

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 16TH, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:06 p.m. The Prayer and Pledge of Allegiance were led by Randy Chitwood. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel, Becki Sams-Benham, BK Young, Buddy Glenn, Cari Rerat and Mike Moore.

Others present: none.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

There were no petitions from the audience.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the January 2nd, 2024 Council meeting.
- b. Approve payroll purchase orders through January 19th, 2024 and through February 2nd, 2024.
- c. Approve claims for purchase orders through January 16th, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320231723 - 2320231748	\$182,083.77
STREET & DRAINAGE	2320231748 - 2320231727	\$9,754.79
GOLF COURSE	2320231641 - 911380B	\$12,099.43
CAPITAL OUTLAY	2320231672 - 911405B	\$37,802.45
REAL PROPERTY ACQUISITION RES.	2320231747	\$3,980.00
RECREATION CENTER	2320231659 - 2320231735	\$92,328.11
DONATIONS AND EARMARKED	2320231725 - 2320231718	\$638.86
TOTAL		\$338,687.41
BLANKETS		
911441B	AGRILAND FS, INC	\$18,000.00
TOTAL		\$18,000.00

- d. Approve transferring \$46.24 from Clerk Supplies Account #02-209-5032 (\$7,344.24 as of December 31st, 2023) to Recreation Center Supplies Account #84-845-5032 (\$1,928.07 as of December 31st, 2023) to correct payment error on Purchase Order #2320231184 paid to Culligan of Tulsa.
- e. Approve the Mayor to sign "Agreement for 2023 State Aid Recipients" and acknowledge receipt of State Aid Grant from the Oklahoma Department of Libraries to the Thomas J. Harrison Pryor Public Library in the amount of \$8,298.00 to be deposited into State Aid Grant Account #92-000-4233 (\$0.00 as of December 31st, 2023).
- f. Approve an expenditure in the amount of \$14,219.00 for a Rescue Combi Tool with Battery and Removal Kit to Davenport Fire Equipment Sales, LLC. to be paid from Fire Department Capital Outlay Account #44-445-5422 (\$179,827.50 as of December 31st, 2023). This rescue tool is compatible with the current tools on the trucks.

- g. Approve moving \$150,000.00 from Fire Department Capital Outlay Account #44-445-5422 (\$179,827.50 as of December 31st, 2023) to Fire Truck Reserve Account #45-455-5412 (\$545,681.37 as of December 31st, 2023).
- h. Approve an expenditure in the amount of \$2,918.00 for a planned maintenance agreement with Clifford Power for generators at the Police Department and Fire Department. \$1,459.00 to be paid from Fire Repair & Maintenance Account #02-217-5091 (\$25,218.45 as of December 31st, 2023) and \$1,459.00 to be paid from Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023).
- i. Approve Pryor Creek Police Department to declare the attached list of items as surplus and list for sale on the Purple Wave Auction Site.
- j. Approve Pryor Creek Police Department to declare surplus a 2015 Honda Accord (VIN: 1HGCT1B81FA005337) and list it for sale on the Purple Wave Auction Site.
- k. Approve Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Armory. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3).
- l. Approve Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Evidence. These firearms were awarded to the Pryor Creek Police Department per Case #CV-23-55 and #CV-23-90. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3).
- m. Approve moving Purchase Order #220222686 in the amount of \$10,705.00 to Motorola Solutions from Police Technology Account #02-215-5260 (\$34,572.09 as of December 31st, 2023) to Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023).
- n. Approve an expenditure in the amount of \$4,661.00 to Precision Delta Corporation for 10,000 rounds of .223 Remington 55 gr FMJ to be paid out of the Police Ammo Account #02-215-5062 (\$1,000.00 as of December 31st, 2023). This will be a state contract price SW0220.
- o. Approve an expenditure in the amount of \$29,630.18 to Saltus Technologies for the digiTicket software license, mobile client software licensing, data port license and a Caselle Municipal Court export license to be paid from Police Drug Forfeiture Account #96-965-5555 (\$29,630.18 as of December 31st, 2023). Requested a quote from Tyler Technologies for Brazos ecitation software but they have not responded. Spoke with EForce for ecitation software but they do not have an interface.
- p. Approve an expenditure in the amount of \$4,690.00 to Saltus Technologies for the digiTicket mobile interface to be paid from Police Training Fees Account #47-475-5112 (account balance unavailable).
- q. Approve an expenditure in the amount of \$15,348.98 to Motorola Solutions for digiTicket XML citation installation, interface software, return sharing software, Flex return sharing and maintenance for one year on both to be paid out of Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023).
- r. Approve the Mayor to sign a proclamation declaring January 19th, 2024 "Dolly Parton Day."
- s. Approve an expenditure not to exceed the amount of \$8,500.00 including shipping costs to Bucher Municipal North America, Inc. to exchange parts for necessary repairs to the street sweeper to be paid from F.E.M.A. Reimbursement Account #14-145-5342 (account balance unavailable). Council approved the original order January 2nd, 2024. The first invoice will be adjusted from \$13,324.44 to \$8,769.67.
- t. Approve recommendation from the Economic Development Trust Authority to utilize Fund 68 to compensate a grant writer, Danielle Sotelo, for the purpose of writing and submitting a Rural Business Development Grant for renovating a part

of the Graham Community Building. The amount paid from Fund 68 is not to exceed \$2,911.00 (\$325,498.60 as of November 30th, 2023).

