

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 20TH, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included Terry Lamar, Choya Shropshire, Dennis Nance, Randy Chitwood, Chris Gonthier, Lori Siever. Members absent: Steve Smith and Evett Barham.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Fire Chief BK Young and Library Director Cari Rerat.

Others present: Police Sergeant Dustin Van Horn, Becki Sams-Benham, Maria Harges, Autumn Graybill, Gilbert Graybill, Nathan Graybill, Houston Brittain, Zakk Gipson, Zac Doyle, Charles Tramel and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young introduced the new firefighter, Zakk Gipson.

d. Golf

No report.

e. Library

Rerat reported that the library has been open for two days.

f. Parks / Cemetery

No report.

g. Police

Nichols reported that they are moved into the new building. Animal Shelter had no report.

h. Recreation Center

Brittain reported that the new lights are up in the parking lot.

i. Street

No report.

4. MAYOR'S REPORT:

Mayor had no report.

5. CITY ATTORNEY'S REPORT:

No report.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the December 6th, 2022 Council meeting.
- b. Approve minutes of the December 13th, 2022 Special Council meeting.
- c. Approve payroll purchase orders through December 23rd, 2022.
- d. Approve claims for purchase orders through December 20th, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220221525 – 2220221431	170,651.57
STREET & DRAINAGE	2220221431 – 2220221391	6,457.45
GOLF COURSE	2220221434 – 911301B	9,600.43
CAPITAL OUTLAY	2220221196 – 911294B	92,766.31
RECREATION CENTER	2220221432 - 2220221414	15,942.25
DONATIONS AND EARMARKED	2220220805 - 2220221518	19,834.71
TOTAL		315,252.72
BLANKETS		
911350B	BANK OF COMMERCE	38,797.14
TOTAL		38,797.14

- e. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- f. Discussion and possible action regarding seeking applications for an additional Deputy Clerk in the City Clerk's office, as budgeted in the 2022-2023 fiscal year budget.
- g. Discussion and possible action regarding Hotel / Motel grant application from Pryor Area Arts and Humanities in the amount of \$2,000.00 for Northeast Oklahoma Area Artists Show March 24th – April 1st, 2023.
- h. Discussion and possible action authorizing Life Fellowship Church to take possession of maps #801 and #787, from their sanctuary renovation in April 2016. Retention policy states that the city is no longer required to retain them after five years.
- i. Discussion and possible action regarding an expenditure in the amount of \$4,805.50 to Boney's Diesel and Automotive for repair and maintenance of a 2016 Ford – F350 Super Duty XL at the Pryor Creek Fire Department from Ag Department Grass Fire Donation Account #96-965-5520.
- j. Discussion and possible action regarding an expenditure in the amount of \$154.92 to Bostick Electric LLC for Recreation Center parking lot LED bulb installation from Recreation Repair and Maintenance Account #84-845-5091. Council approved the amount of \$6,729.00 on November 15th, 2022, but there was an extra cost for material and labor for wire pull.

Motion was made by Gonthier, second by Lamar to approve items a – j, less items a, b, c, f, i and j. Voting yes: Lamar, Shropshire, Nance, Chitwood, Gonthier, Siever. Voting no: none.

a. Approve minutes of the December 6th, 2022 Council meeting.

Motion was made by Gonthier, second by Shropshire to approve minutes of the December 6th, 2022 Council meeting. Voting yes: Nance, Chitwood, Gonthier, Siever, Lamar. Abstaining, counting as a no vote: Shropshire. Voting no: none.

b. Approve minutes of the December 13th, 2022 Special Council meeting.

Motion was made by Gonthier, second by Chitwood to approve minutes of the December 13th, 2022 Special Council meeting. Voting yes: Chitwood, Gonthier, Siever, Lamar. Abstaining, counting as a no vote: Nance and Shropshire. Voting no: none.

c. Approve payroll purchase orders through December 23rd, 2022.

Motion was made by Gonthier, second by Chitwood to approve payroll purchase orders through December 23rd, 2022. Voting yes: Chitwood, Gonthier, Siever, Nance. Abstaining, counting as a no vote: Lamar and Shropshire. Voting no: none.

f. Discussion and possible action regarding seeking applications for an additional Deputy Clerk in the City Clerk's office, as budgeted in the 2022-2023 fiscal year budget.

Motion was made by Gonthier, second by Siever to table seeking applications for an additional Deputy Clerk in the City Clerk's office, as budgeted in the 2022-2023 fiscal year budget. Voting yes: Gonthier, Siever, Lamar, Shropshire, Nance, Chitwood. Voting no: none.

i. Discussion and possible action regarding an expenditure in the amount of \$4,805.50 to Boney's Diesel and Automotive for repair and maintenance of a 2016 Ford – F350 Super Duty XL at the Pryor Creek Fire Department from Ag Department Grass Fire Donation Account #96-965-5520.

Motion was made by Shropshire, second by Chitwood to approve an expenditure in the amount of \$4,805.50 to Boney’s Diesel and Automotive for repair and maintenance of a 2016 Ford – F350 Super Duty XL at the Pryor Creek Fire Department from Ag Department Grass Fire Donation Account #96-965-5520. Shropshire and Chitwood then amended their motion and second to approve the expenditure from Fire Repair and Maintenance Account #02-217-5091. Voting yes: Siever, Lamar, Shropshire, Nance, Chitwood, Gonthier. Voting no: none.

j. Discussion and possible action regarding an expenditure in the amount of \$154.92 to Bostick Electric LLC for Recreation Center parking lot LED bulb installation from Recreation Repair and Maintenance Account #84-845-5091. Council approved the amount of \$6,729.00 on November 15th, 2022, but there was an extra cost for material and labor for wire repull.

Motion was made by Gonthier, second by Chitwood to approve an expenditure in the amount of \$154.92 to Bostick Electric LLC for Recreation Center parking lot LED bulb installation from Recreation Repair and Maintenance Account #84-845-5091. Council approved the amount of \$6,729.00 on November 15th, 2022, but there was an extra cost for material and labor for wire repull. Voting yes: Lamar, Shropshire, Nance, Chitwood, Gonthier, Siever. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire reported that the next Budget and Personnel Committee meeting will be Tuesday, January 10th, 2023.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that an Ordinance and Insurance Committee meeting is tentatively set for Thursday, January 12th, 2023.

c. Street (Smith)

It was reported that there are no agenda items for the regular meeting at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Gonthier, second by Chitwood to adjourn. Voting yes: Shropshire, Nance, Chitwood, Gonthier, Siever, Lamar. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 6:25 p.m.

2. APPROVE MINUTES OF DECEMBER 6th, 2022 MEETING.

Motion was made by Gonthier, second by Chitwood to approve minutes of December 6th, 2022 meeting. Voting yes: Nance, Chitwood, Gonthier, Siever, Lamar. Abstaining, counting as a no vote: Shropshire. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Chitwood, Gonthier, Siever, Lamar, Shropshire, Nance. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
