

**MINUTES
LIBRARY BOARD
SPECIAL MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, JULY 09, 2020 AT 11:30 A.M.**

The Pryor Public Library Board met in special meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Chair, Anderson called meeting to order at 11:30 a.m. Members Present: Anderson, Melugin, Shearin (via phone call), Stevens (via video call), Wenger. Others Present: Library Director Cari Rérat.

2. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND COUNCIL APPROVE REVISED JOB DESCRIPTIONS.

Motion made by Melugin to approve job descriptions with a correction of a misspelling. Shearin seconded. All voted to approve.

3. POSSIBLE EXECUTIVE SESSION PURSUANT TO THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF:

- a. MARIE REIST (25 O.S. 307 (B) (1).
- b. HALEY POULOS HUGHES (25 O.S. 307 (B) (1).
- c. R. SCOTT MCCALL (25 O.S. 307 (B) (1).
- d. JACINDA RAMSEY (25 O.S. 307 (B) (1).

Motion made by Wenger, seconded by Stevens. All voted in favor.

4. CONSIDER RESUMING REGULAR SESSION.

Motion made by Wenger, seconded by Melugin. All in favor.

5. POSSIBLE ACTION BASED ON EXECUTIVE SESSION CONCERNING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF:

- a. MARIE REIST (25 O.S. 307 (B) (1).
 - b. HALEY POULOS HUGHES (25 O.S. 307 (B) (1).
 - c. R. SCOTT MCCALL (25 O.S. 307 (B) (1).
 - d. JACINDA RAMSEY (25 O.S. 307 (B) (1).
- Melugin made the motion to approve Haley Poulos Hughes to fill the position of Adult Services Librarian effective August 3, 2020 as described in the approved job description. Shearin seconded. All voted to approve.
 - Melugin made the motion to approve R. Scott McCall to fill the position of Collection Development & Systems Librarian effective August 3, 2020 as described in the approved job description. Shearin seconded. All voted to approve.
 - Melugin made the motion to approve Jacinda Ramsey to fill the position of Genealogy & Research Librarian effective August 3, 2020 as described in the approved job description. Shearin seconded. All voted to approve.
 - Stevens made the motion to recommend the Budget/Personnel Committee and City Council approve R. Scott McCall being reclassified from Librarian 1 (Range B, Step 1) to Librarian 2 (Range C, Step 2) effective August 3, 2020 in light of his additional responsibilities as Collection Development & Systems Librarian. Wenger seconded. All voted to approve.

6. ADJOURN.

Motion was made by Wenger and seconded by Shearin. All voted yes.