- u. Approve recommendation from Pryor Creek Recreation Center Board to increase regular membership rates and add-ons by 16% and senior rates by 10%.

Motion was made by Gonthier, second by Chitwood to approve the consent agenda less items a, c, k, l, m, n, o, p, q, r and s. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

3a. Approve minutes of the January 2nd, 2024 Council meeting.

Motion was made by Shropshire, second by Chitwood to approve minutes of the January 2nd, 2024 Council meeting. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Lamar. Abstaining, counting as a no vote: Smith. Voting no: none.

3k. Approve Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Armory. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3).

Motion was made by Gonthier, second by Shropshire to discuss approving Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Armory. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3). Motion was amended by Gonthier, second by Shropshire to approve the Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Armory and either auction through Chupp's Auction or destroy the items. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3l. Approve Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Evidence. These firearms were awarded to the Pryor Creek Police Department per Case #CV-23-55 and #CV-23-90. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3).

Motion was made by Gonthier, second by Shropshire to approve Pryor Creek Police Department to declare surplus the attached firearms from the Pryor Creek Police Department Evidence and either auction through Chupp's Auction or destroy the items. These firearms were awarded to the Pryor Creek Police Department per Case #CV-23-55 and #CV-23-90. These firearms will be sold to a third-party vendor or auctioned on contract, per state statute 11 O.S. 34-104(D)(3). Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

3m. Approve moving Purchase Order #220222686 in the amount of \$10,705.00 to Motorola Solutions from Police Technology Account #02-215-5260 (\$34,572.09 as of December 31st, 2023) to Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023).

Motion was made by Chitwood, second by Shropshire to approve moving Purchase Order #220222686 in the amount of \$10,705.00 to Motorola Solutions from Police Technology Account #02-215-5260 (\$34,572.09 as of December 31st, 2023) to Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023). Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

3n. Approve an expenditure in the amount of \$4,661.00 to Precision Delta Corporation for 10,000 rounds of .223 Remington 55 gr FMJ to be paid out of the Police Ammo Account #02-215-5062 (\$1,000.00 as of December 31st, 2023). This will be a state contract price SW0220.

Motion was made by Shropshire, second by Mileur to approve an expenditure in the amount of \$4,661.00 to Precision Delta Corporation for 10,000 rounds of .223 Remington 55 gr FMJ to be paid out of the Police Ammo Account #02-215-5062 (\$1,000.00 as of December 31st, 2023). This will be a state contract price SW0220. It was noted that a blanket has been encumbered in the amount of \$5,000.00 for this expense. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

3o. Approve an expenditure in the amount of \$29,630.18 to Saltus Technologies for the digiTicket software license, mobile client software licensing, data port license and a Caselle Municipal Court export license to be paid from Police Drug Forfeiture Account

#96-965-5555 (\$29,630.18 as of December 31st, 2023). Requested a quote from Tyler Technologies for Brazos ecitation software but they have not responded. Spoke with EForce for ecitation software but they do not have an interface.

Motion was made by Shropshire, second by Mileur to approve an expenditure in the amount of \$29,630.18 to Saltus Technologies for the digiTicket software license, mobile client software licensing, data port license and a Caselle Municipal Court export license to be paid from Police Drug Forfeiture Account #96-965-5555 (\$29,630.18 as of December 31st, 2023). Requested a quote from Tyler Technologies for Brazos ecitation software but they have not responded. Spoke with EForce for ecitation software but they do not have an interface. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

3p. Approve an expenditure in the amount of \$4,690.00 to Saltus Technologies for the digiTicket mobile interface to be paid from Police Training Fees Account #47-475-5112 (account balance unavailable).

Motion was made by Mileur, second by Chitwood to approve an expenditure in the amount of \$4,690.00 to Saltus Technologies for the digiTicket mobile interface to be paid from Police Training Fees Account #47-475-5112 (account balance unavailable). Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

3q. Approve an expenditure in the amount of \$15,348.98 to Motorola Solutions for digiTicket XML citation installation, interface software, return sharing software, Flex return sharing and maintenance for one year on both to be paid out of Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023).

Motion was made by Chitwood, second by Mileur to approve an expenditure in the amount of \$15,348.98 to Motorola Solutions for digiTicket XML citation installation, interface software, return sharing software, Flex return sharing and maintenance for one year on both to be paid out of Police Capital Outlay Account #44-445-5424 (\$122,981.30 as of December 31st, 2023). Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

3r. Approve the Mayor to sign a proclamation declaring January 19th, 2024 "Dolly Parton Day."

Motion was made by Gonthier, second by Chitwood to approve the Mayor to sign a proclamation declaring January 19th, 2024 "Dolly Parton Day." Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

3s. Approve an expenditure not to exceed the amount of \$8,500.00 including shipping costs to Bucher Municipal North America, Inc. to exchange parts for necessary repairs to the street sweeper to be paid from F.E.M.A. Reimbursement Account #14-145-5342 (account balance unavailable). Council approved the original order January 2nd, 2024. The first invoice will be adjusted from \$13,324.44 to \$8,769.67.

Motion was made by Mileur, second by Chitwood to approve an expenditure not to exceed the amount of \$8,500.00 including shipping costs to Bucher Municipal North America, Inc. to exchange parts for necessary repairs to the street sweeper to be paid from F.E.M.A. Reimbursement Account #14-145-5342 (account balance unavailable). Council approved the original order January 2nd, 2024. The first invoice will be adjusted from \$13,324.44 to \$8,769.67. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3c. Approve claims for purchase orders through January 16th, 2024.

Motion was made by Gonthier, second by Chitwood to approve claims for purchase orders through January 16th, 2024. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Shropshire and Bradshaw. Voting no: Lamar.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion and possible action to approve a grant and grant process from GOOGLE in the amount of \$10,000.00 for computers and technology to be owned by the City of Pryor. This will be initially paid out of and reimbursed back to Clerk Capital Outlay Account #44-445-5417 (\$59,137.35 as of December 31st, 2023).

Motion was made by Shropshire, second by Mileur to approve a grant and grant process from GOOGLE in the amount of \$10,000.00 for computers and technology to be owned by the City of Pryor. This will be initially paid out of and reimbursed back to Clerk Capital Outlay Account #44-445-5417 (\$59,137.35 as of December 31st, 2023). Voting yes: Chitwood, Gonthier, Lamar, Shropshire, Bradshaw and Mileur. Voting no: Tramel and Smith.

- b. Discussion and possible action regarding the financial stability of the city to determine if the hiring freeze should be amended to responsibly hire a patrol officer, to meet the requirements of the Narcotics grant approved by Council on November 21st, 2023.**

Motion was made by Shropshire, second by Bradshaw to approve amending the hiring freeze to allow responsibly hiring a patrol officer to meet the requirements of the Narcotics grant approved by Council on November 21st, 2023. Voting yes: Tramel, Gonthier, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: Smith.

- c. Discussion and possible action to hire Camryn McCall as a Pryor Creek Police Officer (Range J, Step 1) pending the successful completion of the police pension physical. This hire will be for the COPS grant position.**

Motion was made by Lamar, second by Shropshire to approve hiring Camryn McCall as a Pryor Creek Police Officer (Range J, Step 1) pending the successful completion of the police pension physical. This hire will be for the COPS grant position. Voting yes: Gonthier, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: Smith.

5. CITY ATTORNEY'S REPORT:

a. PUBLIC HEARING

1a. Enter Public Hearing

Rezoning Applicant: Danny Julkowski has requested a zoning change for the property in the City of Pryor, A tract of land situated in the South Half of the Northeast Quarter (S/2 NE/4) of Section 16, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows, to-wit:

Commencing at the Northwest Corner of the South Half of the North Half (S/2 N/2) of said Section 16, THENCE N88°36'19"E for a distance of 3447.27 feet along the North Line thereof;

THENCE S1°35'06" E for a distance of 638.58 feet to the POINT OF BEGINNING;

THENCE N88°36'42"E for a distance of 550.00 feet;

THENCE S1°35'06"E for a distance of 550.00 feet to a point on the North Right-of-Way of State Highway #20;

THENCE S88°36'42"W for a distance of 550.00 feet along said Right-of-Way;

THENCE N1°35'06"W for a distance of 550.00 feet to the POINT OF BEGINNING.

Contains 6.9444 acres, more or less.

The current zoning is AG (Agriculture). Applicant is requesting the zone to be changed to CAR (Commercial Automotive Recreational) for a hardware store.

2a. Exit Public Hearing.

No action.

- b. Discussion and possible action on Applicant's request for rezoning from AG (Agriculture) to CAR (Commercial Automotive Recreation).**

No action.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, February 13th.

b. Ordinance and Insurance

Gonthier reported that the next regular meeting will be Tuesday, January 30th.

c. Street

Mileur reported that the next meeting will be Tuesday, January 23rd.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Chitwood, second by Mileur to adjourn. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:47 p.m.

2. APPROVE MINUTES OF JANUARY 2ND, 2024 MEETING.

Motion was made by Chitwood, second by Mileur to approve the minutes of the January 2nd, 2024 meeting. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Abstaining, counting as a no vote: Smith. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Chitwood, second by Mileur to adjourn. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS



