

**MINUTES
HOTEL / MOTEL BOARD
SPECIAL MEETING
THURSDAY, DECEMBER 19TH, 2019
5:30 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: ** TARA WALLACE, TRACEY DEAN, AMY CRAMER, MELISSA DANIELS AND SCOTT CRAFT

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Chairman Tara Wallace. Members present: Chairman Tara Wallace, Tracey Dean, Amy Cramer, Melissa Daniels and Scott Craft. Members absent: none.

Others present: Pryor Area Arts & Humanities Council representative Sue Mayhue, Lake Area Softball representative Heather Baucom and Quilt Show representatives Sue Putt, Ann Underwood, Velma Day, Linda Brandon, Julia Minton and Deanna Stanga.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF SEPTEMBER 19TH, 2019 SPECIAL MEETING.

Motion was made by Daniels, second by Craft to approve minutes of September 19th, 2019 Special Meeting. All voted yes.

3. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO COUNCIL TO APPROVE FINAL EXPENSE REPORT FOR NORTHEAST OKLAHOMA AREA ARTIST SHOW HELD OCTOBER 11 – 25, 2019.

Motion was made by Dean, second by Daniels to recommend to Council to approve Final Expense Report for Northeast Oklahoma Area Artist Show held October 11 – 25, 2019. All voted yes.

4. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO COUNCIL TO APPROVE GRANT APPLICATION FROM LAKE AREA SOFTBALL ASSOCIATION FOR THE “BRING THE PRYOR SOFTBALL FIELDS BACK TO LIFE” PROJECT FROM OCTOBER 2019 – JUNE 2020 IN THE AMOUNT OF \$2,000.00.

Motion was made by Dean, second by Wallace to recommend to Council to approve Grant Application from Lake Area Softball Association for the “Bring the Pryor Softball Fields Back to Life” project from October 2019 – June 2020 in the amount of \$550.00, which is the cost of the garage door that is needed to secure the lawn mower.

Baucom stated that she only received one quote for the door, although she requested several others. She agreed to file another application for the wood and other items needed for the rest of their project and turn it in after the first of the year.

All voted yes.

5. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO COUNCIL TO APPROVE GRANT APPLICATION FOR PRYOR PATCHERS QUILT SHOW HELD SEPTEMBER 20 – 21, 2019 IN THE AMOUNT OF \$3,000.00.

Motion was made by Craft, second by Daniels to table Grant Application for Pryor Patchers Quilt Show held September 20 – 21, 2109 in the amount of \$3,000.00 until the next meeting.

Sue Putt spoke regarding the fact that the quilt show was held prior to the application. In years past, the Chamber of Commerce applied for the grant for them, because they are a 501(c)3 organization. In speaking with Barbara Hawkins months before, Barbara recommended Sue wait until she had all of her expenses together to know how much she would need before applying for the grant. Dean does not believe that they can approve an event after it has been held, nor can they approve an application from an organization that is not nonprofit.

All voted yes.

6. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO COUNCIL TO APPROVE FINAL EXPENSE REPORT FOR PRYOR PATCHERS QUILT SHOW HELD SEPTEMBER 20 – 21, 2019.

Motion was made by Craft, second by Daniels to table final expense report for Pryor Patchers Quilt Show held September 20 – 21, 2019 until the next meeting. All voted yes.

7. SCHEDULE NEXT MEETING.

No action.

8. ADJOURN.

Motion was made by Dean, second by Cramer to adjourn at 5:49 p.m. All voted yes.

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Street address:

Street address line 2:

City:

State:

Zip code:

Contact Person

First name:

Last name:

Phone number:

E-mail:

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

Requested amount:

Applicant's Match amount:

Total Project Budget:

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

Where and when will the event take place?

Resources available for project / event:

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma
Project Title:

Revenues:

Total Requested from Hotel / Motel:

Total Project Revenues:

Expenses:

Advertising

Promotional Printing

Miscellaneous expenses:

Total Expenses:



Invoice

Paid

N.E.O. GARAGE DOOR COMPANY
Po Box 249
Locust Grove, OK 74352
Office Phone: 9184798650
n.e.o.doors@live.com

Invoice Number: I200213152
Invoice Date: 02/12/2020
Payment Terms: Due On Receipt
Invoice Amount: 550.00
Created By: Mark Hoggatt

Billing Address

Lake Area Softball Association
Po Box 686
Pryor, OK 74362

Shipping Address

Lake Area Softball Association
Po Box 686
Pryor, OK 74362

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1063	8x6 410 With Keyed Lock (Take Out) install of garage door at softball field	1.00	550.00		550.00

Subtotal: \$ 550.00
Invoice Amount \$ 550.00
Check on 02/24/2020: (550.00)
Invoice Balance: \$ 0.00

Lake Area Softball Association
PO Box 686
Pryor, OK 74362

2461

86-8614/3039

DATE 2/14/2020

PAY
TO THE
ORDER OF

NEO Garage Door Company \$ 550.00
five hundred fifty dollars and no DOLLARS

Red Crown Credit Union
19 N. Howe
Pryor, OK 74361
518-625-5658

Softball - play it, love it, live it.

