



January 3, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, January 3, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

The Board recognized Mr. Jared Crisp who reported the receipt of Permit No. WL000049220730; Potable Water Line Extension for the Child Development Center and Head Start and Permit No. WL000049220819; Meadows at Stonegate Phase 2 Potable Water Line Extension from the Water Quality Division of the Oklahoma Department of Environmental Quality.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to acknowledge the receipt of Permit No. WL000049220730; Potable Water Line Extension for the Child Development Center and Head Start and Permit No. WL000049220819; Meadows at Stonegate Phase 2 Potable Water Line Extension from the Water Quality Division of the Oklahoma Department of Environmental Quality and approve the minutes of the Regular Meeting held December 19, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #719 - #775 totaling \$590,003.04 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mr. Steve Powell P.E. of Infrastructure Solutions Group, LLC who updated the Board on the Discharge Permit for the Waste Water Treatment Plant.

Mr. Powell also reported all easements for the Natural Gas Extension Project on the east side of town have been signed and filed at the courthouse.

The Board recognized Mr. Jared Crisp who recommended the Board enter into an agreement with Carlton Utilities LLC for the proposed weir work in the chlorine contact basin at the Waste Water Treatment Plant for a price not to exceed \$12,500.00.

Dr. Rains inquired about the numerous emergency expenses to the Chlorine Contact Basin. Mr. Steve Powell gave a lengthy and detailed explanation of changes in the requirements of waste water testing, the operational purpose of the chlorine contact basin, and the request for the proposed weir work.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to enter into an agreement with Carlton Utilities LLC for the proposed weir work in the chlorine contact basin at the Waste Water Treatment Plant for a price not to exceed \$12,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

Mr. Jared Crisp reported a pre-bid conference for interested vendors regarding the Requests for Statement of Qualifications (RFSQ) for an Advanced Metering Infrastructure (AMI System) was scheduled for 10:00 a.m. on January 4, 2023 in the MUB Board Room.

The Board recognized Mr. Travis Willis who reported the bidding would close on January 10, 2023 for the surplus items listed on Purple Wave Inc. Government Auction as follows:

- I. 2013 ¾ Ton F250 Ford 4x4 Crew Cab w/2001 96” Standard Service Body, Serial No. 1FT7W2B63DEA69025 (Cab and Chassis and Serial No 20110 (Service Body) (Unit #7A).
- II. Push Camera Jetcam w/Series 3288/3388 Package “A” Accessories, Serial No. PL7269-004 (Unit 152A)
- III. Thirty-five (35) 6” Diameter Full Circle Clamps of different lengths for water pipe.

Mr. Willis reported on a visual presentation provided by the electric crew of “bucking” electric lines on Northeast 1st Street during the December 22, 2022 cold front and noted there were no outages or structural damage caused by the storm.

The Board recognized Mrs. Teri Hill who reported the Oklahoma Municipal League, Inc. had entered upon its “Honor Roll of Service” the name of Aaron D. Baker in recognition of a quarter century of service to the City of Pryor Creek. Since Mr. Baker was unable to attend the meeting, Mr. Travis Willis offered to present the award to Mr. Aaron D. Baker in the presence of his peers.

A written Department Foreman’s Report was presented with no additional comments.

Mr. Jared Crisp discussed transferring Mr. Kacey Conseen from the Tree-trimming Department to the Gas Department effective January 3, 2023 and agreed with the recommendation from Mr. Brent Childers and Mr. Travis Whitenack to re-classify Mr. Kacey Conseen to a Regular Employee with the promotion to D Mechanic Non-Merit in the Gas Department, effective January 19, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to transfer Mr. Kacey Conseen from the Tree-trimming Department to the Gas Department effective January 3, 2023 and to approve the re-classification of Mr. Kacey Conseen to a Regular Employee with the promotion to D Mechanic Non-Merit (\$22.21 per hour to \$22.62 per hour), effective January 19, 2023. MOTION

CARRIED. Votes cast as follows: Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:32 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
776	Payroll	A0123001; Payroll Ending January 4, 2023	\$ 81,140.78
777	BOC-Pryor	A0123001; Payroll Ending January 4, 2023	\$ 27,504.62
778	Oklahoma Tax Commission	A0123001; Payroll Ending January 4, 2023	\$ 4,108.00
779	Oklahoma Centralized Support Registry	A0123001; Payroll Ending January 4, 2023	\$ 1,216.63
780	Kansas Payment Center/SG10DM000494	A0123001; Payroll Ending January 4, 2023	\$ 83.54
781	CNCSPC-Cherokee Nation Support	A0123001; Payroll Ending January 4, 2023	\$ 353.67
782	Arkansas Electric Coop, Inc.	20228353; Bid Quote #939, Electric Material	\$ 38.57
783	AFLAC Remittance Processing Services	Payroll Deduction for January 2023	\$ 2,527.93
784	Accurate Environmental, LLC	A0123018; Water Samples	\$ 150.00
785	AT&T Mobility	A0123014; Cellular Service/Equipment for December 2022	\$ 2,314.71
786	Shane Best Trucking Inc.	2023113; Sand for Xcaliber Project	\$ 801.46
787	Bluemark Energy, LLC	Purchased Gas; December 2022	\$ 459,290.28
788	Brenntag Southwest, Inc.	202311; Material and Supplies	\$ 2,790.12
789	CBI Wholesale Electric	2023121; Equipment Maintenance, Chemical Building	\$ 124.80
790	Chouteau Lime Company	202319; Vehicle Maintenance and Supplies	\$ 51.70
791	CINTAS Corporation 063	2023118; Uniform Rental for December 2022	\$ 986.22
792	CINTAS First Aid & Safety	202314; First Aid Supplies	\$ 316.34
793	CINTAS First Aid & Safety	A0123006; First Aid Supplies for January 2023	\$ 197.84
794	Premier Signs & Design, LLC	2023117; Lettering and Logo for New Dump Trailer	\$ 435.00
795	Grand River Dam Authority	Purchased Electric; December 2022	\$ 586,429.10
796	Green Country Testing, Inc.	2023126; Testing	\$ 640.00
797	GCMHP-Green Country OK LLC	A0123005; Sewer Rebate for CY2022	\$ 899.40
798	H.G. Flake, Co., Inc.	20228376; Bid Quote #941, Gas Material	\$ 3,699.25
799	Heath Consultants Inc.	202212576; Calibrate and Test Gas Surveyor	\$ 187.90
800	Airgas USA, LLC.	2023125; Cylinder Rental	\$ 59.62
801	Locke Supply Co.	2023110; Material and Small Tools	\$ 1,525.89
802	MESO/OMUSA	A0123009; JT&S Dues and DOT/PHMSA Testing Pool	\$ 5,666.25
803	Mike's Tire & Car Care	202317; Equipment and Vehicle Maintenance	\$ 772.97
804	Muskogee Communications	202212582; Radio Supplies for New Trucks #5, #7, #8, #11	\$ 537.00
805	Muskogee Sand Company, Inc.	2023124; Sand for Xcaliber Project	\$ 194.33
806	Northern Safety Co., Inc.	202313; Safety Glasses, Gloves, and Raingear	\$ 598.86
807	DEQ Administrative Services - A/P	20228331; C Sewer Operator Exam Fee, W. Gilmore	\$ 62.00
808	OTA-Pikepass Government Account Services	A0123017; Turnpike Fees for December 2022	\$ 49.83
809	O'Reilly Automotive, Inc.	2023122; Vehicle Maintenance and Supplies	\$ 1,294.04
810	Pryor Stone	2023123; Rock, Project 22-8	\$ 686.90
811	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for December 2022	\$ 112,422.55
812	Professional Pest Control	A0123021; Quarterly Pest Control	\$ 100.00
813	Pryor Lumber Co., Inc.	2023115; Small Tools, Warehouse Maintenance, and Supplies	\$ 432.96
814	Mayes County RWD # 4	Water Service @ WWTP, December 2022	\$ 25.00
815	S&D Electric Motors, Inc.	2023114; Equipment Maintenance, Pump #2 9th St. Liftstation	\$ 9,200.00
816	Sundance Office	A1222282; Full Color Legal Bond Letterhead	\$ 499.00
817	Sundance Office	A0123002; Office Supplies and Bond Paper Rolls	\$ 317.04
818	Springdale Tractor Co.	2023112; Equipment Maintenance, Weedeater	\$ 202.89
819	The Paper	A0123010; Annual Subscription for CY2023	\$ 35.00
820	Tractor Supply Credit Plan	2023120; Material, Small Tools, and Vehicle Maintenance	\$ 74.92
821	Core & Main	202211540; Material and Supplies	\$ 64.00
822	Absolute Technologies	A0123022; Computer Maintenance	\$ 119.98
823	Ben Sherrer Law Office, P.C.	A0123008; Attorney Fees for December 2022	\$ 520.00
824	City Of Pryor Creek	Occupational Fee, December 2022	\$ 3,368.90
825	City Of Pryor Creek	A0123012; Reimbursement, Street Maintenance Project	\$ 19,050.00
826	City Of Pryor Creek	A0822-169; Allocation to City; Payment # 6	\$ 64,600.00
827	Municipal Utility Board	Solid Waste Billing Fees for December 2022	\$ 6,737.80
828	OMAG	A0123007; Front-Line Leader Academy Registration, T. Willis	\$ 25.00
829	Technical Programming Services Inc.	A1222279; Bill/Late Message Print & Mailing, December 2022	\$ 3,419.01
830	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for December 2022	\$ 237.65
831	Tyler Technologies, Inc.	A0123011; Pro-rated Annual Collection/Positive Pay Maint.	\$ 1,224.46
832	Tyler Business Forms	A0123003; Pre-printed Incode TPCK Checks	\$ 894.82
833	VISA Control Account	A0123015; Training, Travel, Office Monitors, and Supplies	\$ 5,523.39
834	Jaybelle Construction, LLC	A0123023; Rock Excavation Xcaliber Project	\$ 26,000.00
835	Shane Best Trucking Inc.	2023129; Freight for sand at Xcaliber Project	\$ 532.18
TOTAL			<u>\$ 1,443,362.10</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 1/06/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	53	81,140.78
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	81,140.78

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 12-22-22 TO 1-4-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darryl Harris
CHAIRMAN

PO # A0123-001

Claim

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