



October 16, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 16, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Minutes of the Regular Meeting held October 2, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Sixkiller. Mr. Harris abstained which was counted as no vote.

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #421 - #481 totaling \$1,165,018.23 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris. Nay – none.

The Board recognized Mayor Doyle who had no report.

The Board recognized Mr. Jared Crisp who discussed submitting a grant to ODEQ (Oklahoma Department of Environment Quality) for upgrades to the Southeast 9th Street Lift Station and the Sanitary Sewer Interceptor on Dog Pound Road.

Mr. Jared Crisp also reported the communication system (SCADA) for the Chlorine Basin at the Waste Water Treatment Plant is nearing finalization.

Mr. Jared Crisp discussed and recommended the approval of the meeting dates for Calendar Year 2024 as presented to be filed with the office of the Pryor Creek, Oklahoma City Clerk.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the meeting dates for Calendar Year 2024 as presented. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris. Nay – none.

Mr. Jared Crisp reported the current bids already submitted to Purple Wave Inc. on the following surplus items:

- 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) Serial #1D7KU28D34J239533
- 2012 Ford ¾ Ton Extended Cab 4x4 Truck Bed
- Steel/Wood Flatbed of unknown age

Purple Wave Inc. will close the bids in mid-November 2023.

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with comments from Mr. Jared Crisp regarding the Annexing Process for Cherokee Nation Head Start and The District Apartments.

Mr. Jared Crisp discussed and agreed with Mrs. Josi Morrison's recommendation to promote Mrs. Rena Wood to Clerk I Non-Merit in the Administration Department effective October 12, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mrs. Rena Wood to Clerk I Non-Merit in the Administration Department (\$25.04 per hour to \$25.60 per hour) effective October 12, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with Mrs. Josi Morrison's recommendation to promote Ms. Brittany Sills to Clerk III Non-Merit in the Administration Department effective November 9, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Ms. Brittany Sills to Clerk III Non-Merit in the Administration Department (\$20.25 per hour to \$22.88 per hour) effective November 9, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with Mrs. Josi Morrison's recommendation to reclassify Mrs. Emily Hugley to Regular Employee and a promotion to Clerk III Merit in the Administration Department effective November 23, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to reclassify Mrs. Emily Hugley to Regular Employee and a promotion to Clerk III Merit in the Administration Department (\$22.88 per hour to \$23.29 per hour) effective November 23, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:18 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

November 06, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0482	Payroll	A1023245; Payroll Ending October 25, 2023	\$ 83,297.84
0483	Bank of Commerce	FICA \$14,868.82; Med \$3,477.40; Federal \$10,948.36	\$ 29,294.58
0484	Oklahoma Tax Commission	A1023245; Payroll Ending October 25, 2023	\$ 4,425.00
0485	Oklahoma Centralized Support Registry	A1023245; Payroll Ending October 25, 2023	\$ 1,216.63
0486	CNCSPC (Cherokee Nation OCSS)	A1023245; Payroll Ending October 25, 2023	\$ 353.67
0487	Kansas Payment Center/SG10DM000494	A1023245; Payroll Ending October 25, 2023	\$ 83.54
0488	Principal Financial Group	457 Retirement Savings Deductions October 2023	\$ 16,021.42
0489	Principal Financial Group	457 Loan Repayments; October 2023	\$ 3,605.55
0490	Principal Financial Group	Retirement Contributions; October 2023	\$ 27,907.70
0491	Oklahoma State Tax Commission	October 2023 Actual/ November 2023 Estimated Sales Tax	\$ 50,395.22
0492	Aflac	Payroll Deductions For October 2023	\$ 2,634.68
0493	Altec Industries, Inc.	202310505; Vehicle Maintenance	\$ 428.38
0494	Arkansas Electric Coop, Inc.	20238400; Bid #948, Electric Material	\$ 486.40
0495	Accurate Environmental LLC	A1023234; Water Testing	\$ 1,290.00
0496	Anixter Inc.	20238399; Bid # 948 Electric Material	\$ 819.18
0497	Auto Definitions	20239432; Equip Replacement, Truck 17	\$ 730.00
0498	Bluecross Blueshield Of Oklahoma	Group Medical Coverage For November 2023	\$ 45,795.10
0499	CBI Wholesale Electric	202310501; Material & Supplies	\$ 75.08
0500	Compsource Mutual	Worker's Comp August/ September 2023	\$ 5,937.00
0501	Delta Dental Of Oklahoma	Group Dental Coverage For November 2023	\$ 3,829.28
0502	Ditch Witch Of Oklahoma	202310488; Equipment Maintenance	\$ 3,291.12
0503	Elliott Electric Supply	20219433; CCP Bid # 934 Electric Material	\$ 98,238.00
0504	P & K Equipment	202310513; Equipment Maintenance	\$ 79.95
0505	Green Country Testing	202310506; Water Testing	\$ 905.00
0506	Hamill Metals	202310510; Water Material; Whataburger	\$ 4,458.52
0507	Airgas USA, LLC	202310511; Garage Supplies	\$ 708.78
0508	Border States Industries Inc.	20238401; Bid #948 Electric Supplies	\$ 4,841.04
0509	Border States Industries Inc.	202310502; Material & Supplies	\$ 2,354.21
0510	Oklahoma Natural Gas Company	Transportation Fees For September 2023	\$ 15,120.08
0511	MAID Oklahoma Ordnance Works Authority	Purchased Water October 2023	\$ 81,886.01
0512	MAID Oklahoma Ordnance Works Authority	Wastewater Treatment October 2023	\$ 906.62
0513	Pryor Stone Inc.	202311514; Rock; Whataburger	\$ 501.78
0514	Robins Nest Flowers	A1023250; Memorial Plant; E. Pruett	\$ 81.00
0515	Sherwin-Williams Co.	202310509; Material & Supplies	\$ 76.00
0516	Stuart C. Irby Co., Inc.	20238402; Bid #948 Electric Material	\$ 5,695.50
0517	Sundance Office	A1023244; Office Supplies	\$ 142.62
0518	Springdale Tractor Co.	202310508; Tree Crew Supplies	\$ 43.04
0519	Access	A1023251; Onsite Shredding For October 2023	\$ 146.69
0520	Texrex USA, LLC	202310503; Vehicle Maintenance	\$ 1,114.41
0521	Utility Saftey & Design, Inc	A1023242; Annual 192.GIS Natural Gas Software	\$ 6,705.00
0522	Utility Supply Company	20238372; Bid # 946 Water Material	\$ 2,240.00
0523	Utility Technology Services	20239455; Material & Supplies	\$ 1,931.12
0524	Core & Main	20238407; Quote # 949 Gas Material	\$ 339.80
0525	Core & Main	202310480; Water Material; Northstar Food Pantry	\$ 81.90
0526	Core & Main	202310482; Small Tools & Supplies	\$ 876.09
0527	Capital One Walmart	202310507; Equipment Maintenance & Supplies	\$ 436.28
0528	Absolute Technologies	A1023243; Office Machines; H. Moore & J. Martin	\$ 597.98
0529	Ben Sherrer Law Office, P.C.	A1023249; Attorney Fees For October 2023	\$ 400.00
0530	Mutual Of Omaha	Group AD&D Coverage For November 2023	\$ 1,073.26
0531	City of Pryor Creek	A0823179; Cleaning Payroll Ending October 27, 2023	\$ 2,182.44
0532	Fiber Interactive Technologies	Voice, Fax, Internet Service October 2023	\$ 705.78
0533	Bank of Commerce	A1023247; PCAx Winter Storm Payment #13	\$ 11,518.08
0534	Dearborn Life Insurance Company	Group LTD Coverage For November 2023	\$ 1,583.71
0535	Municipal Utility Board	Utilities For October 2023	\$ 21,750.68
0536	Municipal Utility Board	Petty Cash	\$ 229.96
0537	State Of Oklahoma/ Finance- LIHEAP	A1023248; DHS- LIHEAP Refunds	\$ 1,600.86
0538	Pryor Printing Inc.	202310478; Material & Supplies	\$ 394.31
0539	VPS Insurance Co. (CT)	Payroll Deductions For November 2023	\$ 875.94
0540	Grand River Dam Authority	Purchased Utilites October 2023	\$ 526,211.99
0541	TPSI	A1023246; Bill/Late Message Print/ Mailing October 2023	\$ 3,992.82
TOTAL			<u>\$ 1,084,944.62</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 10/27/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	47	83,297.84
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	47	83,297.84

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-12-23 TO 10-26-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED:

Jeri M. Hise for Jared Crisp
GENERAL MANAGER

APPROVED:

Darrey Harris (Umh)
CHAIRMAN

PO # A1023-245

Claim #

0482