FOR New Garage Door Inv# 1200213152

Heather Baucom

⑈002461⑈ ⑆303986148⑆ ⑈00022706⑈

PRYOR LUMBER COMPANY, INC.
1031 WEST HWY 20
P.O. BOX 609
PRYOR, OK 74362
PHONE: (918) 825-2260

PAGE NO 1

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
20611			HEATHER/918-373-2941	NET 10TH	PHIL	2/17/20	3:27

Sold To:

LAKE AREA SOFTBALL ASSOC.
PO BOX 686

PRYOR OK 74362

(918) 530-0867

Ship To:

EXP. DATE: 3/18/20

TERM#592

DOC# 968872/2

* ESTIMATE *

SLSPR: TI TIM PARKER

TAX : PE CHARITABLE

EST. 968872

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1		2	EA	A36005	FLEXICOAT EXT WHITE LATEX- 5 GAL	2	179.99 /EA	359.98 N
2		4	EA	A3600G	GL FLEX/C EXT WHITE LATEX	4	36.99 /EA	147.96 N
3		3	EA	P0300G	GL UK I/E SEMI-GLOSS WHITE	3	31.99 /EA	95.97 N
4		6	EA	SX06	80LB CONCRETE MIX	6	4.40 /EA	26.41 N
5		1	EA	TT06	2/8 X 6/8 6-PANEL METAL DB RH	1	169.99 /EA	169.99 N
6		1	EA	TT07	3/0 X 6/8 6-PANEL METAL DB LH	1	169.99 /EA	169.99 N
7		1	EA	269774	48"X96" 1/4" PLEXIGLASS(.220)	1	214.99 /EA	214.99 N
8		6	EA	S50	1 X 2 X 8' FURRING STRIP 16/BDL	6	1.69 /EA	10.14 N
9		4	EA	Y1216	2 X 12 X 16' #2 DOUG FIR	4	32.99 /EA	131.96 N
10		1	EA	Y1012	2 X 10 X 12' #2 DOUG FIR	1	18.50 /EA	18.50 N
11		5	EA	1612	1X6X12 #2 S4S YELLOW PINE	5	7.29 /EA	36.46 N
12		3	EA	1408	1X4X8 #2 S4S YELLOW PINE	3	3.69 /EA	11.07 N
13		6	EA	104TL	12" X 16' TRIPLE-LAP TEXTURED	6	19.99 /EA	119.94 N
14				2306082				
15		12	EA	0816	RED DEVIL ARCHIT SILICONE WHITE	12	4.59 /EA	55.08 N
16		1	BX	708852	1LB 2" EG ROOF NAIL	1	4.79 /BX	4.79 N
17		1	EA	200367	2-1/2 PHIL DECK SCREW	1	8.49 /EA	8.49 N
18		2	EA	781434	3PC PAN&ROLLER SET	2	5.79 /EA	11.58 N
19		1	EA	789604	DIB ONE COAT 3PC SYN BRUSH	1	9.99 /EA	9.99 N
					LAKEAREASOFTBALL@GMAIL.COM			

TAXABLE 0.00

NON-TAXABLE 1603.29

SUBTOTAL 1603.29

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

(HEATHER)

TAX AMOUNT 0.00

TOTAL AMOUNT 1603.29

X

Received By

DO IT RIGHT FOR LESS. SHOP PRESIDENT'S DAY SAVINGS >



Claremore Lowe's >

Open till 10PM!

What are you looking for today?

HB



Shop

Ideas

Savings

Services

Order Status

Lowe's Credit Cards

Weekly Ad

Shopping Cart

Claremore Lowe's, OK | [Change Store](#) >

1746 South Lynn Riggs Blvd, Claremore, OK 74019

57 Items | [Remove 57 Items](#) [Email Cart](#)

Item # 146773 | Model # 007.0146773.008

\$98.98

3

\$296.94

Valspar Pro Storm Coat Neutral Flat Exterior Tintable Paint (Actual Net Contents: 580-fl oz)**FREE In-Store Pickup - Available**

Ship to Home - Unavailable

**Truck Delivery - Available**[Remove](#)[Save for Later](#)

Item # 447520 | Model # 007.9447520.007

\$19.98

3

\$59.94

Valspar Contractor Coat Semi-gloss High Hiding White Paint (Actual Net Contents: 128-fl oz)**FREE In-Store Pickup - Available**

Order Summary

Item Total **\$1,345.31**Estimated Delivery ⓘ **\$84.00**Shipping **FREE****Estimated Total** **\$1,429.31**

Taxes calculated at checkout

Total Savings **\$23.56**[+ Add Promotional Code](#) ⓘ**START SECURE CHECKOUT**

or checkout with



Feedback



Valspar Pro Storm Coat Neutral Flat Exterior Tintable Paint (Actual Net Contents: 580-fl oz)

Item: #146773 | Model: #007.0146773.008

Quantity 3.0



Valspar Contractor Coat Semi-gloss High Hiding White Paint (Actual Net Contents: 128-fl oz)

Item: #447520 | Model: #007.9447520.007

Quantity 3.0



QUIKRETE 80-lb High Strength Concrete Mix

Item: #10385 | Model: #110180

Quantity 6.0



JELD-WEN Universal Reversible Primed Steel Slab Entry Door Solid Core (Common: 32-in x 80-in; Actual: 32-in x 79-in)

Item: #782756 | Model: #JW233200005

Quantity 1.0



JELD-WEN Universal Reversible Primed Steel Slab Entry Door Solid Core (Common: 32-in x 80-in; Actual: 32-in x 79-in)

Item: #782756 | Model: #JW233200005

Quantity 1.0



OPTIX 0.22-in T x 48-in W x 96-in L Clear Acrylic Sheet

Item: #505205 | Model: #1AG2180A

Quantity 1.0



SmartSide 76 Series Primed Engineered Lap Siding (Common: 0.437-in x 12-in x 192-in; Actual: 0.375-in x 11.844-in x 191.875-in)

Item: #294549 | Model: #25921

Quantity 6.0



GE Silicone 1 10.1-oz White Silicone Caulk

Item: #47385 | Model: #LW112A

Quantity 12.0



Fas-n-Tite 11-Gauge Electro-Galvanized Roofing Nails (1-lb)

Item: #108263 | Model: #461461

Quantity 1.0



GRK #9 x 2-1/2-in Yellow Polymer-Countersinking Interior/Exterior Wood Screws (100-Count)

Item: #580238 | Model: #103101.0

Quantity 1.0



Project Source Paint Kit 4-Piece Paint Applicator Kit

Item: #642479 | Model: #97640

Quantity 3.0



(Common: 1-in x 2-in x 8-ft; Actual: 0.75-in x 1.5-in x 8-ft) Pine Board

Item: #1206 | Model: #83706

Quantity 6.0



Top Choice 2-in x 4-in x 10-ft Douglas Fir Lumber (Common)



**Top Choice 2-in x 12-in x 16-ft Douglas Fir Lumber (Common);
1.5-in x 11.25-in x 16-ft (Actual)**

Item: #98635 | Model: #[721904-16](#)

Quantity 4.0



**Top Choice 2-in x 10-in x 12-ft Douglas Fir Lumber (Common);
1.5-in x 9.25-in x 12-ft (Actual)**

Item: #61518 | Model: #[721903-12](#)

Quantity 1.0

**(Common: 1-in x 6-in x 12-ft; Actual: 0.75-in x 5.5-in x 12-ft)
Whitewood Board**

Item: #953 | Model: #1X6 12 SWPN2

Quantity 5.0

**(Common: 1-in x 4-in x 8-ft; Actual: 0.75-in x 3.5-in x 8-ft) Pine
Board**

Item: #1155 | Model: #83712

Quantity 3.0

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HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Applicant Name:

Event Name:

Date of Event:

Street address:

Street address line 2:

City:

State:

Zip code:

Contact Person

First name:

Last name:

Phone number:

E-mail:

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

Requested amount:

Applicant's Match amount:

Total Project Budget:

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

Where will the event take place?

Resources available for project / event:

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma
Project Title:

Revenues:

Total Requested from Hotel / Motel:

Total Project Revenues:

Community Impact:
(If the event has been held before, please explain how it has impacted the community.)

Expenses:

While matching funds are not required, the amount of additional funds, supplies, and materials and staff time as an organization brings to an event, is a good measure of that organization's commitment to success.

Item	City	Match	Cash	Total
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Advertising			Promotional Printing	
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Miscellaneous expenses if applicable:

Total Expenses: