

**MINUTES  
LIBRARY BOARD  
REGULAR MEETING  
CITY OF PRYOR CREEK, OK  
THURSDAY, SEPTEMBER 24, 2020 AT 5:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

**Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger**

**1. CALL MEETING TO ORDER.**

Stevens called meeting to order at 5:11 p.m. Members Present: Anderson (arrived at 5:15 PM), Melugin, Stevens, Wenger. Others Present: Library Director Cari Rérat.

**2. REVIEW AND POSSIBLY APPROVE MINUTES FOR AUGUST 27, 2020.**

Motion was made by Melugin, second by Wenger to approve the August 27 minutes as read. All voted yes.

**3. PETITIONS FROM THE AUDIENCE.**

**(Library Board reserves the right to limit presentations to 5 minutes)**

There were no petitions presented.

**4. LIBRARY DIRECTOR'S REPORT:**

**a. LIBRARY STATISTICS**

• **Reviewed August's Statistics:**

1. 107 people registered for new library cards.
2. The Library added 42 items (books and media) to the collection.
3. 2,436 items (books, magazines, and media) were checked out.
4. 2,053 books, audiobooks, magazines, and videos were checked out via Overdrive, our digital library.
5. Our online resources (not including Overdrive) were accessed 813 times.
6. Library staff answered 2,031 informational or reference questions from patrons via phone, email, social media, and in person.
7. Our internet services (both wifi and physical computers) were used 5,496 times.
8. 3,013 people entered the Library building during the 26 days we were open. This averages to 116 people per day.

**b. BUDGET**

- Reviewed August's expenses
- Rerat and staff will begin pricing furnishings that could go in the Library's new additions
- Rerat and R. Scott McCall are comparing pricing with various book vendors to ensure we're getting the best deals possible

**c. BUILDING REPORT**

Discussed:

- Architect Jim Graber, construction manager CMS Willowbrook, City Hall officials, and Rerat met to do a page-by-page review of the plans for the Library's new

additions. The group should have one more meeting before the plans are put out for bid.

**d. TECHNOLOGY REPORT**

Discussed:

- The 9 desktop computers and monitors ordered with State Aid money have arrived. McCall and Rerat will begin processing them soon.

**e. PROFESSIONAL DEVELOPMENT**

Discussed:

- Rerat attended the online LAFCon sponsored by EveryLibrary Institute.
- Rerat's class on disaster planning will begin virtually in October.
- McCall will attend an ODL certification class remotely.

**f. PROGRAMS**

- The Library did not have programs in August. Storytime resumed on Facebook the first Wednesday of September.

**g. OUTREACH.**

Discussed:

- Rerat is working on getting a social media posting schedule worked out. The Library just purchased a year-long subscription to "Later," a software that allows the scheduling of posts to Facebook, Instagram, Twitter, and Pinterest.

**h. STAFFING.**

Discussed:

- The Library is taking applications for one full-time position and one part-time position. The Library will likely be taking applications for an additional part-time position soon.

**5. FRIENDS OF THE LIBRARY REPORT.**

Stevens reported:

- Friends Group had a table at the Third Thursday Cruise Night in August, which went well
- Almost all of the raffle tickets have been sold.
- Friends will send corporate letters out soon.
- The Dolly Parton Imagination Library has almost 170 readers.

**6. NEW BUSINESS.**

No new business.

**7. ADJOURN.**

Motion was made by Wenger and seconded by Stevens. All voted yes.