

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, FEBRUARY 6<sup>TH</sup>, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also emailed to The Paper newspaper and emailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Terry Lamar called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Travis Mileur. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Justin Couch and Kevin Tramel.

Others present: none.

**2. PETITIONS FROM THE AUDIENCE:**

(Limited to 5 minutes, must request in advance.)

There were no petitions from the audience.

**3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the January 16<sup>th</sup>, 2024 Council meeting.
- b. Approve payroll purchase orders through February 16<sup>th</sup>, 2024.
- c. Approve claims for purchase orders less than \$2,500.00 through February 6<sup>th</sup>, 2024.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
<b>GENERAL FUND</b>	2320231914 - 2320231629	\$54,728.60
<b>STREET &amp; DRAINAGE</b>	2320231713 - 2320231864	\$319,703.01
<b>CEMETERY CARE FUND</b>	2320230886	\$23,950.00
<b>GOLF COURSE</b>	2320231818 - 2320231848	\$16,644.65
<b>CAPITAL OUTLAY</b>	2320231783 - 2320231814	\$545.00
<b>REAL PROPERTY ACQUISITION RES.</b>	2320231833 - 2320231775	\$1,261.00
<b>POLICE TRAINING FEES</b>	2320231868	\$1,251.20
<b>RECREATION CENTER</b>	2320231755 - 2320231757	\$34,150.32
<b>E911</b>	2320231802	\$422.42
<b>DONATIONS AND EARMARKED</b>	2320231840 - 2320231807	\$31,738.60
<b>EDTA</b>	2320231897	\$5,000.00

**TOTAL** \$489,394.80

**BLANKETS**

<b>911442B</b>	<b>AT&amp;T MOBILITY</b>	<b>\$15,000.00</b>
----------------	--------------------------	--------------------

**TOTAL** \$15,000.00

- d. Approve an expenditure in the amount of \$9,939.19 to Jayco Heat & Air for the installation of a new heat exchanger in the Pryor Creek Recreation Center lobby from Recreation Repair & Maintenance Account #84-845-5091 (current balance - \$79,727.45). Originally approved on April 4<sup>th</sup>, 2023 in the amount of \$4,950.00. █
- e. Approve the surplus of the listed items from Pryor Creek Police Department and be placed on the PurpleWave Auction site:
  - Middle seat - Chevrolet Tahoe (3)
  - Monitor stands (11)
  - Dual monitor wall mount (1)
  - Wiring harness for Ford Explorer PPV's (6)
  - Dual monitor desk mount (2)
  - Misc Dispatch com parts
  - Jotto desk floor plate mount (1)

- Universal Jotto desk center console (2)
  - Motorola low band radio (2)
  - SamlexPower power supply (1)
  - Climate control module covers for 2012 Ford Explorer PPV's (5)
  - Center console for 2022 Ford Explorer PPV (6)
  - Light bar with control switch (1)
  - Federal signal siren control box (1)
  - Federal signal siren amplifier (1)
  - Windshield light bar (1)
  - Rear light bar (4)
  - Smith machine (1)
  - Zetron dispatch console (1)
  - Better Built SLE aluminum truck toolbox (1)
- f. Approve the increase in water rates inside the Corporate City Limits of Pryor Creek from \$5.05 per 1,000 gallons to \$5.10 per 1,000 gallons, effective February 2024 billing.
- g. Approve the purchase of four (4) Motorola 800 MZH Radios with Microphones to Motorola Solutions in the amount of \$16,001.92 from Emergency Management's CEM Miscellaneous account # 02-225-5341 (Current balance - \$40,492.52).
- h. Approve an expenditure in the amount of \$15,680.00 to Infrastructure Solutions Group, LLC for PRY-21-03-01 for Front Entrance Awning Study, PRY-21-08-01 for the Roof Replacement, PRY-22-01-01 for Fitness Court Pad, PRY-22-02-01 for HVAC Replacement from Recreation Center Outside Services account #84-845-5075 (Current balance - \$8,330.90).

Motion was made by Shropshire, second by Bradshaw to approve the consent agenda less items d, g and h. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**3d. Approve an expenditure in the amount of \$9,939.19 to Jayco Heat & Air for the installation of a new heat exchanger in the Pryor Creek Recreation Center lobby from Recreation Repair & Maintenance Account #84-845-5091 (current balance - \$79,727.45). Originally approved on April 4<sup>th</sup>, 2023 in the amount of \$4,950.00.**

Motion was made by Chitwood, second by Mileur to approve an expenditure in the amount of \$9,939.19 to Jayco Heat & Air for the installation of a new heat exchanger in the Pryor Creek Recreation Center lobby from Recreation Repair & Maintenance Account #84-845-5091 (current balance - \$79,727.45). Originally approved on April 4<sup>th</sup>, 2023 in the amount of \$4,950.00. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Shropshire. Voting no: none.

**3g. Approve the purchase of four (4) Motorola 800 MZH Radios with Microphones to Motorola Solutions in the amount of \$16,001.92 from Emergency Management's CEM Miscellaneous account # 02-225-5341 (Current balance - \$40,492.52).**

Motion was made by Shropshire, second by Chitwood to approve the purchase of four (4) Motorola 800 MZH Radios with Microphones to Motorola Solutions in the amount of \$16,001.92 from Emergency Management's CEM Miscellaneous account # 02-225-5341 (Current balance - \$40,492.52). Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Shropshire and Bradshaw. Voting no: none.

**3h. Approve an expenditure in the amount of \$15,680.00 to Infrastructure Solutions Group, LLC for PRY-21-03-01 for Front Entrance Awning Study, PRY-21-08-01 for the Roof Replacement, PRY-22-01-01 for Fitness Court Pad, PRY-22-02-01 for HVAC Replacement from Recreation Center Outside Services account #84-845-5075 (Current balance - \$8,330.90).**

Motion was made by Gonthier, second by Chitwood to discuss approving an expenditure in the amount of \$15,680.00 to Infrastructure Solutions Group, LLC for PRY-21-03-01 for Front Entrance Awning Study, PRY-21-08-01 for the Roof Replacement, PRY-22-01-01 for Fitness Court Pad, PRY-22-02-01 for HVAC Replacement from Recreation Center Outside Services account #84-845-5075 (Current balance - \$8,330.90). Motion was amended by Gonthier, second

by Chitwood to take no action and refer the item to the Budget Committee. Voting yes: Chitwood, Tramel, Gonthier, Smith, Shropshire, Bradshaw and Mileur. Voting no: none.

#### **4. MAYOR'S REPORT**

(These are items possibly requiring discussion and action.)

No report.

#### **5. CITY ATTORNEY'S REPORT:**

##### **a. Update regarding emergency HVAC repair in Dispatch at Pryor Creek Police Department.**

No action. Council discussed an emergency HVAC repair at Pryor Creek Police Department.

##### **b. PUBLIC HEARING**

###### **1b. Enter Public Hearing**

**Applicant:** WBPryorOK, LLC submitted a Final Plat for the property described as:

**A part of the SW ¼ of the NE ¼ of the NE ¼ and a part of the SE ¼ of the NW ¼ of the NE ¼ all in Section 36, Township 21 North, Range 18 East in Mayes County, Oklahoma.**

Motion was made by Gonthier, second by Shropshire to enter Public Hearing at 6:20 p.m.

Voting yes: Tramel, Gonthier, Smith, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

###### **2b. Exit Public Hearing.**

Motion was made by Chitwood, second by Gonthier to exit Public Hearing at 6:22 p.m. Voting yes: Gonthier, Smith, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

##### **c. Discussion and possible action to approve the Final Plat submitted by WBPryorOK, LLC for the property described as:**

**A part of the SW ¼ of the NE ¼ of the NE ¼ and a part of the SE ¼ of the NW ¼ of the NE ¼ all in Section 36, Township 21 North, Range 18 East in Mayes County, Oklahoma.**

Motion was made by Chitwood, second by Shropshire to approve the Final Plat submitted by WBPryorOK, LLC for the property described as: A part of the SW ¼ of the NE ¼ of the NE ¼ and a part of the SE ¼ of the NW ¼ of the NE ¼ all in Section 36, Township 21 North, Range 18 East in Mayes County, Oklahoma. Voting yes: Smith, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

#### **6. COMMITTEE REPORTS:**

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

##### **a. Budget and Personnel**

Shropshire reported that the next meeting will be Tuesday, February 13<sup>th</sup>.

##### **b. Ordinance and Insurance**

Gonthier reported that there will be a special meeting, date to be decided.

##### **c. Street**

Mileur reported that the next meeting will be Tuesday, February 27<sup>th</sup>.

#### **7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

#### **8. ADJOURN.**

Motion was made by Gonthier, second by Chitwood to adjourn. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:24 p.m.

**2. APPROVE MINUTES OF JANUARY 16<sup>TH</sup>, 2024 MEETING.**

Motion was made by Gonthier, second by Chitwood to approve the minutes of the January 16<sup>th</sup>, 2024 meeting. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Shropshire. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Shropshire and Bradshaw. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

*Courtney Davis*

