



October 2, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 2, 2023, with Vice-Chairman Mitchell presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell. Absent: Mr. Garry Harris.

The Board recognized Mr. Jared Crisp who discussed that Bid #947 Line Item #1 had an increase in the amount of \$1,745.00 due to receipt of an additional 5 poles which increased the overall best low bid total to \$131,887.00. He also discussed that Bid #948 Line Item #48 had an increase of \$50.00 due to a cost increase per meter can and Line Item #75 had an increase in the amount of \$1,504.80 due to the receipt of 220 additional feet of wire which increased the overall best low bid total to \$167,661.58.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase Bid #947 Line Item #1 in the amount of \$1,745.00 due to receipt of an additional 5 poles which increased the overall best low bid total to \$131,887.00 and to increase Bid #948 Line Item #48 by \$50.00 due to a cost increase per meter can and Line Item #75 to increase the amount to \$1,504.80 due to the receipt of 220 additional feet of wire which increased the overall best low bid total to \$167,661.58 and to approve the Minutes of the Regular Meeting held on September 18, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Sixkiller Nay – none

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #356 - #420 totaling \$686,697.43 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

The Board recognized Mr. Bruce Smith, City Council Ward 4, and Mr. Jared Crisp introduced Mrs. Jennifer Adams, Purchasing Agent/Safety Coordinator to the Board and audience. He informed them she, Ms. Hannah Moore, and Mrs. Josi Morrison are training to assume Mrs. Teri Hill's responsibilities as she transitions to retirement.

Mr. Jared Crisp reported Infrastructure Solutions Group is still the current engineering firm however he would like to assemble a committee to begin the search for an engineering firm for future projects. He also added that he remains grateful that when he began employment with MUB the Board agreed he would be able to

maintain his Professional Engineering License through continued education.

Mr. Jared Crisp presented and discussed the need for the replacement of the 500 kW Generac Diesel Generator at the Waste Water Treatment Plant that has died. He reported the receipt of bids using Sourcewell pricing and recommended Warren CAT for the purchase of an enclosed generator at the Waste Water Treatment Plant for a price not to exceed \$102,138.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve entering into an agreement with Warren CAT for the purchase of an enclosed generator at the Waste Water Treatment Plant for a price not to exceed \$102,138.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) for surplus.

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare a 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a 2012 Ford ¾ Ton Extended Cab 4X4 Truck Bed for surplus.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to declare a 2012 Ford ¾ Ton Extended Cab 4X4 Truck Bed for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a Steel/Wood Flatbed of unknown age for surplus.

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare a Steel/Wood Flatbed of unknown age for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended entering into an agreement with Purple Wave Inc. for the purpose of selling surplus equipment/vehicles.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Purple Wave Inc. for the purpose of selling surplus equipment/vehicles. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp reported Fire Extinguisher Training facilitated by Northeast Tech and organized for safety training by Mrs. Jennifer Adams and Mr. Travis Willis took place on September 27, 2023.

Mr. Jared Crisp reported on October 2, 2023 that he and Mr. Travis Whitenack participated in the Natural Gas Public Awareness Audit by the Oklahoma Corporation Commission.

Mr. Jared Crisp reported for Mr. Travis Willis stating Confined Space Training is in the works and that safety training is beneficial for keeping Worker's Compensation rates/claims lower.

The Board recognized Ms. Hannah Moore who reported the separation from the city's worker's compensation policy and establishment of a standalone policy with RCI has been beneficial and a smooth transition.

A written Department Foreman's Report was presented with no additional comments.

There was no discussion or action needed on Bid #948; Electric Material.

Mr. Jared Crisp discussed and recommended the Board allow Mr. Travis Willis, Mrs. Jennifer Adams, Ms. Hannah Moore, and himself to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Fall Conference at the Grand Casino Convention Center, Shawnee, OK on November 1-2, 2023 not exceed \$2,000.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Board allowing Mr. Travis Willis, Mrs. Jennifer Adams, Ms. Hannah Moore, and Mr. Jared Crisp to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Fall Conference at the Grand Casino Convention Center, Shawnee, OK on November 1-2, 2023 at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

~ Mr. Terry Aylward of The Paper arrived at 6:39 pm ~

A motion was made by Dr. Rains and seconded by Mr. Roberts to adjourn at 6:40 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, and Rains Nay – none


Chairman


Secretary

October 16, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0421	Payroll	A1023240; Payroll Ending October 11, 2023	\$ 83,791.54
0422	Bank of Commerce	FICA \$14,880.76; Med \$3,480.18; Federal \$10,735.71	\$ 29,096.65
0423	Oklahoma Tax Commission	A1023240; Payroll Ending October 11, 2023	\$ 4,386.00
0424	Oklahoma Centralized Support Registry	A1023240; Payroll Ending October 11, 2023	\$ 1,216.63
0425	Kansas Payment Center/SG10DM000494	A1023240; Payroll Ending October 11, 2023	\$ 83.54
0426	CNCSPC (Cherokee Nation OCSS)	A1023240; Payroll Ending October 11, 2023	\$ 353.67
0427	Oklahoma Employment Security Commission	Third Quarter 2023 Employers Unemployment Tax	\$ 545.46
0428	Adcomp Services, Inc.	A1023229; DICE Document Exchange Fee	\$ 36.21
0429	Agriland FS, Inc.	202310497; Fuel	\$ 4,244.77
0430	Altec Industries, Inc.	202310495; Tree Trimming, Trk #16	\$ 975.00
0431	Arkansas Electric Coop, Inc.	20238400; Bid #948, Electric Material	\$ 2,382.48
0432	Accurate Environmental LLC	A1023233; Lead & Copper Water Testing	\$ 1,610.00
0433	AT&T Mobility	Cellular Service For September 2023	\$ 1,449.59
0434	Bluemark Energy, LLC	Purchased Gas For September 2023	\$ 46,594.17
0435	Brenntag Southwest, Inc.	202310485; Material & Supplies	\$ 2,457.54
0436	CINTAS Corporation 063	202310489; Uniform Rental For September 2023	\$ 1,023.70
0437	CINTAS	202310499; First Aid Supplies For October 2023	\$ 461.16
0438	CINTAS First Aid & Safety	A1023239; First Aid Supplies For October 2023	\$ 158.36
0439	ESRI	A1023238; ARCGIS Desktop Maint. Fee CY2024	\$ 440.00
0440	Chris Gonthier dba Meaux Down Lawncare	202310493; Mowing Service September 2023	\$ 1,060.00
0441	Grand River Dam Authority	Purchased Electric For September 2023	\$ 713,445.54
0442	P & K Equipment	202310491; Equipment Maintenance and Tree-Trimming Supplies	\$ 317.12
0443	ISCO Industries, Inc.	20239477; Material & Supplies	\$ 145.83
0444	Airgas USA, LLC	202310496; Garage Shop Supplies	\$ 326.89
0445	Border States Industries Inc.	20238401; Bid #948, Electric Material	\$ 6,631.00
0446	Koons Gas Measurement	20238406; Quote #949 Gas Material	\$ 2,160.00
0447	KSM Exchange LLC	20239460; Equipment Maintenance On Big Trackhoe	\$ 237.28
0448	Locke Supply Co.	202310484; Material & Supplies & Equipment Maintenance	\$ 4,761.33
0449	Marketing Alliance	A0923203; Website Upgrade Payment #1	\$ 4,333.00
0450	MESO/OMUSA	202310479; MESO Fall Conference Registration	\$ 676.00
0451	OTA-Pikepass Government Account Services	202310498; Turnpike Fees September 2023	\$ 75.89
0452	O'reilly Automotive, Inc.	202310490; Vehicle & Equipment Maintenance	\$ 865.67
0453	Pryor Area Chamber Of Commerce	A1023231; State Of Schools Forum Luncheon	\$ 80.00
0454	Oklahoma Parts Supply LLC	202310494; Equipment Maintenance	\$ 155.97
0455	Pryor Stone Inc.	202310481; Rock	\$ 3,101.60
0456	Pryor Waste & Recycling, LLC	Solid Waste Disposal For September 2023	\$ 116,554.03
0457	Professional Pest Control	A1023236; Quarterly Pest Control	\$ 100.00
0458	Pryor Lumber	202310487; Material & Supplies	\$ 182.29
0459	R & L Tires LLC	202310500; Vehicle Maintenance	\$ 1,467.89
0460	Mayes County RWD #4	Utility Services for WWTP For September 2023	\$ 34.36
0461	Small Arrow Engineering, LLC	Engineer Fees; Gas System Study Payment #1	\$ 1,684.03
0462	Stuart C. Irby Co., Inc.	20238409; Quote #949 Gas Material	\$ 217.40
0463	Sundance Office	A0923220; Office Supplies	\$ 133.56
0464	Tractor Supply Credit Plan	202310492; Small Tools	\$ 74.97
0465	Utility Supply Company	20238372; Bid # 946 Water & Sewer Material	\$ 24,963.12
0466	Utility Supply Company	20239468; Material & Supplies	\$ 3,785.00
0467	Utility Supply Company	20239475; Material & Supplies	\$ 1,179.91
0468	Vermeer Great Plains	202310486; Tree Trimming Maintenance	\$ 625.99
0469	Core & Main	20233106; CCP; Quote # 945, Gas Material	\$ 23.50
0470	Core & Main	2023133; CCP; Bid # 943 Water Material	\$ 1,885.50
0471	Core & Main	20238407; Quote # 949 Gas Material	\$ 915.35
0472	Bobcat White Star Machinery	202310483; Equipment Maintenance	\$ 70.58
0473	Ben Sherrer Law Office, P.C.	A1023232; Attorney Fees For September 2023	\$ 640.00
0474	City of Pryor Creek	Occupational Fee September 2023	\$ 3,568.23
0475	City of Pryor Creek	A0823178; Allocation To City Payment # 3	\$ 64,600.00
0476	Kolker & Kolker, Inc.	A1023237; Consultant Fees, FY 2022-2023 Audit Prep	\$ 660.00
0477	Municipal Utility Board	Solid Waste Billing Fees For September 2023	\$ 7,136.45
0478	TPSI	A0923221; Bill / Late Message Print / Mailing September 2023	\$ 4,118.30
0479	Share The Comfort WA-RO-MA dba C.A.R.D.	Share The Comfort Donations September 2023	\$ 138.29
0480	Visa Control Account Card Services	A1023230; Small Tools, Safety Equip; Training, & Travel	\$ 4,603.89
0481	Visa Control Account Card Services	A1023241; Training / Travel	\$ 5,976.00
TOTAL			<u>\$ 1,165,018.23</u>

*** REGISTER TOTALS ***

REGULAR CHECKS: 52 83,791.54
DIRECT DEPOSIT REGULAR CHECKS: 52 83,791.54
MANUAL CHECKS:
PRINTED MANUAL CHECKS:
DIRECT DEPOSIT MANUAL CHECKS:
VOIDED CHECKS:
NON CHECKS:
TOTAL CHECKS: 52 83,791.54

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-28-23 TO 10-11-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE
EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE
UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT
THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY
APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR
RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE
MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL
FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE
DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE
CORRECT.

SIGNED: John M. Hogg for David Crump GENERAL MANAGER
APPROVED: Sherry Hanner by [Signature] CHAIRMAN

PO # A1023-240

0421 *clown*