

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 3RD, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Kim Ritchie. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood and Zac Doyle. Members absent: Briana Brakefield and Jill Sherman.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Emergency Management Director Johnny Janzen, Golf Course Director Dennis Bowman, Library Director Cari Rerat and Building Inspector Kenneth Young.

Others: Police Captain Kevin Tramel, City Engineer Steve Powell, Park Board Chairman Bill Kannegiesser, Library Board Chairman Jeanette Anderson, John Hawkins, Kemmie Shropshire, Ahmad Nadaf, Terry Aylward, Ryan and Stephanie Kelley, Marty and Araceli Ward, Bethany Moore, Nena Roberts, Sharon Rash, Taylor Rash, Autumn Courtney, Beatrice Roberson, Jeremiah Smith, Jenna Lanham, Harper Meehan, Tami McKeon, Harley Whitman, Lance Whitman, Kristie Whitman, Zach Whitman and Tanner Reese.

2. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

Young reported that 38 permits and 51 inspections were processed last month.

b. Emergency Management

Janzen reported that he has spent the last couple of weeks working on a severe weather plan, as well as public health, due to the Coronavirus.

c. Fire

Young reported that they handled 122 calls last month. They are working on Spring maintenance and reviewing new construction at the schools.

d. Golf

No report.

e. Library

Rerat reported that they are working on the census and the upcoming Career Expo, which will be held on March 11th, at the MidAmerica Expo Center.

f. Parks / Cemetery

No report.

g. Police

No report.

h. Recreation Center

No report.

i. Street

No report.

**3. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

City Attorney Kim Ritchie began by giving instructions on how Petitions are to work. There will be no discussion among the Council and petitioners. No questions will be asked and answered.

- Harper Meehan – presented the Pryor LifeSmarts Team and reported that they will be representing Pryor High School at the National level in Washington, D.C. in April. Team members Taylor Rash, Jenna Lanham, Jeremiah Smith and Miss Meehan shared the topics they will be focusing on at the conference.
- Janice Bell – presented an Impact Pryor event called Reboot, Rebuild to be held on March 25th, from 5:00 p.m. – 8:00 p.m. at the Northeast Tech Biz Training Center.
- Ahmad Nadaf – spoke regarding the property he is developing on Highway 69A due to a complaint allegedly made to the State Fire Marshal.
- Ryan Kelley – presented a proposal regarding forming a committee of three business owners and two contractors to investigate how things go through their processes and make sure every project is handled the same way every time.

4. MAYOR'S REPORT:

a. City Attorney findings and opinion regarding State Fire Marshal Requirements at Ahmad Nadaf's property at 3986 W. 530 Rd. "Fat Toad Brewery."

Kim Ritchie read his letter of findings and opinion regarding State Fire Marshal Requirements at Ahmad Nadaf's property at 3986 W. 530 Rd. "Fat Toad Brewery."

Zac Doyle shared his thoughts, as did Mayor Lees.

b. Discussion and possible action regarding approval of an expense for a Sketch Design Packet proposal from PDG Engineers in the amount of \$13,500.00 to be expended from General Outside Services Account #02-201-5075. This action satisfies the commitment described in the Memorandum of Understanding (MOU) approved in October 2019, between the City of Pryor Creek, Oklahoma and Mayes County, Oklahoma to secure grant funding for the Pryor / Mayes Resilience Transportation and Economic Project aka the green space / gathering place / storm shelter / trail head to be located on the 2.3 acres across Rowe Street East of City Hall.

Motion was made by Doyle, second by Nance to approve an expense for a Sketch Design Packet proposal from PDG Engineers in the amount of \$13,500.00 to be expended from General Outside Services Account #02-201-5075. This action satisfies the commitment described in the Memorandum of Understanding (MOU) approved in October 2019, between the City of Pryor Creek, Oklahoma and Mayes County, Oklahoma to secure grant funding for the Pryor / Mayes Resilience Transportation and Economic Project aka the green space / gathering place / storm shelter / trail head to be located on the 2.3 acres across Rowe Street East of City Hall. Grand Gateway representative Tami McKeon spoke regarding the grant being sought for this project. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Doyle. Voting no: none.

c. Discussion and possible action regarding a Resolution of the City Council for the City of Pryor Creek, Oklahoma concerning guidance provided from the City Council to the Pryor Economic Development Trust Authority to provide definition to the Pryor EDTA at the present time of this resolution.

Motion was made by Shropshire, second by Chitwood to approve Resolution #2020 – 3 of the City Council for the City of Pryor Creek, Oklahoma concerning guidance provided from the City Council to the Pryor Economic Development Trust Authority to provide definition to the Pryor EDTA at the present time of this resolution. Voting yes: Shropshire, Nance, Smith, Chitwood, Doyle, Ketcher. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. Discussion and possible action regarding request for zoning change concerning the following described property in the City of Pryor Creek. A Public Hearing was held on this matter at the City Council meeting on February 18th, 2020 concerning the property described as follows:

THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE NORTH 500 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER LESS THE EAST 175 FEET OF THE NORTH 100 FEET OF THE SOUTH 260 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 21 NORTH, RANGE 19 EAST OF THE INDIAN MERIDIAN AND PRINCIPLE BASE LINE, MAYES COUNTY, OKLAHOMA.

The present zoning for this property is AG (Agriculture) and RS (Residential Single). They are requesting zoning change to RS-50 (Residential Single-Family - 50).

Motion was made by Chitwood, second by Nance to approve request for zoning change concerning the following described property in the City of Pryor Creek. A Public Hearing was held on this matter at the City Council meeting on February 18th, 2020 concerning the property described as follows:

THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE NORTH 500 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER LESS THE EAST 175 FEET OF THE NORTH 100 FEET OF THE SOUTH 260 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 21 NORTH, RANGE 19 EAST OF THE INDIAN MERIDIAN AND PRINCIPLE BASE LINE, MAYES COUNTY, OKLAHOMA.

The present zoning for this property is AG (Agriculture) and RS (Residential Single). They are requesting zoning change to RS-50 (Residential Single-Family - 50).

All voted yes to waive reading. Voting yes to approve zoning change from AG (Agriculture) and RS (Residential Single) to RS-50 (Residential Single-Family – 50): Nance, Smith, Chitwood, Doyle, Ketcher, Shropshire. Voting no: none.

b. First reading of an ordinance changing and amending zoning classification from “AG” (Agricultural) and RS (Residential Single) to “RS-50” (Residential Single-Family – 50) of property described as follows:

THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE NORTH 500 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER LESS THE EAST 175 FEET OF THE NORTH 100 FEET OF THE SOUTH 260 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 21 NORTH, RANGE 19 EAST OF THE INDIAN MERIDIAN AND PRINCIPLE BASE LINE, MAYES COUNTY, OKLAHOMA.

No action.

c. Second and final reading, discussion and possible action regarding an ordinance closing old municipal utility easement on RRR Property Management, LLC property. A tract of land situated in the SE/4 of Section 18, Township 21 North, Range 19 East of the Indian Base and Meridian in Pryor Creek, Mayes County, Oklahoma and more particularly described as follows to-wit:

Commencing at the Southwest Corner of said SE/4.

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 1,799.80 feet and along the West Line of said SE/4:

THENCE North 90 degrees 00 minutes 00 seconds East for a distance of 650.00 feet to the Point of Beginning;

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 120.00 feet to a point on the South line of Block 6 of the PRYOR HEIGHTS ADDITION;

THENCE North 90 degrees 00 minutes 00 seconds East along the South line of Block 6 of the PRYOR HEIGHTS ADDITION for a distance of 17.50 feet;

THENCE South 00 degrees 00 minutes 00 seconds East for a distance of 170.00 feet;

THENCE North 90 degrees 00 minutes 00 seconds West for a distance of 17.50 feet;

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 50.00 feet to the Point of Beginning.

Together with and subject to covenants, easements, and restrictions of record said property containing 0.0683 acres more or less.

Motion was made by Shropshire, second by Doyle to waive reading of ordinance closing old municipal utility easement on RRR Property Management, LLC property. A tract of land situated in the SE/4 of Section 18, Township 21 North, Range 19 East of the Indian Base and Meridian in Pryor Creek, Mayes County, Oklahoma, and more particularly described as follows to-wit:

Commencing at the Southwest Corner of said SE/4.

