

**MINUTES  
LIBRARY BOARD  
REGULAR MEETING  
CITY OF PRYOR CREEK, OK  
THURSDAY, FEBRUARY 27, 2020 AT 5:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

**Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger**

**1. CALL MEETING TO ORDER.**

Chair, Anderson called meeting to order at 5:05 p.m. Members Present: Anderson, Shearin, Stevens, Wenger. Others Present: Library Director Cari Rérat and Jacinda Ramsey.

**2. REVIEW AND POSSIBLY APPROVE MINUTES FOR JANUARY 23, 2020.**

Motion was made by Melugin, second by Shearin to approve the January 23, 2020 minutes as read. All voted yes. Wenger abstained.

**3. REVIEW AND POSSIBLY APPROVE MINUTES FOR FEBRUARY 26, 2020'S SPECIAL MEETING.**

Motion was made by Shearin, second by Stevens to approve the January 23, 2020 minutes as read. All voted yes. Wenger abstained.

**4. PETITIONS FROM THE AUDIENCE.**

**(Library Board reserves the right to limit presentations to 5 minutes)**

There were no petitions presented.

**5. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:**

**a. Cari Rérat (25 O.S. 307 (B) (1)).**

**6. Consider resuming regular session.**

**7. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:**

**a. Cari Rérat (25 O.S. 307 (B) (1)).**

The Library Board recommends the continued employment of Director, Cari Rérat.

**8. LIBRARY DIRECTOR'S REPORT:**

**a. LIBRARY STATISTICS**

**• Reviewed January's Statistics:**

1. 48 people registered for new library cards.
2. The Library added 321 items (books and media) to the collection.
3. 3,272 items (books, magazines, and media) were checked out.
4. 1,921 books, audiobooks, magazines, and videos were checked out via Overdrive, our digital library.
5. Our online resources (not including Overdrive) were accessed 603 times.
6. Our meeting room was used by 10 community groups to host meetings for their respective organizations.
7. Library staff answered 2,516 informational or reference questions from patrons via phone, email, social media, and in person.

8. Our internet services (both wifi and physical computers) were used 6,527 times.
9. 4,709 people entered the Library building during the 25 days we were open. This averages to 188 people per day.

**b. BUDGET**

- Reviewed January's expenses

**c. BUILDING REPORT**

Discussed:

- Designs for Library additions and renovation.

**d. TECHNOLOGY REPORT**

Discussed:

- MLab sent new equipment for the broadband study

**e. PROFESSIONAL DEVELOPMENT**

Discussed:

- Spring certification classes are starting. Autumn, Mac, and Haley will be continuing the certification process.

**f. PROGRAMS**

- Discussed January's programming numbers
  1. The Library hosted 3 programs for adults with 33 in attendance.
  2. The Library hosted 0 programs for teens with 0 in attendance.
  3. The Library hosted 4 programs for children with 108 in attendance.

**g. OUTREACH.**

Discussed:

- Books and Brews is still going well.
- Cari spoke at the Rotary Club on February 14th.
- Cari is speaking to the Lion's Club in April.

**h. STAFFING.**

Discussed:

- Amanda's last day is February 28. Autumn will take over as Youth Services Librarian on March 4.

**9. FRIENDS OF THE LIBRARY REPORT.**

- The murder mystery went well.
- Network for Good has been periodically sending money.
- 151 children enrolled in the Imagination Library Program.

**10. NEW BUSINESS.**

Discussed:

- No new business.

**11. ADJOURN.**

Motion was made by Wenger and seconded by Stevens. All voted yes.