

City Council Meeting
7Apr20, 18:00, Council Chambers
Pryor Creek, OK

Welcome.

We are again making history in Pryor Creek, Oklahoma. This is the first time for all of us to participate in a videoconference City Council Meeting. So, on behalf of our City Council, welcome to the first of what we believe to be, several videoconference City Council meetings. Since this is the our first rodeo, we would appreciate patience as we potentially work out some kinks on the fly. As always, the meeting is being recorded so that viewing after and as much as desired is available.

Regarding the Open Meetings Act, our state legislature recently made provision for videoconference meetings if we meet the required criteria. On our posting of our videoconference City Council Meeting we specifically stated that attendance by City Council and Mayor would be virtual. Also, if anyone would choose to insert a "petition from the audience virtually, "the same procedures are in place which are:

1. Make a phone call ahead of time to City Hall and request a "petition from the audience." You will be granted up a to 5-minute slot of time."
2. A call-in number will be granted and cued up at the appropriate time.

Otherwise, as long as City Hall is open to the public, on site petitions from the audience work the same as before.

Additionally, our culture has been to offer videoconference to our population via our City website, PryorCreek.org . The difference is that Council members, Mayor, City Clerk, and City Attorney may now be virtual instead of physically present.

For now, City Hall will be open to the public and Council Chambers will be open to the public. Social Distancing and sanitizing guidelines are in place and will remain in place until an "all clear" status is declared by Governor Stitt. The Shelter in Place Order remains intact and engagement in the videoconference method is highly encouraged however, the Open Meetings Act requires that all who wish to participate are given the latitude to do so. Hence, City Hall and Council Chambers is open.

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 7TH, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma in the following manner: Mayor Larry Lees was present in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Ward 1 Councilman Ketcher, Ward 1 Councilman Shropshire, Ward 2 Councilman Nance, Ward 2 Councilman Smith, Ward 3 Councilman Chitwood, Ward 3 Councilwoman Brakefield, Ward 4 Councilwoman Sherman and Ward 4 Councilman Doyle attended virtually. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:05 p.m. The Prayer and Pledge of Allegiance were led by Jon Ketcher. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jill Sherman and Zac Doyle. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie virtually, Police Chief Dennis Nichols in person, Golf Course Superintendent Dennis Bowman virtually, Library Director Cari Rerat by telephone, Recreation Center Director Rachel Sordahl virtually.

Others present in Council Chambers: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Park Board member Pat Richard, Greg Dennis.

**2. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

No petitions were presented.

3. MAYOR'S REPORT:

Mayor read a welcome statement and explained the rules and process of virtual meetings.

a. Discussion and possible action to approve a Resolution proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing.
Motion was made by Shropshire, second by Doyle to approve Resolution #2020 - 5 proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

b. Recognize and Present proclamation for Kids to Parks Day on May 16th, 2020.
No action. Mayor presented the Proclamation for Kids to Park Day on May 16th, 2020.

c. Update regarding Pryor Creek Ordinance #2020 - 10 – Civil Emergency.
No action. Mayor stated that the Shelter in Place order is still in effect. He reported that, of the 106 people tested for COVID-19 last Friday, 103 of them tested negative. He congratulated the citizens for abiding by the ordinance and helping to curb the spread.

4. CITY ATTORNEY'S REPORT:

a. Second and final reading, discussion and possible action of an ordinance changing and amending zoning classification from "RM" (previously "RG") Residential Multi-Family to "CG" (Commercial General) of property described as follows:
Lot Numbered Eight (8) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Survey and Plat thereof, AND Lot Numbered Nine (9) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Plat and Survey thereof. (This is the RCB property on South Vann Street.)

Motion was made by Doyle, second by Brakefield to waive reading of an ordinance changing and amending zoning classification from “RM” (previously “RG”) Residential Multi-Family to “CG” (Commercial General) of property described as follows:

Lot Numbered Eight (8) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Survey and Plat thereof, AND Lot Numbered Nine (9) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Plat and Survey thereof. (This is the RCB property on South Vann Street.)

Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

Motion was made by Chitwood, second by Smith to approve Ordinance #2020 – 11 changing and amending zoning classification from “RM” (previously “RG”) Residential Multi-Family to “CG” (Commercial General) of property described as follows:

Lot Numbered Eight (8) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Survey and Plat thereof, AND Lot Numbered Nine (9) in Block Numbered Forty-Nine (49) in the Incorporated Town of Pryor Creek, Mayes County, State of Oklahoma, according to the United States Government Plat and Survey thereof. (This is the RCB property on South Vann Street.)

Voting yes: Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire. Voting no: none.

b. Discussion and possible action regarding accepting or denying an appeal by Larry Todd and Dewayne Couch regarding declaring 224 SE 10th Street dilapidated property and proceeding with abatement process, as per City Code 4-4-8.A.5, Nuisance Abatement.

No action.

5. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the March 17th, 2020 regular Council meeting.
- b. Approve minutes of the March 24th, 2020 special Council meeting.
- c. Approve minutes of the March 31st, 2020 special Council meeting.
- d. Approve minutes of the April 1st, 2020 emergency Council meeting.
- e. Approve payroll purchase orders through April 17th, 2020.
- f. Approve claims for purchase orders through April 7th, 2020.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	1920191999 - 1920191951	86,969.05
FEE IN LIEU	1920192021	12,688.25
STREET & DRAINAGE	1920191951 – 911120B	19,996.97
GOLF COURSE	1920192058 - 1920192070	9,382.25
CAPITAL OUTLAY	1920191995 - 1920191811	45,332.14
REAL PROPERTY ACQUIS. RES.	1920192020	600.00
POLICE TRAINING FEES	1920191942	3,713.00
RECREATION CENTER	1920191990 - 1920191991	21,445.88
E-911	911076B	1,484.30
DONATIONS CASH FUND	1920191678 - 1920192082	2,647.91
TOTAL		204,259.75
BLANKETS		
911155B	WEX BANK	15,000.00
TOTAL		15,000.00

- g. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- h. Discussion and possible action regarding amending green fees and cart rates at the Pryor Creek Golf Course.
- i. Discussion and possible action regarding an expenditure in the amount of \$2,596.08 to Locke Supply Co. for repair of regular showers and handicap showers at the Pryor Creek Recreation Center from Repair and Maintenance Account # 84-845-5091.
- j. Discussion and possible action regarding authorizing Mayor to sign Memorandum of Understanding between MidAmerica Industrial Park and Thomas J. Harrison Pryor Public Library and accepting \$5,000.00 stipend.

Motion was made by Shropshire, second by Chitwood to approve items a – j, less items a, b, d, h and j.
Voting yes: Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

a. Approve minutes of the March 17th, 2020 regular Council meeting.

Motion was made by Doyle, second by Ketcher to approve minutes of the March 17th, 2020 regular Council meeting. Voting yes: Chitwood, Brakefield, Doyle, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Sherman and Smith. Voting no: none.

b. Approve minutes of the March 24th, 2020 special Council meeting.

Motion was made by Shropshire, second by Doyle to approve minutes of the March 24th, 2020 special Council meeting. Voting yes: Brakefield, Sherman, Doyle, Shropshire, Nance, Chitwood. Abstaining, counting as a no vote: Ketcher and Smith. Voting no: none.

d. Approve minutes of the April 1st, 2020 emergency Council meeting.

Motion was made by Doyle, second by Nance to approve minutes of the April 1st, 2020 emergency Council meeting. Voting yes: Sherman, Doyle, Ketcher, Shropshire, Nance, Chitwood, Brakefield. Abstaining, counting as a no vote: Smith. Voting no: none.

h. Discussion and possible action regarding amending green fees and cart rates at the Pryor Creek Golf Course.

Motion was made by Chitwood, second by Ketcher to approve amending green fees and cart rates at the Pryor Creek Golf Course. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman. Voting no: none.

j. Discussion and possible action regarding authorizing Mayor to sign Memorandum of Understanding between MidAmerica Industrial Park and Thomas J. Harrison Pryor Public Library and accepting \$5,000.00 stipend.

Motion was made by Chitwood, second by Doyle to approve authorizing Mayor to sign Memorandum of Understanding between MidAmerica Industrial Park and Thomas J. Harrison Pryor Public Library and accepting \$5,000.00 stipend. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

6. COMMITTEE REPORTS:

a. Budget and Personnel (Doyle)

Doyle reported that Budget and Personnel Committee will meet next Tuesday, April 14th, at 5:30 p.m.

b. Ordinance and Insurance (Sherman)

Sherman had nothing to report at this time.

c. Street (Smith)

Smith had nothing to report at this time.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Ketcher, second by Doyle to adjourn. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 6:45 p.m.

2. APPROVE MINUTES OF MARCH 17TH, 2020 MEETING.

Motion was made by Doyle, second by Chitwood to approve minutes of March 17th, 2020 meeting. Voting yes: Nance, Smith, Chitwood, Brakefield, Doyle, Ketcher, Shropshire. Abstaining, counting as a no vote: Sherman. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION REGARDING PRYOR WASTE AND RECYCLING REQUEST FOR AMENDMENT OF SERVICES MODIFYING TERMS OF SERVICE FOR TRASH PICKUP UNDER CURRENT CONTRACT DUE TO CURRENT COVID-19 PANDEMIC.

Motion was made by Doyle, second by Shropshire to approve Pryor Waste and Recycling request for amendment of services modifying terms of service for trash pickup under current contract due to current COVID-19 pandemic. Notification will be placed in The Paper, Pryor Information Publication (PIP), the City website and the MUB utility bill. Voting yes: Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

4. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

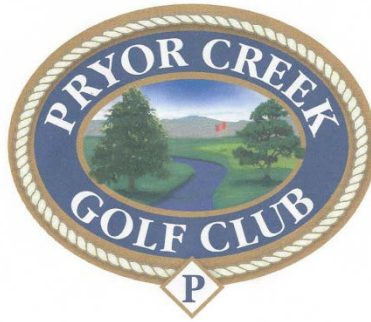
There was no unforeseeable business.

5. ADJOURN.

Motion was made by Doyle, second by Ketcher to adjourn. Voting yes: Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH



2020 Proposed Fee Schedule

Green Fees (all day as long as you don't leave the premises)

Weekdays.....\$22.50

Weekdays Jr./ Sr.....\$14.00

Weekday Twilight.....\$12.50

Weekend / Holiday.....\$23.50

Weekend / Holiday Twilight.....\$13.00

Senior rates are 55 years and older. Rates are for Monday-Friday except Holidays.

Juniors are 18 and under. Under 8 play free.

Juniors play free on Tuesday's with paid adult.

Green Fee (9 Hole)

7 days per week\$13.00

7 days per week Jr. / Sr.\$9.00

Cart Rental (per rider)*

9 Holes\$9.00

18 Holes.....\$14.50

Pull Cart.....\$3.50

Private Cart Rental Surcharge (per rider).....\$8.00

* Under 8 years old ride free