

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, SEPTEMBER 12TH, 2023
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Choya Shropshire, Dennis Nance, Charles Tramel, Travis Mileur

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Choya Shropshire. Members present: Choya Shropshire, Dennis Nance and Charles Tramel. Members absent: none.

Others present: Zac Doyle, Courtney Davis, Lisa Malone, Lori Ballew, BK Young, Terry Aylward, Kemmie Shropshire, Kevin Tramel and Becki Sams-Benham.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE AUGUST 21ST, 2023 SPECIAL MEETING.

Motion was made by Nance, second by Tramel to approve the minutes of the August 21st, 2023 special meeting. Voting yes: Nance, Tramel and Shropshire. Voting no: none.

3. MAYOR'S REPORT:

a. Tax Reports.

Doyle read the Tobacco, Sales and Use Tax reports.

b. Review of Financial Status.

Doyle stated that tax revenue is down compared to the previous month but overall average compared to the same month in previous years.

c. General Fund Budget Review.

Doyle stated that department heads are mindfully seeking alternative funding such as grants for projects to reduce strain on the General Fund.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE HOTEL / MOTEL TAX ALLOCATION DISTRIBUTIONS FOR:

a. PRYOR AREA CHAMBER OF COMMERCE (40%) - \$39,070.14

b. PRYOR PUBLIC SCHOOLS (20%) - \$19,535.07

c. PRYOR MAIN STREET (10%) - \$9,767.53

Motion was made by Nance, second by Tramel to recommend Council action regarding the Hotel / Motel Tax Allocation distributions for: Pryor Area Chamber of Commerce (40%) - \$39,070.14, Pryor Public Schools (20%) - \$19,535.07 and Pryor Main Street (10%) - \$9,767.53. Voting yes: Tramel, Shropshire and Nance. Voting no: none.

5. DISCUSSION REGARDING HIRING FREEZE.

No action taken.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING HIRING CHRIS JULKOWSKI AS A VOLUNTEER FIREFIGHTER.

Motion was made by Nance, second by Tramel to recommend Council action regarding hiring Chris Julkowski as a volunteer firefighter. Voting yes: Shropshire, Nance and Tramel. Voting no: none.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO ALLOW THE FIRE CHIEF TO MOVE FORWARD WITH THE PURCHASE PLAN OF A NEW FIRE TRUCK.

Motion was made by Nance, second by Tramel to recommend Council action to allow the Fire Chief to move forward with the purchase plan of a new fire truck. Voting yes: Nance, Tramel and Shropshire. Voting no: none.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO FILL DEPUTY CLERK POSITION IN THE CITY CLERK'S OFFICE LEFT VACANT ON 9/5/2023.

Motion was made by Nance, second by Tramel to recommend Council action to fill Deputy Clerk position in the City Clerk's office left vacant on 9/5/2023. Motion was amended by Nance, second by Tramel to fill the Deputy Clerk position with a temporary employee. Voting yes: Shropshire and Nance. Voting no: Tramel.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO FILL DEPUTY CLERK POSITION THAT WAS PREVIOUSLY RECOMMENDED TO COUNCIL ON 7/11/2023.

Motion was made by Nance, second by Tramel to recommend Council action to fill Deputy Clerk position that was previously recommended to Council on 7/11/2023 with a temporary employee. Voting yes: Shropshire and Nance. Voting no: Tramel.

10. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

11. ADJOURN.

Motion was made by Nance, second by Tramel to adjourn. Voting yes: Nance, Tramel and Shropshire. Voting no: none.