

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 21ST, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma in the following manner: Mayor Larry Lees was present in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Ward 1 Councilman Ketcher, Ward 1 Councilman Shropshire, Ward 2 Councilman Nance, Ward 2 Councilman Smith, Ward 3 Councilman Chitwood, Ward 3 Councilwoman Brakefield, Ward 4 Councilwoman Sherman and Ward 4 Councilman Doyle attended virtually. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Briana Brakefield. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jill Sherman and Zac Doyle. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie virtually, Assistant Police Chief James Willyard in person, Fire Chief BK Young in person, Recreation Center Director Rachel Sordahl virtually.

Others present in Council Chambers: Police Captain Kevin Tramel, Police Officers Dustin VanHorn, Ross Armontrout and Mitchel Phillips, Firefighters Randy Gibbs and Brandon Merritt.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

No petitions were presented.

3. MAYOR'S REPORT:

a. Recognition of Jill Sherman for her faithful service to the Pryor Creek City Council.

Mayor recognized Jill Sherman for her faithful service to the Pryor Creek City Council over the last four years.

b. Discussion and possible action regarding a resolution of the City of Pryor Creek, Mayes County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update Adoption.

Motion was made by Shropshire, second by Chitwood to approve Resolution #2020-6 of the City of Pryor Creek, Mayes County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update Adoption. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

4. CITY ATTORNEY'S REPORT:

a. Discussion and possible action regarding extending the Emergency Ordinance 2020-10 through April 30th, 2020.

Mayor moved to the Addendum.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, APRIL 21ST, 2020 AT 6:00 P.M.**

1. Discussion and possible action regarding extending, with possible amendment, to the Emergency Ordinance 2020-10 through April 30th, 2020.

Motion was made by Brakefield, second by Sherman to approve extending, with possible amendment, to the Emergency Ordinance 2020-10 through April 30th, 2020.

Motion and second were then amended by Brakefield and Sherman to approve with amendments. Section 1: B. Items 3a and b will be reinstated. Items G and J will be removed, and the curfew times will be removed from Item H. Ordinance shall remain in effect until May 5th, 2020.

Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

Mayor moved back to regular Agenda, Item 5.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the April 7th, 2020 Council meeting.
- b. Approve payroll purchase orders through May 1st, 2020.
- c. Approve claims for purchase orders through April 21st, 2020.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1920192140 - 1920192120	154,263.58
FEE IN LIEU	1920192143	3,256.00
STREET & DRAINAGE	911115B - 1920192100	2,541.37
GOLF COURSE	1920192131 - 1920192166	5,585.45
CAPITAL OUTLAY	1920192095 - 1920192164	190,006.13
REAL PROPERTY ACQUISITION	1920192167	18.00
RECREATION CENTER	1920192159 - 1920192159	22,322.68
DONATIONS CASH FUND	1920191936	1,900.00
TOTAL		379,893.21
BLANKETS		
911156B	TERRACON	5,000.00
911157B	EXPRESS SERVICES INC.	8,000.00
TOTAL		13,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Approve March Appropriation Requests.
- f. Discussion and possible action regarding hiring Jesse White to fill vacant B Operator position at the Pryor Creek Street Department at Range C, Step 1 (annual wage - \$30,229.00) effective April 22nd, 2020.
- g. Discussion and possible action regarding approval of Contract for Services for Canine Handler with the Pryor Creek Police Department.
- h. Discussion and possible action regarding surplus and trade-in of the following equipment from the Pryor Creek Recreation Center, per City code 2-1-4 (E 4):
 - a. Four (4) Cybex Arc Trainers (Inventory numbers 03482, 03483, 03484, 03485)
 - b. Three (3) Precor 954 Treadmills (Inventory numbers 04626, 04631, 04632)
 - c. Two (2) Sportsart Recumbent Bikes (Inventory numbers 03490, 03491)
 - d. Nine (9) Spin Bikes total (for surplus and haul away – no \$ value)
 - i. Seven (7) Livestrong (Inventory numbers 04618, 04620, 04621, 04622, 04623, 04624, 04625)
 - ii. Two (2) LeMond (Inventory numbers 03958, 03959)
- i. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$22,223.76 + freight, delivery and installation, less \$600.00 trade-in of three (3) Precor 954 Treadmills for the purchase of three (3) TRM 781 Treadmills for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$22,497.00 + freight, delivery and installation, less \$600.00 trade-in; All American Fitness – \$23,085.00 + freight, delivery and installation, less \$450.00 trade-in.
- j. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$15,446.88 + freight, delivery and installation, for the purchase of two (2) EFX 885 Ellipticals for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$15,580.00 + freight, delivery and installation; All American Fitness - \$15,580.00 + freight, delivery and installation.
- k. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$7,073.36 + freight, delivery and installation, for the purchase of one (1) EFX 883 Elliptical for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$7,250.00 + freight, delivery and installation; All American Fitness - \$7,490.00 + freight, delivery and installation.
- l. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$5,493.33 + freight, delivery and installation, less \$800.00 trade-in of four (4) Cybex Arc Trainers, for the purchase of one (1) Cybex Total Body Arc Trainer for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment – \$5,550.00 + freight, delivery and installation, less \$800.00 trade-in; All American Fitness - \$5,550.00 + freight, delivery and installation, less \$600.00 trade-in.
- m. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$4,216.00 + freight, delivery and installation, for the purchase of one (1) Pro Series Premium Total Body for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$4,250.00 + freight, delivery and installation; All American Fitness - \$4,540.00 + freight, delivery and installation.

- n. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$5,025.20 + freight, delivery and installation, less \$200.00 trade-in of two (2) Sportsart Recumbent bikes, for one (1) RBK 885 Recumbent Bike for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$5,190.00 + freight, delivery and installation, less \$200.00 trade-in; All American Fitness – \$5,250.00 + freight, delivery and installation, less \$200 trade-in.
- o. Discussion and possible action regarding an expenditure to Push-Pedal-Pull in the amount of \$15,077.97 + freight, delivery and installation, for nine (9) M3 Indoor Cycles w/computers for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$15,480.00 + freight, delivery and installation; All American Fitness - \$15,210.00 + freight, delivery and installation.
- p. Discussion and possible action regarding accepting low bid from Procure Lawn & Landscape in the amount of \$3,800.00 for the demolition and removal of dilapidated property located at 14 N. Bailey to be paid from Account #46-465-5450. Other bids received: Jaybelle Construction - \$3,950.00; Pest Off Exterminators, LLC - \$4,000.00; Wade's Wrecker Service - \$4,200.00; CRV Construction Clean Up & Hauling, Inc. - \$5,000.00; David Barton with B & D Excavation - \$5,500.00; Reed's Backhoe & Dozer Service - \$6,800.00.
- q. Discussion and possible action regarding approval to send Request For Proposal (RFP) to qualified vendors for Internet Wide Area Network (WAN) Service.

Motion was made by Shropshire, second by Ketcher to approve items a – q. Voting yes: Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire. Voting no: none.

6. COMMITTEE REPORTS:

a. Budget and Personnel (Doyle)

Doyle reported that Budget and Personnel Committee will meet Tuesday, May 12th, at 5:30 p.m.

b. Ordinance and Insurance (Sherman)

Sherman had nothing to report at this time. She stated that Ordinance and Insurance will now default back to Mayor to fill chair position.

c. Street (Smith)

Smith reported that the Street Committee will meet on Tuesday, April 28th, at 5:30 p.m.

Mayor moved back to the Addendum.

ADDENDUM CITY COUNCIL MEETING TUESDAY, APRIL 21ST, 2020 AT 6:00 P.M.

2. Discussion and possible action regarding improvements to the Recreation Center swimming pool, per proposal by Paddock Enterprises, Inc. dated April 16, 2020. This proposal has not been reviewed by the Budget and Personnel Committee and has only been verbally reviewed by the Recreation Center Board. Recreation Center Director and Mayor agree that time is of the essence in this regard.
No action. Will not be considered at this time.

Mayor moved back to regular Agenda.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Doyle, second by Ketcher to adjourn. Voting yes: Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:25 p.m.

2. APPROVE MINUTES OF APRIL 7TH, 2020 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of April 7th, 2020 meeting. Voting yes: Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH
