225-5341. SolarTech is on a GSA contract.
- g. Approve moving \$150,000.00 in 2022-2023 capital funds from Fire Department Capital Outlay Account #44-445-5422 to Fire Truck Reserve Account #45-455-5412.
- h. Approve the Mayor to reappoint Arianna Derr and Darrell Moore to the EDTA, new terms beginning January 14th, 2024 and ending January 13th, 2028.
- i. Approve the transfer of Ford F-150 XLT Police Pickup, VIN ending D79999, from the Police Department to City Hall.

Motion was made by Shropshire, second by Chitwood to approve the consent agenda less items d and e. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Gonthier and Smith. Abstaining, counting as a no vote: Tramel. Voting no: none.

3d. Approve Appropriations for September 2023.

Motion was made by Chitwood, second by Shropshire to approve Appropriations for September 2023. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

3e. Approve Appropriations for October 2023.

Motion was made by Gonthier, second by Chitwood to approve Appropriations for October 2023. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion regarding the current homeless crisis in Pryor.

No action taken. Council discussed the ongoing homeless crisis and potential solutions.

b. Discussion regarding Graham Community Building kitchen design, remodel, construction, and grant.

No action taken. Council discussed the need for repairs on the Graham Community Building and the upcoming vote to apply for a grant that will fund the repairs.

c. Discussion and possible action regarding PRY-23-01 2023 Street Rehabilitation Phase 1 Pay Application #1 for \$108,506.33 to be paid from Street Asphalt Overlay Account #14-145-5410.

Motion was made by Gonthier, second by Chitwood to approve PRY-23-01 2023 Street Rehabilitation Phase 1 Pay Application #1 for \$108,506.33 to be paid from Street Asphalt Overlay Account #14-145-5410. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

d. Discussion and possible action regarding PRY-23-04 2023 Street Rehabilitation Phase 2 Final Change Order #3 in the amount of (-\$6,364.35).

Motion was made by Gonthier, second by Chitwood to approve PRY-23-04 2023 Street Rehabilitation Phase 2 Final Change Order #3 in the amount of (-\$6,364.35). Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

e. Discussion and possible action regarding PRY-23-04 2023 Street Rehabilitation Phase 2 Pay Applications #2 in the amount of \$22,636.01 and #3 (Final) in the amount of \$20,927.71 to be paid from Street Asphalt Overlay Account #14-145-5410 and accept the project as Complete.

Motion was made by Gonthier, second by Chitwood to approve PRY-23-04 2023 Street Rehabilitation Phase 2 Pay Applications #2 in the amount of \$22,636.01 and #3 (Final) in the amount of \$20,927.71 to be paid from Street Asphalt Overlay Account #14-145-5410 and accept the project as Complete. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

f. Discussion and possible action regarding Work Order PRY-23-06 for the Traffic Study at the intersection of SE 9th Street and S Elliott Street for a Lump Sum Amount of \$9,500.00 to be paid from Street Department Light Maintenance Account #14-145-5425.

Motion was made by Gonthier, second by Chitwood to approve Work Order PRY-23-06 for the Traffic Study at the intersection of SE 9th Street and S Elliott Street for a Lump Sum Amount of \$9,500.00 to be paid from Street Department Light Maintenance Account #14-145-5425. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. Second reading and possible action regarding an Ordinance pertaining to the use of Automated License Plate Readers.

Motion was made by Chitwood, second by Shropshire to waive the second reading and approve Ordinance #2023-8 pertaining to the use of Automated License Plate Readers. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: Tramel and Gonthier.

b. Second reading and possible action regarding an Ordinance pertaining to Oklahoma Medical Marijuana Administration (OMMA) regulations.

Motion was made by Gonthier, second by Chitwood to waive the second reading and approve Ordinance #2023-9 pertaining to Oklahoma Medical Marijuana Administration (OMMA) regulations. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

c. Second reading and possible action regarding an Ordinance amending Title 5, Chapter 5 - Prevention of Youth Access to Tobacco and Vapor Products.

Motion was made by Gonthier, second by Chitwood to waive the second reading and approve Ordinance #2023-10 amending Title 5, Chapter 5 - Prevention of Youth Access to Tobacco and Vapor Products. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

d. First reading of an Ordinance amending Title 5, Chapter 4, Article C, Section 2 - Fireworks Regulated.

Motion was made by Gonthier, second by Chitwood to discuss the Ordinance before reading. Council discussed amending the times and dates listed for residential fireworks to allow fireworks from July 1 through July 4 and extend the time on New Year's Eve to 1:00 a.m. on New Year's Day.

Motion amended by Gonthier, second by Chitwood to approve the amended paragraph and waive the first reading of an Ordinance amending Title 5, Chapter 4, Article C, Section 2 - Fireworks Regulated. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

e. First reading of an Ordinance Changing and Amending Zoning Classification from "CAR" (Commercial Automotive and Recreation) to "AG" (Agriculture) of the Property Described as Follows:

**BEGINNING at the Southeast corner of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4);
THENCE North 01°30'40" West along the East line of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) a distance of 881.13 feet to a ½ inch iron pin;
THENCE South 88°35'06" West a distance of 245.75 feet to a ½ inch iron pin;
THENCE South 01°31'41" East a distance of 881.11 feet to a MAG nail on the South line of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4);
THENCE North 88°35'20" East a distance of 245.75 feet to the point of beginning**

Motion was made by Gonthier, second by Chitwood to waive the first reading of an Ordinance Changing and Amending Zoning Classification from "CAR" (Commercial Automotive and Recreation) to "AG" (Agriculture) of the Property Described. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

f. Discussion and possible action regarding a Resolution Calling for a Special Election for the Purpose of Amending City Charter Provisions regarding the Term of the Chief of Police, City Clerk and City Treasurer.

Motion was made by Bradshaw, second by Mileur to take no action regarding a Resolution Calling for a Special Election for the Purpose of Amending City Charter Provisions regarding the Term of the Chief of Police, City Clerk and City Treasurer. Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

g. Discussion and possible action regarding a Resolution Declaring the Eligibility of the City of Pryor Creek to Submit an Application to the United States Department of Agriculture (USDA) for use of Rural Business Development Grant Funds Set Forth by the USDA for the Graham Community Center Remodel Project in Pryor Creek, Oklahoma and Authorizing the Mayor to Sign this Application.

Motion was made by Gonthier, second by Smith to approve Resolution #2023-11 Declaring the Eligibility of the City of Pryor Creek to Submit an Application to the United States Department of Agriculture (USDA) for use of Rural Business Development Grant Funds Set Forth by the USDA for the Graham Community Center Remodel Project in Pryor Creek, Oklahoma and Authorizing the Mayor to Sign this Application. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, January 9th, 2024.

b. Ordinance and Insurance

Gonthier reported that the next regular meeting will be Tuesday, January 30th, 2024.

c. Street

Mileur reported that the December meeting is canceled and the next meeting will be Tuesday, January 23rd, 2024.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:58 p.m.

2. APPROVE MINUTES OF DECEMBER 5TH, 2023 MEETING.

Motion was made by Chitwood, second by Gonthier to approve the minutes of the December 5th, 2023 meeting. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE



MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS



