

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 7TH, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Kim Ritchie. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jill Sherman and Zac Doyle. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Building Inspector Kenneth Young.

Others: Police Captain Kevin Tramel, Librarian R. Scott McCall, Park Board Chairman Bill Kannegiesser, Park Board member Pat Richard, Kimmie Shropshire, Larry Williams, Jeremy Ledbetter, Chris Gonthier, Dave LaGere and Terry Aylward.

2. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

Young reported that there were 32 permits sold and 81 inspections done in December for a total of \$4,159.50. To give everyone an idea of the progression of work, in 2018 there were 694 inspections done and in 2019, 909 inspections were done. This is a 31% increase. There is a great deal of work being done in Pryor Creek.

b. Emergency Management

No report.

c. Fire

No report.

d. Golf

No report.

e. Library

Rerat reported that they are still working on compiling the statistics from 2019. There will be a Murder Mystery fundraiser for Friends of the Library on January 28th, 2020 at Fat Toad Brewery.

f. Parks / Cemetery

No report.

g. Police

Willyard handed out a report to Council.

h. Recreation Center

No report.

i. Street

Glenn reported that they are still cleaning ditches, trimming trees and working on street and sidewalk repairs. H&G Paving has begun their work on the street project.

**3. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

a. R. Scott McCall regarding Lewis and Clark Foundation and Nathaniel Pryor.

Librarian R. Scott (Mac) McCall reported that on December 7th, 2019 he received a call from Mr. James Mallory, Vice Chairman of the Lewis and Clark Trust Incorporated. He requested that a wreath be placed on

the grave of Sgt. Nathaniel Pryor and a photograph be taken and sent to him, as a part of the Wreaths Across America Campaign. Mr. Mallory was very appreciative and sent a thank-you note and Lewis and Clark coasters to show appreciation for participation.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding repealing the nomination of David Stewart as Trustee #7 of the Pryor Economic Development Trust Authority.

Motion was made by Chitwood, second by Nance to approve repealing the nomination of David Stewart as Trustee #7 of the Pryor Economic Development Trust Authority. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

b. Discussion and possible action regarding nomination and confirmation of Larry Williams as Trustee #7 of the Pryor Economic Development Trust Authority.

Motion was made by Shropshire, second by Chitwood to approve nomination and confirmation of Larry Williams as Trustee #7 of the Pryor Economic Development Trust Authority. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

c. Discussion with no action regarding replacement of three "Welcome to Pryor Creek" signs.

No action. Mayor stated he would get some quotes.

d. Discussion with no action regarding the non-exclusive capital improvement projects named in Resolution No. 2019-3.

No action. Discussion only.

5. CITY ATTORNEY'S REPORT:

a. Public Hearing on the question of annexation to the City of Pryor Creek and establishment of zoning classification upon the annexation of the following described territory pursuant to petition for annexation filed by the OOWA requesting annexation of the territory commonly known as "The District", said territory being legally described as follows, to-wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26"E for a distance of 140.00 feet along the South Line of said SW/4 to the POINT OF BEGINNING; THENCE N1°35'52"W for a distance of 300.00 feet; THENCE S88°28'24"W for a distance of 140.00 feet to a point on the West Line of said SW/4; THENCE N1°35'54"W for a distance of 58.01 feet to a point on the Southerly Right-of-Way of the City of Tulsa's Water Line; THENCE N69°01'14"E for a distance of 783.28 feet along said Southerly Right-of-Way; THENCE along a curve to the left having a radius of 5804.05 feet for a distance of 591.29 feet, being subtended by a chord of N66°06'13"E for a distance of 591.03 feet, along said Southerly Right-of-Way; THENCE S1°34'17"E for a distance of 603.22 feet; THENCE N88°25'43"E for a distance of 877.10 feet; THENCE S1°34'17"E for a distance of 240.50 feet to a point on the South Line of said SW/4; THENCE S88 25'43"W for a distance of 999.72 feet along said South Line; THENCE S88°28'26"W for a distance of 1022.72 feet along said South Line to the POINT OF BEGINNING.

City Attorney Ritchie read the agenda item and legal description.

b. Discussion and possible action to convene Public Hearing.

Motion was made by Shropshire, second by Smith to convene Public Hearing. No vote was taken.

c. Request for comments in support or in opposition of annexation to the City of Pryor Creek.

Floor was opened for comments in support or in opposition of annexation to the City of Pryor Creek.

d. Discussion and possible action to adjourn from Public Hearing and resume regular Council meeting.

Motion was made by Ketcher, second by Smith to adjourn from Public Hearing and resume regular Council meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

e. Entertain Motion to waive reading of legal description of property which was the subject of the preceding public hearing on annexation and which is the subject of item f of the agenda.

Motion was made by Brakefield, second by Smith to waive reading of legal description of property which was the subject of the preceding public hearing on annexation and which is the subject of item f of the agenda. Voting yes: Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire. Voting no: none.

f. First reading of an ordinance annexing territory to the City of Pryor Creek, Oklahoma and assigning zoning classification of "Commercial General" (CG) to the annexed territory; said annexed territory being legally described as follows, to-wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26"E for a distance of 140.00 feet along the South Line of said SW/4 to the POINT OF BEGINNING; THENCE N1°35'52"W for a distance of 300.00 feet; THENCE S88°28'24"W for a distance of 140.00 feet to a point on the West Line of said SW/4; THENCE N1°35'54"W for a distance of 58.01 feet to a point on the Southerly Right-of-Way of the City of Tulsa's Water Line; THENCE N69°01'14"E for a distance of 783.28 feet along said Southerly Right-of-Way; THENCE along a curve to the left having a radius of 5804.05 feet for a distance of 591.29 feet, being subtended by a chord of N66°06'13"E for a distance of 591.03 feet, along said Southerly Right-of-Way; THENCE S1°34'17"E for a distance of 603.22 feet; THENCE N88°25'43"E for a distance of 877.10 feet; THENCE S1°34'17"E for a distance of 240.50 feet to a point on the South Line of said SW/4; THENCE S88 25'43"W for a distance of 999.72 feet along said South Line; THENCE S88°28'26"W for a distance of 1022.72 feet along said South Line to the POINT OF BEGINNING.

No action. Ritchie read ordinance annexing territory to the City of Pryor Creek, Oklahoma and assigning zoning classification of “Commercial General” (CG) to the annexed territory, less the legal description.

6. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the December 17th, 2019 Council meeting.
- b. Approve payroll purchase orders through January 10th, 2020.
- c. Approve claims for purchase orders through January 7th, 2020.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	1920191421 - 1920191369	81,044.75
STREET & DRAINAGE	1920191397 - 1920190877	14,472.76
GOLF COURSE	1920191315 - 1920191406	11,419.92
CAPITAL OUTLAY	1920191362 - 1920191346	17,562.35
REAL PROPERTY ACQUIS. RESERVE	1920191415	72.00
POLICE TRAINING FEES	911142B	2,793.00
RECREATION CENTER	1920191324 - 1920191355	17,579.27
E-911	1920191375 - 1920191386	146.71
DONATIONS & EARMARKED	1920191387	180.00
TOTAL		145,270.76
BLANKETS		
911144B	VISUAL FORCE INC.	3,000.00
911145B	ROBERTS AUTO CENTER	15,000.00
911146B	HAMILL METALS	5,000.00
TOTAL		23,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding expenditure in the amount of \$47,603.00 from Properties – Capital Outlay Account #44-445-5419 including all options after \$1,000.00 trade-in to Kansas Golf and Turf for Smithco Sprayer for the Pryor Creek Golf Course from bids received. Other bids received: P&K Equipment: John Deere gas sprayer at \$39,171.68, diesel sprayer at \$40,769.96, each include a \$2,000.00 trade-in offer; PTP: Toro at \$41,181.20, includes a \$1,000.00 trade-in offer.
- f. Discussion and possible action regarding expenditure in the amount of \$28,560.83 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for electric John Deere Greens Mower for the Pryor Creek Golf Course from bids received. Other bids received: P&K: John Deere hydraulic at \$34,459.50; PTP: Toro at \$32,422.00; KGT: Jacobson at \$26,500.00 with add-on of lights.
- g. Discussion and possible action regarding expenditure in the amount of \$6,600.00 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for Buffalo Debris

Blower for the Pryor Creek Golf Course from bids received. Other bids received: KGT: Turfco at \$7,400.00; PTP: Toro at \$8,043.92.

- h. Discussion and possible action regarding expenditure in the amount of \$21,226.50 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for John Deere Tractor for Rough Mower without loader from bids received. Other bids received: Kubota: MX5200DT at \$23,017.27, MX5200DT w/Front Loader at \$27,611.49, MX5200HST at \$24,207.55, MX5200HST w/Front Loader at \$28,801.77, M6060HD at \$27,053.07, M6060HD w/Front Loader at \$32,724.89 – all prices are before a \$4,750.00 trade-in offer; Chupp: Massey Ferguson at \$26,900.00 before \$3,700.00 trade-in offer. John Deere Tractor comes with a 6-year power train warranty.
- i. Discussion and possible action regarding reappointing Mayor as representative to the Grand Gateway Board of Directors for 2020, or accepting nominations from Council.
- j. Discussion and possible action regarding an expenditure in the amount of \$2,865.50 to Clifford Power for repair of the Generac Generator at the Pryor Creek Police Department, from Police Repair and Maintenance Account #02-215-5091.
- k. Discussion and possible action regarding accepting a contribution from the Cherokee Nation in the amount of \$15,000.00 for the purpose of assisting with the cost of new splash pad features in Whitaker Park, to be deposited in the Parks Donation Account #96-000-4508. This is a Parks Department project targeted for completion in Fiscal Year 2019-2020.

Motion was made by Brakefield, second by Smith to approve items a – k, less items a, c, e, f, h and k. Voting yes: Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

a. Approve minutes of the December 17th, 2019 Council meeting.

Motion was made by Chitwood, second by Smith to approve minutes of the December 17th, 2019 Council meeting. Voting yes: Chitwood, Brakefield, Doyle, Ketcher, Shropshire, Smith. Abstaining, counting as a no vote: Sherman and Nance. Voting no: none.

c. Approve claims for purchase orders through January 7th, 2020.

Motion was made by Smith, second by Brakefield to approve claims for purchase orders through January 7th, 2020. Voting yes: Brakefield, Sherman, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: Doyle.

e. Discussion and possible action regarding expenditure in the amount of \$47,603.00 from Properties – Capital Outlay Account #44-445-5419 including all options after \$1,000.00 trade-in to Kansas Golf and Turf for Smithco Sprayer for the Pryor Creek Golf Course from bids received. Other bids received: P&K Equipment: John Deere gas sprayer at \$39,171.68, diesel sprayer at \$40,769.96, each include a \$2,000.00 trade-in offer; PTP: Toro at \$41,181.20, includes a \$1,000.00 trade-in offer.

Motion was made by Shropshire, second by Chitwood to approve expenditure in the amount of \$47,603.00 from Properties – Capital Outlay Account #44-445-5419 including all options after \$1,000.00 trade-in to Kansas Golf and Turf for Smithco Sprayer for the Pryor Creek Golf Course from bids received. Other bids received: P&K Equipment: John Deere gas sprayer at \$39,171.68, diesel sprayer at \$40,769.96, each include a \$2,000.00 trade-in offer; PTP: Toro at \$41,181.20, includes a \$1,000.00 trade-in offer. Voting yes: Sherman, Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

f. Discussion and possible action regarding expenditure in the amount of \$28,560.83 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for electric John Deere Greens Mower for the Pryor Creek Golf Course from bids received. Other bids received: P&K: John Deere hydraulic at \$34,459.50; PTP: Toro at \$32,422.00; KGT: Jacobson at \$26,500.00 with add-on of lights.

Motion was made by Chitwood, second by Smith to approve expenditure in the amount of \$28,560.83 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for electric John Deere Greens Mower for the Pryor Creek Golf Course from bids received. Other bids received: P&K: John Deere hydraulic at \$34,459.50; PTP: Toro at \$32,422.00; KGT: Jacobson at \$26,500.00 with add-on of lights. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman. Voting no: none.

h. Discussion and possible action regarding expenditure in the amount of \$21,226.50 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for John Deere Tractor for Rough Mower without loader from bids received. Other bids received: Kubota: MX5200DT at \$23,017.27, MX5200DT w/Front Loader at \$27,611.49, MX5200HST at \$24,207.55, MX5200HST w/Front Loader at \$28,801.77, M6060HD at \$27,053.07, M6060HD w/Front Loader at \$32,724.89 – all prices are before a \$4,750.00 trade-in offer; Chupp: Massey Ferguson at \$26,900.00 before \$3,700.00 trade-in offer. John Deere Tractor comes with a 6-year power train warranty.

Motion was made by Smith, second by Shropshire to approve expenditure in the amount of \$21,226.50 from Properties – Capital Outlay Account #44-445-5419 to P&K Equipment, Inc. for John Deere Tractor for Rough Mower without loader from bids received. Other bids received: Kubota: MX5200DT at \$23,017.27, MX5200DT w/Front Loader at \$27,611.49, MX5200HST at \$24,207.55, MX5200HST w/Front Loader at

\$28,801.77, M6060HD at \$27,053.07, M6060HD w/Front Loader at \$32,724.89 – all prices are before a \$4,750.00 trade-in offer; Chupp: Massey Ferguson at \$26,900.00 before \$3,700.00 trade-in offer. John Deere Tractor comes with a 6-year power train warranty. Voting yes: none. Voting no: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle.

k. Discussion and possible action regarding accepting a contribution from the Cherokee Nation in the amount of \$15,000.00 for the purpose of assisting with the cost of new splash pad features in Whitaker Park, to be deposited in the Parks Donation Account #96-000-4508. This is a Parks Department project targeted for completion in Fiscal Year 2019-2020.

Motion was made by Chitwood, second by Nance to approve accepting a contribution from the Cherokee Nation in the amount of \$15,000.00 for the purpose of assisting with the cost of new splash pad features in Whitaker Park, to be deposited in the Parks Donation Account #96-000-4508. This is a Parks Department project targeted for completion in Fiscal Year 2019-2020.

Chitwood thanked the Cherokee Nation for their contribution.

Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle. Abstaining, counting as a no vote: Ketcher. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Doyle)

Doyle reported that Budget and Personnel Committee will meet on January 14th, 2020 at 5:30 p.m.

b. Ordinance and Insurance (Sherman)

Sherman reported she plans to have a meeting at the end of January.

c. Street (Smith)

Smith had no report.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Smith, second by Ketcher to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:20 p.m.

2. APPROVE MINUTES OF DECEMBER 17TH, 2019 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of December 17th, 2019 meeting. Voting yes: Smith, Chitwood, Brakefield, Doyle, Ketcher, Shropshire. Abstaining, counting as a no vote: Sherman and Nance. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH