



December 4, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, December 4, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

Mr. Jared Crisp reported Claim #571, which was approved November 20, 2023, was void because it was issued to the wrong vendor.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to Void Claim #571 issued to Oklahoma Natural Gas in the amount of \$44,218.15 which changed the Claim Total to \$522,023.39 and approve the minutes of the Regular Meeting held November 20, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #596 - #641 totaling \$403,125.38 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mayor Doyle who reported a meeting had been scheduled for Friday, December 8, 2023, to discuss the annexation of Phase II at The District with Mr. Jared Crisp and Legal Counsel.

The Board recognized Mr. Jared Crisp who reported on operations at the Wastewater Treatment Plant. A meeting to review the recent FY2023 OPDES Compliance Evaluation Inspection Report is scheduled on December 6, 2023 with the Plant Superintendent, Mr. Chuck Bley.

Mr. Jared Crisp reviewed the financial status of our Capital Improvement Account and presented an Eagle View Map of MUB water and gas meter locations. Phase I would include meters located in Zone 3 which is about ½ of our water and gas system.

Mr. Jared Crisp discussed and recommended the Board enter into an agreement with Utility Technology Services, Inc. for Phase I of the Gas and Water Advanced Metering Infrastructure System at a price not to exceed \$2,000,000.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to enter into an agreement with Utility Technology Services, Inc. for

Phase I of the Gas and Water Advanced Metering Infrastructure System at a price not to exceed \$2,000,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed time of use concept and the Grand River Dam Authority (GRDA) 2023 Advanced Metering Infrastructure Program which would allow GRDA to finance the electric material and installation of an Advanced Metering Infrastructure System. If MUB is a participant, we could pay GRDA back at a 0% interest rate over five years. Mr. Crisp reported the program included four (4) required AMI Forms to participate:

1. 2023 Intent to Participate Form
2. 2023 GRDA AMI Rider & Pro Forma Service Agreement
3. 2023 AMI Change Order Form
4. GRDA AMI Substantial Completion Form

Mr. Jared Crisp would like to start the process and recommended the Board execute the 2023 Grand River Dam Authority Advanced Metering Infrastructure Program Intent to Participate Form.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to execute the 2023 Grand River Dam Authority Advanced Metering Infrastructure Program Intent to Participate Form. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp reported the Pryor Creek City Council approved the recommendation to decrease the natural gas rates inside city limits from \$10.724 per MCF to \$8.30 per MCF effective December 2023 billing and recommended the same \$2.424 decrease to the natural gas rates outside city limits.

A motion was made by Ms. Mitchell and seconded Dr. Sixkiller to decrease the natural gas rates inside city limits from \$10.724 per MCF to \$8.30 per MCF effective December 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Harris, and Rains Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to decrease the natural gas rates outside city limits from \$12.024 per MCF to \$9.60 per MCF, effective December 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp reported he attended a presentation by Grand River Dam Authority CEO, Mr. Dan Sullivan last Thursday in Sallisaw, Oklahoma. Mr. Sullivan did an excellent job of explaining the plan to retire the Coal Fire Generation by 2026 and the need for Natural Gas generation as a replacement. Mr. Dan Sullivan is available to schedule public presentations regarding the \$410,000,000.00 project

at Grand River Energy Center (GREC), Chouteau, Oklahoma. Mayor Doyle was asked to poll the city councilmembers for interest in scheduling a joint meeting with the Municipal Utility Board for a presentation from Mr. Dan Sullivan.

Mr. Jared Crisp reported he will be on vacation with his family the last two weeks of December and Mr. Travis Willis would be hosting the Board Meeting in his absence.

The Board recognized Mr. Travis Willis who discussed a visual presentation of the Confined Space Safety Training at Northeast Tech Pryor Campus with Instructor Brandon Merritt. Mr. Willis praised Mrs. Jennifer Adams who organized the training and made sure it was qualified by ODEQ. Nearly all of the warehouse staff participated and received a Completion Certificate for eight hours toward their Oklahoma DEQ Operator Certification Renewal.

Mr. Travis Willis also reported he was coordinating with the Mr. Brandon Merritt and the Pryor Fire Department in possibly scheduling a Trenching and Excavation Training in six months.

The Board recognized Mrs. Teri Hill who conceded to Mr. Jared Crisp. Mr. Crisp reported he received notification from Mr. Jason Stutzman, MidAmerica Industrial Park Executive Director, of a recommendation to the Oklahoma Ordnance Works Authority Board of Trustees to increase the Wholesale Water Rate 2.50% and to increase the Waste Rate 2.00% effective January 1, 2024 through June 30, 2024. A customer rate hearing has been set for 3:00 p.m. on Friday, December 8, 2023 at the MAID Administration Building, 4075 Sanders Mitchell Street, Pryor, OK 74361.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the promotion of Mr. William Gilmore to A Mechanic with Merit in the Water/Sewer Department effective December 7, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. William Gilmore to A Mechanic with Merit in the Water/Sewer Department (\$26.89 per hour to \$28.09 per hour) effective December 7, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed and recommended the promotion of Mr. Forrest Woolman to C Mechanic Non-Merit in the Water/Sewer Department effective December 7, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Forrest Woolman to C Mechanic Non-Merit in the

Water/Sewer Department (\$24.30 per hour to \$25.05 per hour) effective December 7, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed and recommended the promotion of Mr. Tynan McKinney to C Mechanic Non-Merit in the Water/Sewer Department effective December 7, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Tynan McKinney to C Mechanic Non-Merit in the Water/Sewer Department (\$24.30 per hour to \$25.05 per hour) effective December 7, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6.43 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0642	Payroll	A1223280; Payroll Ending December 6, 2023	\$ 82,336.21
0643	BOC-Pryor	FICA \$14,576.26; Medic \$3,409.02; Federal \$10,118.90	\$ 28,104.18
0644	Oklahoma Tax Commission	A1223280; Payroll Ending December 6, 2023	\$ 4,256.00
0645	Oklahoma Centralized Support Registry	A1223280; Payroll Ending December 6, 2023	\$ 1,216.63
0646	Kansas Payment Center/SG10DM000494	A1223280; Payroll Ending December 6, 2023	\$ 83.54
0647	CNCSPC-Cherokee Nation Support	A1223280; Payroll Ending December 6, 2023	\$ 353.67
0648	Oklahoma State Tax Commission	November 2023 Actual/December 2023 Estimated Sales Tax	\$ 62,494.85
0649	ADCOMP Systems, Inc.	A1223285; Annual ARRS, DICE, JACK and Hosting Support	\$ 9,832.80
0650	Agriland FS, Inc.	202311554; Diesel Exhaust Fluid	\$ 1,600.00
0651	Agriland FS, Inc.	202312576; Fuel	\$ 2,429.37
0652	SPMR, LLC	A1223276; SPMR Support, Hosting, and Web Seat License	\$ 17,934.64
0653	Amazon Capital Services	202311545; Safety Equipment and Supplies	\$ 79.54
0654	Amazon Capital Services	202312557; Small Tool, Fluke Meter for Truck #2	\$ 420.00
0655	Arkansas Electric Coop., Inc.	20238400; Bid #948, Electric Material	\$ 394.40
0656	Accurate Environmental, LLC	A1223287; Water Samples	\$ 300.00
0657	Anchored Power Generation, LLC	202312583; Equipment Maintenance, Elks Lodge Lift Station	\$ 1,760.00
0658	AT&T Mobility	Cellular Service for November 2023	\$ 1,456.93
0659	BlueMark Energy, LLC	Purchased Gas; November 2023	\$ 81,673.90
0660	Brenntag Southwest, Inc.	202311537; Material and Supplies	\$ 566.06
0661	Chouteau Lime Company	202312561; Material and Supplies	\$ 463.00
0662	CINTAS Corp. 063	202312565; Uniform Rental, November 2023	\$ 1,283.70
0663	CINTAS First Aid and Safety	202312577; First Aid and Safety Supplies	\$ 220.77
0664	CINTAS First Aid and Safety	A1223284; First Aid and Safety Supplies, December 2023	\$ 116.15
0665	SPC Office Products	202312567; Shipping Fees	\$ 130.10
0666	Grand River Dam Authority	Purchased Electric, November 2023	\$ 418,863.77
0667	Green Country Surveying PLLC	A1223283; Staking Fees, Northstar Food Pantry Project	\$ 960.00
0668	Green Country Testing	202312588; WWTP Testing	\$ 480.00
0669	HACH Co.	202311555; Lab Supplies	\$ 656.56
0670	Airgas USA, LLC.	202312580; Cylinder Rental	\$ 71.40
0671	KSM Exchange, LLC	202312574; Equipment Maintenance, Excavator	\$ 8,180.67
0672	Locke Supply Co.	202312572; Material and Supplies	\$ 185.05
0673	Marketing Alliance	A0923203; Website Upgrade, Payment #2	\$ 4,333.00
0674	Northwest Transformer Co., Inc.	202312566; Material and Supplies	\$ 5,734.00
0675	O'Reilly Automotive, Inc.	202312575; Vehicle Maintenance and Supplies	\$ 508.76
0676	Oklahoma Parts Supply LLC dba NAPA	202312569; Vehicle Maintenance	\$ 133.97
0677	Pryor Stone Inc.	202312584; Rock, Whataburger Project	\$ 484.14
0678	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for November 2023	\$ 119,170.30
0679	Pryor Waste and Recycling, LLC	202312559; Dumpster Fee for Pole and Pipe Yard Cleanup	\$ 1,255.00
0680	Pryor Lumber Co., Inc.	202312560; Equipment Maintenance and Small Tools	\$ 190.17
0681	R & L Tires, LLC	202312586; Vehicle and Equipment Maintenance	\$ 397.75
0682	Mayes County RWD # 4	Water Service @ WWTP for November 2023	\$ 38.86
0683	S & J Plumbing	A1223281; Repair Water Leak at 2862 S 432 Road	\$ 656.80
0684	Sadler Paper Company	A1223288; Cleaning Supplies	\$ 133.53
0685	Small Arrow Engineering, LLC	A1023228; Natural Gas System Study, Payment #3	\$ 2,840.00
0686	Sunbelt Solomon Services, LLC	20238375; Bid #947, Electric Material	\$ 35,075.00
0687	Sundance Office	A1123267; Office Supplies and Copy Paper	\$ 518.58
0688	Access	A1223282; Onsite Shredding Service for November 2023	\$ 71.03
0689	Tractor Supply Credit Plan	202312562; Material and WWTP Improvements	\$ 144.08
0690	Utility Supply Company	20238372; Bid #946, Sewer Material	\$ 126.84
0691	USA Bluebook	202311536; Small Tool, Flow Pressure and Tester	\$ 189.54
0692	Utility Technology Services	202312571; Water Material	\$ 16,640.00
0693	Core & Main	202311546; Water Material	\$ 83.52
0694	Core & Main	202311548; Water Material	\$ 1,476.85
0695	Bobcat White Star Machinery	202312564; Equipment Maintenance, Trachoe	\$ 84.16
0696	Bobcat White Star Machinery	202312585; Equipment Maintenance, Trachoe	\$ 120.23
0697	City Of Pryor Creek	Occupational Fee, November 2023	\$ 3,575.32
0698	City Of Pryor Creek	A0823179; Cleaning Payroll Ending December 22, 2023	\$ 1,454.96
0699	City Of Pryor Creek	Allocation to City; Payment #5	\$ 64,600.00
0700	Bank of Commerce	A1223275; PCAx Loan Payment #14	\$ 11,518.08
0701	Municipal Utility Board	Solid Waste Billing Fees for November 2023	\$ 7,150.65
0702	Municipal Utility Board	Petty Cash	\$ 432.62
0703	State of Oklahoma/Finance-LIHEAP	A1223290; DHS Assistance Direct Deposit Refunds	\$ 3,085.06
0704	U. S. Postal Service	A1223277; Annual Box Rental for PO Box 249	\$ 348.00
0705	Pryor Printing Inc.	A1223278; Daily Utility Deposit Refund Ledger	\$ 194.01
0706	TPSI	A1123261; Bill/Late Message Print/Mailing, November 2023	\$ 3,990.23
0707	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for November 2023	\$ 234.57
0708	VISA Control Account	A1223289; Training, Travel, and Safety Supplies	\$ 3,408.46
TOTAL			\$ 1,019,301.96

12-06-2023 10:45 AM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 12/08/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	82,336.21
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	82,336.21

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-23-23 TO 12-6-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: David Crisp By Joji Morrison
GENERAL MANAGER

APPROVED: Garry Veevis By Joji Morrison
CHAIRMAN

Claim #: 0642

PO #: A1223-280