

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 19TH, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Jon Ketcher. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield and Jimmy Tramel. Members absent: Zac Doyle.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Assistant Fire Chief James Baumert, Library Director Cari Rerat and Recreation Center Director Rachel Sordahl.

Others present: Police Captain Kevin Tramel, Police Officers Dustin VanHorn and Trent Humphrey, Pryor Main Street Director Jennie VanBuskirk, Arianna Derr, Park Board member Pat Richard, Brown & Brown Insurance representatives Jennifer Brittain and Kristy Hinojosa, Recreation Board Chairman Houston Brittain, Fred Sordahl, Kenny Kelsey, Wayne Perego, Steve Wyneken, Adam Anderson, Larry Couch, Kemmie Shropshire, Yolanda Thompson and Terry Aylward.

Mayor moved to the Addendum.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, MAY 19TH, 2020 AT 6:00 P.M.**

1. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTING THE RESIGNATION OF CITY COUNCILOR, WARD 4, ZAC DOYLE EFFECTIVE IMMEDIATELY. THIS ACTION IS ALSO THE RESIGNATION OF COUNCILOR DOYLE FROM THE POSITION OF VICE MAYOR, FROM THE BUDGET / PERSONNEL COMMITTEE, AND FROM THE FIRE AND POLICE NEGOTIATIONS COMMITTEE.

Motion was made by Smith, second by Nance to approve accepting the resignation of City Councilor, Ward 4, Zac Doyle effective immediately. This action is also the resignation of Councilor Doyle from the position of Vice Mayor, from the Budget / Personnel Committee, and from the Fire and Police Negotiations Committee. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

2. DISCUSSION AND POSSIBLE ACTION REGARDING REAPPOINTMENT OF ZAC DOYLE AS ABATEMENT HEARING OFFICER FOR THE CITY OF PRYOR CREEK, OKLAHOMA AS DEFINED BY CITY CHARTER, TITLE 1, CHAPTER 5A, SECTION 1-5A-3.

Motion was made by Shropshire, second by Ketcher to approve reappointment of Zac Doyle as Abatement Hearing Officer for the City of Pryor Creek, Oklahoma as defined by City Charter, Title 1, Chapter 5A, Section 1-5A-3. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION FOR APPOINTMENT OF YOLANDA THOMPSON TO FILL THE WARD 4 CITY COUNCIL SEAT VACATED BY ZAC DOYLE, AND IF SO APPOINTED, DULY SWORN IN WITH IMMEDIATE EFFECT.

Motion was made by Shropshire, second by Nance to approve nomination for appointment of Yolanda Thompson to fill the Ward 4 City Council seat vacated by Zac Doyle and be duly sworn in with immediate effect. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Voting no: none.

City Attorney Kim Ritchie administered the oath of office to Yolanda Thompson and she took her place on Council.

4. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION FOR APPOINTMENT, CHOYA SHROPSHIRE, TO THE POSITION OF VICE MAYOR, CITY OF PRYOR CREEK, OKLAHOMA.

Motion was made by Nance, second by Ketcher to approve nomination for appointment, Choya Shropshire, to the position of Vice Mayor, City of Pryor Creek, Oklahoma. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Nance. Abstaining, counting as a no vote: Shropshire. Voting no: none.

5. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION OF CITY COUNCILOR YOLANDA THOMPSON TO THE BUDGET / PERSONNEL COMMITTEE OF THE PRYOR CREEK, CITY COUNCIL.

Motion was made by Shropshire, second by Ketcher to approve nomination of City Councilor Yolanda Thompson to the Budget / Personnel Committee of the Pryor Creek, City Council. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION OF CITY COUNCILOR BRIANA BRAKEFIELD TO THE FIRE AND POLICE NEGOTIATIONS COMMITTEE.

Motion was made by Ketcher, second by Smith to approve nomination of City Councilor Briana Brakefield to the Fire and Police Negotiations committee. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Abstaining, counting as a no vote: Brakefield. Voting no: none.

Mayor moved back to regular Agenda.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

Wayne Perego with the Northeast Oklahoma Veteran’s Freedom Tours asked for a suggestion for a place to hold their fundraiser on May 30th. They are holding a bike rally that will end with a barbeque cookoff.

**3. DEPARTMENT HEAD REPORTS IF NEEDED.
a. Building Inspector**

No report.

b. Emergency Management

No report.

c. Fire

Baumert reported that they handled about half the calls they normally have. None were medical calls. They are working on the fire alarm program.

d. Golf

No report.

e. Library

Rerat handed out a statistics sheet to the Council.

f. Parks / Cemetery

No report.

g. Police

Nichols stated that Assistant Chief Willyard and Captain Tramel put together a \$58,000.00 grant through the District Attorney’s Council.

h. Recreation Center

Sordahl reported that they preparing for their reopening on Thursday.

i. Street

No report.

4. MAYOR’S REPORT:

a. Presentation of health insurance options by Brown & Brown representative Jennifer Brittain.
No action. Brittain explained the plans through Blue Cross Blue Shield, including a buy-up option.

b. Discussion and possible action regarding approval of 2020-2021 city health insurance renewal with Blue Cross Blue Shield with availability of an optional buy-up plan.

Motion was made by Tramel, second by Smith to approve 2020-2021 city health insurance renewal with Blue Cross Blue Shield with buy-up plan Option 2. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

c. Discussion and possible action regarding approving Pryor Main Street Parklet located in the city-owned parking area, South side adjacent to Graham Avenue, East side of Yorktown Bank, to include installation of removable bollards as a barrier to the existing driveway.

Motion was made by Smith, second by Brakefield to approve Pryor Main Street Parklet located in the city-owned parking area, South side adjacent to Graham Avenue, East side of Yorktown Bank, to include installation of removable bollards as a barrier to the existing driveway. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

d. Discussion and possible action regarding removing from the table Item 2 of the Addendum to the May 5th, 2020 Council Agenda.

Motion was made by Smith, second by Brakefield to approve removing from the table Item 2 of the Addendum to the May 5th, 2020 Council Agenda. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

Motion was made by Chitwood, second by Smith to reject Item 2 of Addendum to the May 5th, 2020 Council Agenda. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

e. Discussion and possible action concerning authorization by the City to the Pryor Economic Development Trust Authority to proceed with development of a proposed plan for the development of a regional sports complex on 173.1 acres more or less of land deeded by Tom Giles to the City generally located North of 480 Road and South of 470 Road and East of Highway 69.

Motion was made by Nance, second by Smith to approve authorization by the City to the Pryor Economic Development Trust Authority to proceed with development of a proposed plan for the development of a regional sports complex on 173.1 acres more or less of land deeded by Tom Giles to the City generally located North of 480 Road and South of 470 Road and East of Highway 69. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

f. Discussion and possible action concerning authorization by the City to the Pryor Economic Development Trust Authority to solicit Memorandums of Understanding with potential area and regional governmental and non-profit entities for a possible joint venture in development of a regional sports complex on 173.1 acres more or less of land deeded by Tom Giles to the City generally located North of 480 Road and South of 470 Road and East of Highway 69.

Motion was made by Chitwood, second by Shropshire to approve authorization by the City to the Pryor Economic Development Trust Authority to solicit Memorandums of Understanding with potential area and regional governmental and non-profit entities for a possible joint venture in development of a regional sports complex on 173.1 acres more or less of land deeded by Tom Giles to the City generally located North of 480 Road and South of 470 Road and East of Highway 69. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

g. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 313 N. Vann – Lot Numbered Three (3) and the North 25 feet of Lot Numbered Four (4) in Block Numbered Two (2) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: 313 N. Vann – Lot Numbered Three (3) and the North 25 feet of Lot Numbered Four (4) in Block Numbered Two (2) of Pryor Original. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

h. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 110 N. Rowe – Lot Numbered Eight (8) in Block Numbered Eleven (11) of Pryor Original.

Motion was made by Chitwood, second by Shropshire to approve declaration of surplus status of the following described property currently held in title by the City: 110 N. Rowe – Lot Numbered Eight (8) in Block Numbered Eleven (11) of Pryor Original. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

i. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 201 S. Edith – Lot Numbered Two (2) in Block Numbered Fifty-seven (57) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: 201 S. Edith – Lot Numbered Two (2) in Block Numbered Fifty-seven (57) of Pryor Original. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

j. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: S. Edith – South 80 feet of Lot Numbered Eleven (11) in Block Numbered Fifty-seven (57) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: S. Edith – South 80 feet of Lot Numbered Eleven (11) in Block Numbered Fifty-seven (57) of Pryor Original. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

k. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) of Block Numbered Fifty-seven (57) of the Landrum Addition.

Motion was made by Chitwood, second by Nance to approve declaration of surplus status of the following described property currently held in title by the City: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) of Block Numbered Fifty-seven (57) of the Landrum Addition. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

l. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 714 S. Adair – Lot Numbered Nine (9) of Block Numbered Five (5) of the South Pryor Addition.

Motion was made by Shropshire, second by Nance to approve declaration of surplus status of the following described property currently held in title by the City: 714 S. Adair – Lot Numbered Nine (9) of Block Numbered Five (5) of the South Pryor Addition. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

m. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 203 N. Indianola – Lot Numbered Twenty-three (23) of Block Numbered Twenty (20) of the Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: 203 N. Indianola – Lot Numbered Twenty-three (23) of Block Numbered Twenty (20) of the Whitaker Addition. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

n. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: S. Orphan – Lot Numbered One (1) of Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: S. Orphan – Lot Numbered One (1) of Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

o. Discussion and possible action concerning declaration of surplus status of the following described property currently held in title by the City: 205 S. Indianola – Lots J and K in Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve declaration of surplus status of the following described property currently held in title by the City: 205 S. Indianola – Lots J and K in Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

p. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 313 N. Vann – Lot Numbered Three (3) and the North 25 feet of Lot Numbered Four (4) in Block Numbered Two (2) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 313 N. Vann – Lot Numbered Three (3) and the North 25 feet of Lot Numbered Four (4) in Block Numbered Two (2) of Pryor Original. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

q. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 110 N. Rowe – Lot Numbered Eight (8) in Block Numbered Eleven (11) of Pryor Original.

Motion was made by Chitwood, second by Nance to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 110 N. Rowe – Lot Numbered Eight (8) in Block Numbered Eleven (11) of Pryor Original. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

r. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 201 S. Edith – Lot Numbered Two (2) in Block Numbered Fifty-seven (57) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 201 S. Edith – Lot Numbered Two (2) in Block Numbered Fifty-seven (57) of Pryor Original. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

s. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) in Block Numbered Fifty-seven (57) of Pryor Original.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) in Block Numbered Fifty-seven (57) of Pryor Original. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

t. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) of Block Numbered Fifty-seven (57) of the Landrum Addition.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 231 S. Edith – South 80 feet of Lot Numbered Eleven (11) of Block Numbered Fifty-seven (57) of the Landrum Addition. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

u. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 714 S. Adair – Lot Numbered Nine (9) of Block Numbered Five (5) of the South Pryor Addition.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 714 S. Adair – Lot Numbered Nine (9) of Block Numbered Five (5) of the South Pryor Addition. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

v. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 203 N. Indianola – Lot Numbered Twenty-three (23) of Block Numbered Twenty (20) of the Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 203 N. Indianola – Lot Numbered Twenty-three (23) of Block Numbered Twenty (20) of the Whitaker Addition. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

w. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: S. Orphan – Lot Numbered One (1) of Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: S. Orphan – Lot Numbered One (1) of Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

x. Discussion and possible action concerning conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 205 S. Indianola – Lots J and K in Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition.

Motion was made by Chitwood, second by Smith to approve conveyance by quit claim deed from the City of Pryor Creek, Oklahoma to the Pryor Economic Development Trust Authority for purposes of EDTA marketing the property for redevelopment, to-wit: 205 S. Indianola – Lots J and K in Block Numbered Thirty-nine (39) of the W. T. Whitaker Addition. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Public Hearing on appeal of City Hearing Officer Findings and Order determining property at 224 SE 10th Street, Pryor, OK to be a dilapidated structure and ordering its abatement.

Motion was made by Chitwood, second by Smith to enter into Public Hearing.

City Attorney Kim Ritchie spoke briefly, then allowed the homeowner, Larry Couch, to present his appeal. Ritchie then reviewed the packet he provided to the Council members and explained that this has been a two-year process.

Motion was made by Chitwood, second by Nance to exit Public Hearing. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

Motion was made by Smith, second by Nance to approve Option 3 of the Attorney’s packet, with a start date of June 1st and extending until August 31st. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

Mayor called for a brief recess at 8:10 p.m.
Mayor called meeting back to order at 8:20 p.m.

b. Discussion and possible action concerning the July 1st, 2020 – June 30th, 2021 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police.

Motion was made by Shropshire, second by Chitwood to approve the July 1st, 2020 – June 30th, 2021 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police with the noted changes to Articles 12, 25, 28 and 33, and the Scrivener’s error under Longevity on Page 22. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

c. Discussion and possible action concerning the July 1st, 2020 – June 30th, 2021 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Fire, International Association of Firefighters, AFL-CIO/CLC.

Motion was made by Chitwood, second by Smith to approve the July 1st, 2020 – June 30th, 2021 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Fire, International Association of Firefighters, AFL-CIO/CLC with noted changes to Articles 10, 11, 15, 17, 18 and 24. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

6. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the May 5th, 2020 Council meeting.
- b. Approve payroll purchase orders through May 29th, 2020.
- c. Approve claims for purchase orders through May 19th, 2020.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	1920192390 - 1920192317	141,516.30
STREET & DRAINAGE	911115B – 911150B	3,405.10
GOLF COURSE	1920192339 - 1920192337	7,327.15
CAPITAL OUTLAY	1920192347 – 911093B	10,984.08
RECREATION CENTER	1920192295 - 1920192297	9,800.50
E-911	1920192392	5,360.81
DONATIONS CASH FUND	1920192345 - 1920192360	1,489.54

TOTAL	179,883.48
NO BLANKETS	

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Approve April Appropriation Requests.
- f. Discussion and possible action regarding accepting a donation of \$5,000.00 from Councilor Janees Taylor and the Cherokee Nation to the Pryor Creek Police Department to Donations Account #96-965-5510.
- g. Discussion and possible action regarding allowing the closure of Graham Avenue between Hogan and Adair from 2:00 p.m. – 4:00 p.m. on Friday, May 22nd, 2020, for a Senior Parade, honoring the graduating seniors of Pryor High School.
- h. Discussion and possible action regarding approving City Engineer to develop specifications and seek bids for pool zero entry project at the Pryor Creek Recreation Center.
- i. Discussion and possible action regarding accepting bids for roof repair at the Pryor Creek Recreation Center and awarding the work to Dawson Roofing, Inc. as low bid of \$9,995.00 from Repair and Maintenance Account #84-845-5091. Other bids received: Lemus Roofing Inc. - \$11,200.00 and ARCO Roofing and Construction, LLC - \$14,000.00.
- j. Discussion and possible action to approve purchasing a Clorox Total 360 System from Massco at a cost of \$3,995.00 at the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Dobmeier Janitorial Supply - \$6,300.00 and Industrial Soap Company - \$5,990.00.
- k. Discussion and possible action to approve Pryor Creek Recreation Center job titles / descriptions and pay plans.
- l. Discussion and possible action regarding the City of Pryor Creek bidding on property owned by Paul H. Adair, Robert B. Adair, 702 Southeast First Street, Pryor Creek, Oklahoma (Property I. D. 1001-00-044-004-0-001-00) Base ID: 16391, Legal Description: Pryor Original, BLK 44, W 70' LOT 4 in an amount not to exceed \$3,066.94 at the Sale of Real Estate for Delinquent Tax to be held on June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office. (John P. Adair, Jeanie M. Caldwell, Lucy A. Petty.)
- m. Discussion and possible action regarding the City of Pryor Creek bidding on property owned by Wanda Duckwald, 421 Southeast Fourth Street, Pryor Creek, Oklahoma (Property I. D. 1350-00-001-022-0-001-00) Base ID: 18241, Legal Description: PRYOR HEIGHTS ADDITION, BLK 1, LOT 22, in an amount not to exceed \$11,546.50 at the Sale of Real Estate for Delinquent Tax to be held June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office.
- n. Discussion and possible action regarding an expenditure in the amount of \$9,000.00 to UpCurve Cloud for the GSuite Basic Annual License subscription from May 12th, 2020 – May 11th, 2021, from General Software Account #02-201-5260.
- o. Discussion and possible action regarding renewal of life insurance through Mutual of Omaha.
- p. Discussion and possible action regarding renewal of vision insurance through VSP.
- q. Discussion and possible action regarding renewal of dental insurance through Delta Dental.
- r. Discussion and possible action regarding continuation of voluntary life, short-term disability and long-term disability coverage Mutual of Omaha.
- s. Discussion and possible action regarding removing Brown & Brown from the administrative services for COBRA and the city assuming administrative services.
- t. Discussion and possible action regarding adoption of Limited English Proficiency Policy for the City of Pryor Creek.

Motion was made by Brakefield, second by Smith to approve items a – t, less items a, f, k, l, m and t. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

a. Approve minutes of the May 5th, 2020 Council meeting.

Motion was made by Chitwood, second by Smith to approve minutes of the May 5th, 2020 Council meeting. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Thompson. Voting no: none.

f. Discussion and possible action regarding accepting a donation of \$5,000.00 from Councilor Janees Taylor and the Cherokee Nation to the Pryor Creek Police Department to Donations Account #96-965-5510.

Motion was made by Chitwood, second by Smith to approve accepting a donation of \$5,000.00 from Councilor Janees Taylor and the Cherokee Nation to the Pryor Creek Police Department to Donations Account #96-965-5510. Chitwood thanked Janees and the Cherokee Nation for the donation. Voting yes:

Chitwood, Brakefield, Tramel, Thompson, Shropshire, Nance, Smith. Abstaining, counting as a no vote: Ketcher. Voting no: none.

k. Discussion and possible action to approve Pryor Creek Recreation Center job titles / descriptions and pay plans.

Motion was made by Chitwood, second by Shropshire to approve Pryor Creek Recreation Center job titles / descriptions and pay plans. Motion was then amended and seconded by Chitwood and Shropshire to table to the next Council meeting to allow the Recreation Board to review the changes made at the Budget and Personnel Committee Meeting. Voting yes: Brakefield, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: Tramel.

l. Discussion and possible action regarding the City of Pryor Creek bidding on property owned by Paul H. Adair, Robert B. Adair, 702 Southeast First Street, Pryor Creek, Oklahoma (Property I. D. 1001-00-044-004-0-001-00) Base ID: 16391, Legal Description: Pryor Original, BLK 44, W 70' LOT 4 in an amount not to exceed \$3,066.94 at the Sale of Real Estate for Delinquent Tax to be held on June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office. (John P. Adair, Jeanie M. Caldwell, Lucy A. Petty.)

Motion was made by Tramel, second by Nance to approve the City of Pryor Creek bidding on property owned by Paul H. Adair, Robert B. Adair, 702 Southeast First Street, Pryor Creek, Oklahoma (Property I. D. 1001-00-044-004-0-001-00) Base ID: 16391, Legal Description: Pryor Original, BLK 44, W 70' LOT 4 in an amount not to exceed \$3,066.94 at the Sale of Real Estate for Delinquent Tax to be held on June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office. (John P. Adair, Jeanie M. Caldwell, Lucy A. Petty.) Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

m. Discussion and possible action regarding the City of Pryor Creek bidding on property owned by Wanda Duckwald, 421 Southeast Fourth Street, Pryor Creek, Oklahoma (Property I. D. 1350-00-001-022-0-001-00) Base ID: 18241, Legal Description: PRYOR HEIGHTS ADDITION, BLK 1, LOT 22, in an amount not to exceed \$11,546.50 at the Sale of Real Estate for Delinquent Tax to be held June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office.

Motion was made by Tramel, second by Nance to approve the City of Pryor Creek bidding on property owned by Wanda Duckwald, 421 Southeast Fourth Street, Pryor Creek, Oklahoma (Property I. D. 1350-00-001-022-0-001-00) Base ID: 18241, Legal Description: PRYOR HEIGHTS ADDITION, BLK 1, LOT 22, in an amount not to exceed \$11,546.50 at the Sale of Real Estate for Delinquent Tax to be held June 8th, 2020 at 9:00 a.m. at the Mayes County Courthouse, Treasurer's Office. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

t. Discussion and possible action regarding adoption of Limited English Proficiency Policy for the City of Pryor Creek.

Motion was made by Smith, second by Chitwood to approve adoption of Limited English Proficiency Policy for the City of Pryor Creek. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel

Shropshire reported that the next meeting will be on June 9th, 2020.

b. Ordinance and Insurance (Shropshire)

Ordinance and Insurance Committee will hold a special meeting on June 1st, 2020.

c. Street (Smith)

Smith reported that the Street Committee will meet next week.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Discussion and possible action regarding considering opening Whitaker Park on May 30th in conjunction with hosting the Northeast Oklahoma Veteran's Freedom Tour first annual barbeque cook-off.

Motion was made by Chitwood, second by Smith to approve opening Whitaker Park on May 30th in conjunction with hosting the Northeast Oklahoma Veteran's Freedom Tour first annual barbeque cook-off. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

Tramel asked about COVID-19 finances, and Mayor explained that one of the Deputy Clerks will be the point of contact regarding any expenses incurred due to the pandemic. These invoices can be turned into the agency for reimbursement.

9. ADJOURN.

Motion was made by Ketcher, second by Chitwood to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY
1. CALL TO ORDER.**

Meeting was called to order at 9:05 p.m.

2. APPROVE MINUTES OF MAY 5TH, 2020 MEETING.

Motion was made by Smith, second by Brakefield to approve minutes of May 5th, 2020 meeting. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Thompson. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH
