



September 6, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, September 6, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Ms. Lorri Mitchell, and Dr. Art Sixkiller.

The Board recognized Mr. Jared Crisp who reported we received 490 feet less of 1/0 UG Primary on Line 4 of Bid #934 (Electric Material) for a decrease of \$1,391.00, which changed the total to \$287,817.28 for Bid #934 (Electric Material) on the Claims and Contract List Ending June 30, 2022.

A motion was made by Dr. Rains and seconded by Mr. Roberts to accept 490 feet less of 1/0 UG Primary on Line 4 of Bid #934 (Electric Material) for a decrease of \$1,391.00, which changed the total to \$287,817.28 for Bid #934 (Electric Material) on the Claims and Contract List Ending June 30, 2022 and approve the minutes of the Regular Meeting held August 15, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #178 - #268 totaling \$1,750,993.36 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed the State Competitive Bid Act, a written request from the Office Manager to eliminate the practice of "Invitation to Bid" for material and supplies, and the possibility of drafting a policy with legal counsel to increase the General Manager's Purchase Limit for emergency situations and material or equipment used for general maintenance.

Mr. Ben Sherrer agreed to review the State Competitive Bid Act and draft a policy with Mr. Jared Crisp to eliminate the Invitation to Bid Policy and increase the General Manager's Purchase Limit for discussion and possible action by the Board.

A motion was made by Dr. Rains and seconded by Mr. Roberts to take no action on Agenda 5a. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow three (3) employees to attend the Oklahoma Corporation Commission's 2022 Pipeline Safety Seminar at the DoubleTree by Hilton Hotel in Tulsa, Oklahoma on November 1-2, 2022. The cost should not exceed \$1,125.00 because they would commute and have no overnight expense.



~~~ Dr. Ken Rains departed during the discussion at 6:42 p.m. ~~~

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Jared Crisp, Mr. Roger Eichelberger, and Mr. Travis Whitenack to commute to the DoubleTree by Hilton Hotel in Tulsa, Oklahoma on November 1-2, 2022 and attend the Oklahoma Corporation Commission's 2022 Pipeline Safety Seminar at a cost not to exceed \$1,125.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed the Oklahoma Gas Association's 2022 Line Locate School at the Mayes County Event Center in Pryor Creek, Oklahoma on October 12, 2022. The school has sixty (60) slots at \$49.00 each and Mr. Crisp would like to register all nine (9) gas department employees. However, if registration is low then he would like to include the water and electric department at a cost not to exceed \$1,000.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow up to twenty (20) MUB employees to attend the Oklahoma Gas Association's 2022 Line Locate School at the Mayes County Event Center in Pryor Creek, Oklahoma on October 12, 2022 at a cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp reported on the inflated cost to replace transformers used for new development and commercial businesses. Mr. Crisp plans to study various options to recoup some or all of the replacement cost of transformers used in new developments yet stay competitive with other utility service providers.

Mr. Crisp provided a written cost report on the Northeast 2<sup>nd</sup> Street and US69 Water Break caused when a contractor hit an unmarked Water Main. The total repair cost billed to the Municipal Utility Board was \$38,649.11. The cost to repair was much higher but the following entities did not bill for their service of assistance: ODOT Personnel, Steve Powell P.E. of Infrastructure Solutions Group, S & J Plumbing, Pryor Street Department Personnel, Pryor City Police, Mayes County Emergency Management Personnel, Oklahoma Highway Patrol, and Grand River Dam Authority Police.

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on "Issuance of Draft Tier II Permit Pollutant Discharge Application No: OK0040479". Mr. Powell reported there may be additional testing required to alleviate three (3) restraints on the five-year permit.

Mr. Powell reported the Quotes received for the repairs to the Chlorine Contact Basin had expired and would have to be re-bid.

Mr. Travis Willis was pleased to report a total of \$67,900.00 was received from Purple Wave Auction for the following equipment/vehicle surplus:

- I. 2010 Chevrolet 2500 ¾ Ton Extended Cab w/ 96" Fiberglass Utility Body, Serial No. 1GC5KVBG2AZ224746 (Unit #23A) Original cost was \$24,473.00; Purple Wave Revenue was \$28,000.00
- II. 2011 Bobcat 325 Excavator, Serial No. AAC513931 (Unit #77) Original cost was \$23,316.64; Purple Wave Revenue was \$28,500.00
- III. 1992 Ditch Witch Model #3500 Trencher and Trailer, Serial No. 3JO347 (Trencher) and 40016 (Trailer) (Unit #122) Original cost was \$28,223.00; Purple Wave Revenue was \$9,500.00
- IV. 2014 Model CC1820 HXL-S Medium Walk Behind Saw Serial No. 148024 (Unit #147) Original cost was \$5,708.00; Purple Wave Revenue was \$1,900.00

The Board recognized Mrs. Teri Hill who reported the acceptance of applications for the Utility Clerk Position in the Administrative Office would close on September 9, 2022. Mrs. Hannah Moore has been sorting through ±350 applications already received with 330 applications from the no cost indeed.com employment service site. Mr. Crisp reported success from other entities who use indeed.com employment service site and that indeed.com offers a vetting option with fees which may be of interest to Mrs. Moore in the future.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and agreed with Mr. Jimmy Martin's recommendation to promote Mr. Aaron Baker to Crew Chief with Merit effective September 1, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Aaron Baker to Crew Chief with Merit (\$27.16 per hour to \$28.55 per hour), effective September 1, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

There was no Unfinished or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:10 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL#   | NAME                                  | PO#/DESCRIPTION                                               | AMOUNT               |
|-------|---------------------------------------|---------------------------------------------------------------|----------------------|
| 269   | Payroll                               | A0922191; Payroll Ending September 14, 2022                   | \$ 74,967.78         |
| 270   | BOC-Pryor                             | FICA \$13,227.78; MED \$3,093.58; FED \$8,925.19              | \$ 25,246.55         |
| 271   | Oklahoma Tax Commission               | A0922191; Payroll Ending September 14, 2022                   | \$ 3,831.00          |
| 272   | Oklahoma Centralized Support Registry | A0922191; Payroll Ending September 14, 2022                   | \$ 1,264.95          |
| 273   | Kansas Payment Center/SG10DM000494    | A0922191; Payroll Ending September 14, 2022                   | \$ 83.54             |
| 274   | CNCSPC-Cherokee Nation Support        | A0922191; Payroll Ending September 14, 2022                   | \$ 353.67            |
| 275   | AFLAC Remittance Processing Services  | Payroll Deduction for September 2022                          | \$ 2,492.05          |
| 276   | Agriland FS, Inc.                     | 20229422; Fuel                                                | \$ 1,065.40          |
| 277   | Agriland FS, Inc.                     | 20229442; Fuel                                                | \$ 4,736.07          |
| 278   | Arkansas Electric Coop, Inc.          | 20228353; Bid Quote #939, Electric Material                   | \$ 1,203.43          |
| 279   | Arkansas Testing Services, LLC        | 20229424; Cathodic Protection Survey, 9th St. Lift Station    | \$ 1,500.00          |
| 280   | AT&T Mobility                         | Cellular Service for August 2022                              | \$ 1,446.22          |
| 281   | Shane Best Trucking, Inc.             | 20229427; Trucking Fees for delivery of Material              | \$ 602.58            |
| 282   | BlueMark Energy, LLC                  | Purchased Gas for August 2022                                 | \$ 42,843.15         |
| 283   | Chouteau Lime Co.                     | 20229425; Material and Supplies                               | \$ 47.30             |
| 284   | CINTAS                                | 20229423; Uniform Rental Fees for August 2022                 | \$ 1,130.43          |
| 285   | Cintas First Aid & Safety Supplies    | 20229444; First Aid Supplies                                  | \$ 363.17            |
| 286   | Cintas First Aid & Safety Supplies    | A0922192; First Aid Supplies, September 2022                  | \$ 103.85            |
| 287   | P & K Equipment                       | 20229430; Material and Supplies                               | \$ 152.60            |
| 288   | P & K Equipment                       | 20229445; Tree-Trimming Supplies                              | \$ 109.06            |
| 289   | Green Country Testing                 | 20229438; Testing                                             | \$ 740.00            |
| 290   | HACH Co.                              | 20228410; Material and Supplies                               | \$ 721.89            |
| 291   | Jaybelle Construction, LLC            | A0922188; Rock Excavation Payment #2, Xcaliber Project        | \$ 20,000.00         |
| 292   | Airgas USA, LLC                       | 20229439; Cylinder Rental                                     | \$ 59.62             |
| 293   | Border States Industries Inc.         | 20228354; Bid Quote #939, Electric Material                   | \$ 2,922.08          |
| 294   | Key Maintenance Inc.                  | 20229443; Hydrovac Line Locating of 16-inch Water Main        | \$ 5,500.00          |
| 295   | Koons Gas Measurement                 | 20229429; Material and Supplies                               | \$ 800.00            |
| 296   | Koons Gas Measurement                 | 20229433; Material and Supplies                               | \$ 422.60            |
| 297   | Locke Supply Co.                      | 20229426; Material and Small Tools                            | \$ 593.51            |
| 298   | Mayes County Abstract Company         | A0922187; Easement Research for Gas Project                   | \$ 300.00            |
| 299   | Mike's Tire & Car Care                | 20229441; Equipment and Vehicle Maintenance                   | \$ 1,296.27          |
| 300   | Muskogee Sand Co., Inc.               | 20229432; Sand for Xcaliber Project                           | \$ 440.98            |
| 301   | Northern Safety Co., Inc.             | 20228404; Safety Equipment                                    | \$ 177.56            |
| 302   | NSI Lab Solutions                     | 20228411; Material and Supplies                               | \$ 113.50            |
| 303   | Pikepass Government Account Services  | A0922193; Turnpike Fees for August 2022                       | \$ 53.50             |
| 304   | O'Reilly Automotive, Inc.             | 20229421; Vehicle Maintenance and Supplies                    | \$ 1,604.73          |
| 305   | Pryor Waste and Recycling, LLC        | Solid Waste Disposal fees for August 2022                     | \$ 112,398.89        |
| 306   | Pryor Lumber Co, Inc.                 | 20229428; Material and Supplies                               | \$ 167.81            |
| 307   | Mayes County RWD #4                   | Water Service for WWTP, August 2022                           | \$ 27.46             |
| 308   | Access                                | A0922195; Certified On-Site Shredding, September 2022         | \$ 55.00             |
| 309   | Traffic Signals Inc.                  | 20229434; Maintenance, Traffic Light US69 & US69A             | \$ 1,371.40          |
| 310   | Tractor Supply Credit Plan            | 20229436; Material and Supplies                               | \$ 208.77            |
| 311   | Utility Supply Co.                    | 20228340; Material and Supplies                               | \$ 5,346.31          |
| 312   | Utility Supply Co.                    | 20228405; Material and Supplies                               | \$ 277.10            |
| 313   | Core & Main                           | 20228339; Material and Supplies                               | \$ 840.00            |
| 314   | Core & Main                           | 20228389; Material and Supplies                               | \$ 590.70            |
| 315   | Absolute Technologies                 | 20229437; Server Cable & Keyboard/Mouse, J. Adams             | \$ 92.98             |
| 316   | City of Pryor Creek                   | Occupational Fee for August 2022                              | \$ 3,369.69          |
| 317   | City of Pryor Creek                   | A0722160; City Hall Cleaning Services, September 2022         | \$ 727.48            |
| 318   | City of Pryor Creek                   | A0822169; Allocation to City, Payment #2                      | \$ 64,600.00         |
| 319   | Municipal Utility Board               | Solid Waste Billing Fees for August 2022                      | \$ 6,739.37          |
| 320   | Municipal Utility Board               | A0922190; Loadrunner Event Trailer, Reimbursable GRDA         | \$ 8,500.00          |
| 321   | OCC-Pipeline Safety Department        | 20229431; Safety Seminar, Crisp, Eichelberger, Whitenack      | \$ 1,125.00          |
| 322   | WA-RO-MA STC dba C.A.R.D.             | Share the Comfort Collection for August 2022                  | \$ 757.49            |
| 323   | Visa Control Account                  | A0922186; Training, Travel, Equip. Maint., Data Subscriptions | \$ 1,132.28          |
| 324-  | Clothing Reimbursements for           | A0922194; Clothing Reimbursement and                          |                      |
| 354   | 31 Total Employees                    | Steel-Toe Boot Reimbursement for two (2) employees            | \$ 5,850.00          |
| 355   | Sharpe's Dry Goods Co., LLC           | 20229440; Clothing Allowance for Fourteen (14) employees      | \$ 2,900.00          |
| 356   | Oklahoma Natural Gas Co.              | Purchased Gas Transportation for August 2022                  | \$ 6,040.11          |
| TOTAL |                                       |                                                               | <u>\$ 422,406.88</u> |

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 9/16/2022

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                |    |           |
| DIRECT DEPOSIT REGULAR CHECKS: | 45 | 74,967.78 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
|                                |    | -----     |
| TOTAL CHECKS:                  | 45 | 74,967.78 |

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 9-1-22 TO 9-14-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Serie M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Garry Harris (Jmh)  
CHAIRMAN

PO # A0922-191

claim 0269