

**MINUTES  
LIBRARY BOARD  
REGULAR MEETING  
CITY OF PRYOR CREEK, OK  
THURSDAY, AUGUST 26, 2021 AT 5:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

**Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger**

**1. CALL MEETING TO ORDER.**

Chair, Anderson called meeting to order at 5:03 p.m. Members Present: Anderson, Shearin, Stevens, Wenger. Others Present: Library Director Cari Rérat via Google Meet.

**2. REVIEW AND POSSIBLY APPROVE MINUTES FOR JULY 22, 2021.**

Motion was made by Stevens, second by Shearin to approve the July 22nd minutes as read. Anderson, Shearin, and Stevens voted yes; Wenger abstained.

**3. PETITIONS FROM THE AUDIENCE.**

**(Library Board reserves the right to limit presentations to 5 minutes)**

There were no petitions presented.

**4. LIBRARY DIRECTOR'S REPORT:**

**a. LIBRARY STATISTICS**

• **Reviewed July's Statistics:**

1. 53 people registered for new library cards.
2. The Library added 39 items (books and media) to the collection.
3. 3,578 items (books, magazines, and media) were checked out.
4. 2,115 books, audiobooks, magazines, and videos were checked out via Overdrive, our digital library.
5. Our internet services (both wifi and physical computers) were used 3,835 times.
6. Our online resources (not including Overdrive) were accessed 50 times.
7. Our meeting room remains closed to outside organizations due to COVID-19 and the need to store quarantined materials and furniture moved to accommodate physical distancing.
8. Library staff answered 3,158 informational or reference questions from patrons via phone, email, social media, and in person.
9. 3,600 people entered the Library building during the 26 days we were open. This averages to 138 people per day.

**b. BUDGET**

- Reviewed July's expenses

**c. BUILDING REPORT**

Discussed:

- The library's expansion and remodel project is just over 6 weeks or so from beginning. We will lag behind the Emergency Center construction and CMS Willowbrook will try to coordinate subcontractors between the two building projects so they will only have to stage once.

- Wenger suggested the Library find a good home for the lumber from the Sweetgum trees that will be cut down in order for the expansion project to be completed. He will explore our options.

**d. TECHNOLOGY REPORT**

Discussed:

- The new router is installed and running well.

**e. PROFESSIONAL DEVELOPMENT**

Discussed:

- Public Librarian Certification classes have resumed. Non-certified full-time staff have registered for the classes that fit into their schedules.

**f. PROGRAMS**

- Discussed July's programming numbers
  1. The Library hosted 3 programs for teens with 50 in attendance.
  2. The Library hosted 11 programs for children with 215 in attendance.
- Autumn Courtney presented the Board with our 2021 Summer Reading Program numbers:
  - Registrations-
  - Total: 332
    - Babies: 68, with 23 extra entries in our grand prize
    - Kids: 171, with 53 extra entries
    - Teens: 46, with 8 extra entries
    - Adults: 47, with 2 extra entries
  - We gave away over 550 prize books, totalling roughly 110 hours read.

**g. OUTREACH.**

Discussed:

- Autumn Courtney went to Osage School's back to school night and will begin visiting the Pryor Middle School library to speak with all of the middle school students.

**h. STAFFING.**

Discussed

**i. STRATEGIC PLANNING.**

Discussed:

- This is the last year for our current strategic plan. We will need to begin the process of developing a new strategic plan soon.
- This strategic plan calls for us to expand our operating hours by the end of the fiscal year. Rerat suggested we delay that item until the building remodel and expansion is complete.

**5. FRIENDS OF THE LIBRARY REPORT.**

- Stevens reported that the Friends met on August 6th. They will share a table with the Library at the Pryor Creek Comic Convention in October. They are working on new signage and fundraising ideas.

**6. NEW BUSINESS.**

No new business

**7. ADJOURN.**

Motion was made by Shearin and seconded by Wenger. All voted yes.