

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, OCTOBER 10TH, 2023
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Choya Shropshire, Dennis Nance, Charles Tramel, Travis Mileur (alt)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:35 p.m. by Dennis Nance. Members present: Dennis Nance, Charles Tramel and Travis Mileur. Members absent: Choya Shropshire.

Others present: Zac Doyle, Terry Aylward, Justin Couch, Jeremy Cantrell and Kevin Tramel.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE SEPTEMBER 12TH, 2023 REGULAR MEETING.

Motion was made by Tramel, second by Mileur to approve the minutes of the September 12th, 2023 regular meeting. Voting yes: Nance and Tramel. Abstaining, counting as a no vote: Mileur. Voting no: none.

3. MAYOR'S REPORT:

a. Tax Reports.

Doyle read the Tobacco, Sales and Use Tax reports.

b. Review of Financial Status.

Doyle stated that tax revenue is up slightly compared to the previous month and trending upward overall.

c. General Fund Budget Review.

Doyle stated the August report is not yet finished, however Councilors should keep in mind that many annual expenses incurred at the beginning of the Fiscal Year will be covered as the year progresses.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A GRANT FROM GRDA IN THE AMOUNT OF \$4,375.00 FROM PARKS CAPITAL OUTLAY ACCOUNT #44-445-5415 TO MODIFY THREE TENNIS COURTS TO ACCOMMODATE CREATING PICKLEBALL COURTS. THIS GRANT WILL REIMBURSE THE CITY FOR A \$1,050.00 EXPENDITURE TO MERRITT TENNIS AND TRACK SYSTEMS TO INSTALL LINES IN THE PLAY AREA, A \$556.00 EXPENDITURE TO CHAMPION CONCRETE TO COVER THE COST OF CREATING CORE HOLES FOR POSTS TO BE PLACED AND A \$2,769.00 EXPENDITURE TO TCS TO COVER THE COST OF NETS AND OTHER HARDWARE. THESE EXPENDITURES WILL BE REIMBURSED IN FULL UPON COMPLETION BY THE GRDA GRANT FUNDS.

Motion was made by Mileur, second by Tramel to recommend Council action regarding a grant from GRDA in the amount of \$4,375.00 from Parks Capital Outlay Account #44-445-5415 to modify three tennis courts to accommodate creating pickleball courts. This grant will reimburse the city for a \$1,050.00 expenditure to Merritt Tennis and Track Systems to install lines in the play area, a \$556.00 expenditure to Champion Concrete to

cover the cost of creating core holes for posts to be placed and a \$2,769.00 expenditure to TCS to cover the cost of nets and other hardware. These expenditures will be reimbursed in full upon completion by the GRDA Grant funds. Voting yes: Tramel, Mileur and Nance. Voting no: none.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO AMEND OR RESCIND A CITYWIDE HIRING FREEZE IF THE CITY COUNCIL DETERMINES CITY FINANCES ARE STABLE ENOUGH TO RESPONSIBLY CONSIDER HIRING NEW EMPLOYEES.

Motion was made by Mileur, second by Tramel to recommend Council action to amend or rescind a citywide hiring freeze if the City Council determines city finances are stable enough to responsibly consider hiring new employees. Voting yes: Mileur, Nance and Tramel. Voting no: none.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A NEW LOWER COUNTER OFFER OF \$7,500.00 ON A 1.6 ACRE PARCEL OF LAND ADJACENT TO THE NORTHWEST PORTION OF THE CEMETERY PROPERTY. SW COR OF SWSE E565.92', N515' TO POB W236.49', N276.12 TO POB 1124/379. PREVIOUS OFFER WAS \$20,000.00.

Motion was made by Mileur, second by Tramel to recommend Council action regarding a new lower counter offer of \$7,500.00 on a 1.6 acre parcel of land adjacent to the Northwest portion of the Cemetery property. SW COR OF SWSE E565.92', N515' TO POB W236.49', N276.12 to POB 1124/379. Previous offer was \$20,000.00. Voting yes: Nance, Tramel and Mileur. Voting no: none.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE COLLECTIVE BARGAINING AGREEMENT UPDATES BETWEEN CITY OF PRYOR CREEK AND THE FRATERNAL ORDER OF POLICE LODGE NUMBER 116 FOR THE 2023-2024 FY.

Motion was made by Mileur, second by Tramel to recommend Council action regarding the Collective Bargaining Agreement updates between City of Pryor Creek and the Fraternal Order of Police Lodge Number 116 for the 2023-2024 FY. Voting yes: Tramel, Mileur and Nance. Voting no: none.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE COLLECTIVE BARGAINING AGREEMENT UPDATES BETWEEN CITY OF PRYOR CREEK AND THE LOCAL 3567 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO/CLC FOR THE 2023-2024 FY.

Motion was made by Tramel, second by Mileur to recommend Council action regarding the Collective Bargaining Agreement updates between City of Pryor Creek and the Local 3567 of the International Association of FireFighters, AFL-CIO/CLC for the 2023-2024 FY. Voting yes: Mileur, Nance and Tramel. Voting no: none.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO BEGIN SEEKING BIDS FOR DEMOLITION AND CLEAN UP OF THE 6 N BAILEY PROPERTY. IT IS PROPOSED THAT THIS PROJECT WILL BE FUNDED USING THE REAL PROPERTY ACQUISITIONS FUND.

Motion was made by Mileur, second by Tramel to recommend Council action to begin seeking bids for demolition and clean up of the 6 N Bailey property. It is proposed that this project will be funded using the Real Property Acquisitions fund. Voting yes: Nance, Tramel and Mileur. Voting no: none.

10. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

11. ADJOURN.

Motion was made by Mileur, second by Tramel to adjourn. Voting yes: Tramel, Mileur and Nance. Voting no: none.