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 1,799.80 feet and along the West Line of said SE/4;

THENCE North 90 degrees 00 minutes 00 seconds East for a distance of 650.00 feet to the Point of Beginning;

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 120.00 feet to a point on the South line of Block 6 of the PRYOR HEIGHTS ADDITION;

THENCE North 90 degrees 00 minutes 00 seconds East along the South line of Block 6 of the PRYOR HEIGHTS ADDITION for a distance of 17.50 feet;

THENCE South 00 degrees 00 minutes 00 seconds East for a distance of 170.00 feet;

THENCE North 90 degrees 00 minutes 00 seconds West for a distance of 17.50 feet;
THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 50.00 feet to the Point of Beginning.

Together with and subject to covenants, easements, and restrictions of record said property containing 0.0683 acres more or less.

Voting yes: Smith, Chitwood, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

Motion was made by Chitwood, second by Smith to approve Ordinance #2020 - 2 closing old municipal utility easement on RRR Property Management, LLC property. A tract of land situated in the SE/4 of Section 18, Township 21 North, Range 19 East of the Indian Base and Meridian in Pryor Creek, Mayes County, Oklahoma, and more particularly described as follows to-wit:

Commencing at the Southwest Corner of said SE/4.

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 1,799.80 feet and along the West Line of said SE/4;

THENCE North 90 degrees 00 minutes 00 seconds East for a distance of 650.00 feet to the Point of Beginning;

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 120.00 feet to a point on the South line of Block 6 of the PRYOR HEIGHTS ADDITION;

THENCE North 90 degrees 00 minutes 00 seconds East along the South line of Block 6 of the PRYOR HEIGHTS ADDITION for a distance of 17.50 feet;

THENCE South 00 degrees 00 minutes 00 seconds East for a distance of 170.00 feet;

THENCE North 90 degrees 00 minutes 00 seconds West for a distance of 17.50 feet;

THENCE North 00 degrees 00 minutes 00 seconds East for a distance of 50.00 feet to the Point of Beginning.

Together with and subject to covenants, easements, and restrictions of record said property containing 0.0683 acres more or less.

Voting yes: Chitwood, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

d. Second and final reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 16 requiring the spay and neuter of dogs and cats; providing for exceptions from the requirement of spay and neuter of dogs and cats; providing for “intact permits”; providing for revocation or nonrenewal of permits; prescribing offenses and setting forth penalties for violations of spay and neuter requirements related to dogs and cats; and providing for repealer and severability.

Motion was made by Chitwood, second by Doyle to waive reading of an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 16 requiring the spay and neuter of dogs and cats; providing for exceptions from the requirement of spay and neuter of dogs and cats; providing for “intact permits”; providing for revocation or nonrenewal of permits; prescribing offenses and setting forth penalties for violations of spay and neuter requirements related to dogs and cats; and providing for repealer and severability. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

Motion was made by Shropshire, second by Smith to approve Ordinance #2020 - 3 amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 16 requiring the spay and neuter of dogs and cats; providing for exceptions from the requirement of spay and neuter of dogs and cats; providing for “intact permits”; providing for revocation or nonrenewal of permits; prescribing offenses and setting forth penalties for violations of spay and neuter requirements related to dogs and cats; and providing for repealer and severability. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Doyle. Voting no: none.

e. Second and final reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 3, Section 7 providing for fees charged for surrendered animals and impounded animals; clarifying time periods of the code provision; relettering paragraphs; and providing financial assistance for spaying and neutering of redeemed animals to government subsidized household; and providing for repealer and severability.

Motion was made by Chitwood, second by Nance to waive reading of an ordinance amending Title 5, Chapter 3, Section 7 providing for fees charged for surrendered animals and impounded animals; clarifying time periods of the code provision; relettering paragraphs; and providing financial assistance for spaying and neutering of redeemed animals to government subsidized household; and providing for repealer and severability. Voting yes: Shropshire, Nance, Smith, Chitwood, Doyle, Ketcher. Voting no: none.

Motion was made by Chitwood, second by Nance to approve Ordinance #2020 - 4 amending Title 5, Chapter 3, Section 7 providing for fees charged for surrendered animals and impounded animals; clarifying time periods of the code provision; relettering paragraphs; and providing financial assistance for spaying and neutering of redeemed animals to government subsidized household; and providing for repealer and severability. Voting yes: Nance, Smith, Chitwood, Doyle, Ketcher, Shropshire. Voting no: none.

f. Second and final reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 3, Section 2 by amendment of language regarding place of purchase of tags and the addition of a new Sub-section “H” regarding requirement for sterilization documentation of dogs and cats as part of registration process; and providing for repealer and severability.

Motion was made by Shropshire, second by Smith to waive reading of an ordinance amending Title 5, Chapter 3, Section 2 by amendment of language regarding place of purchase of tags and the addition of a new Sub-section “H” regarding requirement for sterilization documentation of dogs and cats as part of registration process; and providing for repealer and severability. Voting yes: Smith, Chitwood, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

Motion was made by Chitwood, second by Nance to approve Ordinance #2020 - 5 amending Title 5, Chapter 3, Section 2 by amendment of language regarding place of purchase of tags and the addition of a new Sub-section “H” regarding requirement for sterilization documentation of dogs and cats as part of registration process; and providing for repealer and severability. Voting yes: Chitwood, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

g. Second and final reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 17 prohibiting sale of animals in public places; and providing for repealer and severability.

Motion was made by Smith, second by Nance to waive reading of an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 17 prohibiting sale of animals in public places; and providing for repealer and severability. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

Motion was made by Chitwood, second by Nance to approve Ordinance #2020 - 6 amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 17 prohibiting sale of animals in public places; and providing for repealer and severability. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Doyle. Voting no: none.

h. Second and final reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 3, Section 8 prohibiting swine in the city limits and providing for specific exceptions to the prohibition; regulating the keeping of livestock in the city limits and providing specific exceptions; limiting the number of dogs and cats kept or maintained at premises and providing specific exceptions; and providing for repealer and severability.

Motion was made by Smith, second by Shropshire to waive reading of an ordinance amending Title 5, Chapter 3, Section 8 prohibiting swine in the city limits and providing for specific exceptions to the prohibition; regulating the keeping of livestock in the city limits and providing specific exceptions; limiting the number of dogs and cats kept or maintained at premises and providing specific exceptions; and providing for repealer and severability. Voting yes: Shropshire, Nance, Smith, Chitwood, Doyle, Ketcher. Voting no: none.

Motion was made by Nance, second by Smith to approve Ordinance #2020 - 7 amending Title 5, Chapter 3, Section 8 prohibiting swine in the city limits and providing for specific exceptions to the prohibition; regulating the keeping of livestock in the city limits and providing specific exceptions; limiting the number of dogs and cats kept or maintained at premises and providing specific exceptions; and providing for repealer and severability. Voting yes: Nance, Smith, Chitwood, Doyle, Ketcher, Shropshire. Voting no: none.

i. Second and final reading, discussion and possible action regarding an ordinance amending Pryor Creek City Code Section 4-5-6 regarding appointment of enforcement officials, administrative officials and hearing officers for administrative decision-making purposes; and, the fixing of compensation for such officers and officials; providing for repealer and severability.

Motion was made by Chitwood, second by Smith to waive reading of an ordinance amending Pryor Creek City Code Section 4-5-6 regarding appointment of enforcement officials, administrative officials and hearing officers for administrative decision-making purposes; and, the fixing of compensation for such officers and officials; providing for repealer and severability. Voting yes: Smith, Chitwood, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

Motion was made by Chitwood, second by Smith to approve Ordinance #2020 - 8 amending Pryor Creek City Code Section 4-5-6 regarding appointment of enforcement officials, administrative officials and hearing officers for administrative decision-making purposes; and, the fixing of compensation for such officers and officials; providing for repealer and severability. Voting yes: Chitwood, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

6. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the February 18th, 2020 Council meeting.
- b. Approve payroll purchase orders through March 6th, 2020.
- c. Approve claims for purchase orders through March 3rd, 2020.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1920191734 - 1920191557	107,135.98
FEE IN LIEU	1920191808	2,207.16
STREET & DRAINAGE	1920191805 - 1920191700	19,187.99
GOLF COURSE	1920191778 - 1920191773	4,371.09
CAPITAL OUTLAY	1920191781 - 1920191807	5,571.14
REAL PROPERTY ACQUIS. RESERVE	1920191743	18.00
RECREATION CENTER	1920191710 - 1920191760	44,672.30
E-911	911076B	1,195.18
TOTAL		184,358.84
BLANKETS		
911151B	INFRASTRUCTURE SOLUTIONS	32,000.00
911152B	INFRASTRUCTURE SOLUTIONS	14,500.00
911153B	INFRASTRUCTURE SOLUTIONS	12,500.00
TOTAL		59,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding hiring Tanner Reese to fill budgeted Patrolman position at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$41,463.00) effective March 16th, 2020, pending approval from the Oklahoma Police Pension Retirement Board. This position is to fill the vacancy created by the resignation of Tommy Parker. Reese is CLEET certified and has been a dispatcher since April 2019.
- f. Discussion and possible action regarding an expenditure in the amount of \$3,909.84 to Melton's A/C & Appliance for repair of compressors at the Pryor Creek Recreation Center from Aquatic Repair & Maintenance Account #84-846-5091 which reflects an increase to the original quote of \$2,919.30 which was approved on the December 17th, 2019.
- g. Discussion and possible action regarding an expenditure in the amount of \$3,521.90 to Melton's A/C & Appliance for repair of pool heaters at the Pryor Creek Recreation Center from Aquatic Repair & Maintenance Account #84-846-5091.
- h. Discussion and possible action regarding allowing First Church of God to close Southeast First Street from Rowe Street to Vann Street on Sunday, April 5th, 2020, from 8:00 a.m. until 2:00 p.m. for a Palm Sunday block party.
- i. Discussion and possible action regarding accepting the resignation of Douglas Dixon from the Pryor Creek Volunteer Fire Department, effective February 14th, 2020.
- j. Discussion and possible action regarding purchase of Trimax 13' rough mower at \$35,330.00 + \$1,500.00 shipping charge for Pryor Creek Golf Course from Capital Outlay Account #44-445-5447 as being in the best interest of the City. Other quotes received: P&K: new John Deere 12' at \$23,000.00 after a \$500 trade-in, demo John Deere 12' at \$21,000.00 after a \$500 trade-in; PTP: Toro 12' at \$26,907.65 after a \$1,000.00 trade-in; GLK Trimax 10.5' at \$34,190.00 + \$1,500.00 shipping charge.
- k. Discussion and possible action regarding purchase of bentgrass sod for the #8 Green at the Pryor Creek Golf Course at \$11,100.00 plus \$6,000.00 freight cost, from West Coast Turf as sole source from Capital Outlay Account #44-445-5447. Reimbursement from FEMA is possible.
- l. Discussion and possible action pursuant to Section 2-1-5 of the City Code to declare the following listed items at Pryor Creek Golf Course surplus property; And to prescribe the method of sale or disposal deemed appropriate by sealed bid, public auction, scrap, trade-in or other means as set forth in the City Code. Disposition of item "a" on the following list is contingent upon approval of rough mower purchase in item "j" of the Consent Agenda and shall be included or removed based on action on that item.
 - a. Progressive Pro-Flex Mower, Inventory #415-01-04023, Purchased 7/2/2008 for \$19,255.00.
 - b. Canon 3570 Printer, Inventory #415-01-03349, Purchased 9/6/2005 for \$9,339.00.
 - c. 1973 Chevy Cab & Chassis, Inventory #415-01-50414, Purchased 5/21/1973 for \$5,600.00.
 - d. Ransomes Fairway Mower, Inventory #415-01-04357, Purchased 3/30/1991 for \$11,901.00.
 - e. 1991 Dodge Pickup, Inventory #415-01-52082, Purchased 6/14/1991 for \$11,932.00.
 - f. 1988 Int'l Street Sweeper, Inventory #415-01-84981, Purchased 5/23/1988 for \$26,079.00.

- g. National Mower, Inventory #415-03-04299, Purchased 8/18/1998 for \$13,932.00.
- h. Jacobsen Turf Cat w/deck, Inventory #415-04-19502, Purchased 8/18/1998 for \$17,027.00.
- m. Discussion and possible action regarding accepting the resignation of Amanda Garner, Librarian II, Youth Services, from the Thomas J. Harrison Pryor Public Library effective February 28th, 2020.
- n. Discussion and possible action regarding hiring Autumn B. Courtney as Librarian II, Youth Services at Range C, Step 1 (annual wage - \$30,229) at the Thomas J. Harrison Pryor Public Library effective March 4th, 2020.
- o. Discussion and possible action regarding an expenditure to Ebsco for the renewal of subscriptions to the online resources Learning Express Library and Job & Career Accelerator Center in the amount of \$3,507.00 from Library Nonbook Materials Account #02-221-5032.
- p. Discussion and possible action regarding an expenditure in the amount of \$5,413.94 to Absolute Technologies for the purchase of replacement cameras and equipment at the City Hall building, from General Repair and Maintenance Account #02-201-5091.
- q. Discussion and possible action regarding authorizing the Pryor Creek Fire Department to sell used SCBA gear.

Motion was made by Doyle, second by Smith to approve items a – q, less items i, l, m and p. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

i. Discussion and possible action regarding accepting the resignation of Douglas Dixon from the Pryor Creek Volunteer Fire Department, effective February 14th, 2020.

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Douglas Dixon from the Pryor Creek Volunteer Fire Department, effective February 14th, 2020. Chitwood thanked him for his service to the City of Pryor Creek. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Doyle. Voting no: none.

l. Discussion and possible action pursuant to Section 2-1-5 of the City Code to declare the following listed items at Pryor Creek Golf Course surplus property; And to prescribe the method of sale or disposal deemed appropriate by sealed bid, public auction, scrap, trade-in or other means as set forth in the City Code. Disposition of item "a" on the following list is contingent upon approval of rough mower purchase in item "j" of the Consent Agenda and shall be included or removed based on action on that item.

- a. Progressive Pro-Flex Mower, Inventory #415-01-04023, Purchased 7/2/2008 for \$19,255.00.
- b. Canon 3570 Printer, Inventory #415-01-03349, Purchased 9/6/2005 for \$9,339.00.
- c. 1973 Chevy Cab & Chassis, Inventory #415-01-50414, Purchased 5/21/1973 for \$5,600.00.
- d. Ransomes Fairway Mower, Inventory #415-01-04357, Purchased 3/30/1991 for \$11,901.00.
- e. 1991 Dodge Pickup, Inventory #415-01-52082, Purchased 6/14/1991 for \$11,932.00.
- f. 1988 Int'l Street Sweeper, Inventory #415-01-84981, Purchased 5/23/1988 for \$26,079.00.
- g. National Mower, Inventory #415-03-04299, Purchased 8/18/1998 for \$13,932.00.
- h. Jacobsen Turf Cat w/deck, Inventory #415-04-19502, Purchased 8/18/1998 for \$17,027.00.

Motion was made by Doyle, second by Nance to approve declaring the above items at Pryor Creek Golf Course surplus property and sold by sealed bids. Voting yes: Shropshire, Nance, Smith, Chitwood, Doyle, Ketcher. Voting no: none.

m. Discussion and possible action regarding accepting the resignation of Amanda Garner, Librarian II, Youth Services, from the Thomas J. Harrison Pryor Public Library effective February 28th, 2020.

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Amanda Garner, Librarian II, Youth Services, from the Thomas J. Harrison Pryor Public Library effective February 28th, 2020. Chitwood thanked Amanda for her service to the City of Pryor Creek. Voting yes: Nance, Smith, Chitwood, Doyle, Ketcher, Shropshire. Voting no: none.

p. Discussion and possible action regarding an expenditure in the amount of \$5,413.94 to Absolute Technologies for the purchase of replacement cameras and equipment at the City Hall building, from General Repair and Maintenance Account #02-201-5091.

Motion was made by Doyle, second by Smith to approve an expenditure in the amount of \$5,413.94 to Absolute Technologies for the purchase of replacement cameras and equipment at the City Hall building, from General Repair and Maintenance Account #02-201-5091. The Council thanked Ryan Stout for his work on this. Voting yes: Smith, Chitwood, Doyle, Ketcher, Shropshire, Nance. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Doyle)

Doyle reported that Budget and Personnel Committee will meet on March 10th, at 5:30 p.m.

b. Ordinance and Insurance (Sherman)

No report.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Chitwood, Doyle, Ketcher, Shropshire, Nance, Smith. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:30 p.m.

2. APPROVE MINUTES OF FEBRUARY 18TH, 2020 MEETING.

Motion was made by Nance, second by Smith to approve minutes of February 18th, 2020 meeting. Voting yes: Doyle, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Doyle to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Doyle. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH
