



February 21, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, February 21, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Mr. Jared Crisp reported a scrivener's correction to the January 17, 2023 approved Minutes; Mr. Terry Adams promotion rate was correct but his previous rate was recorded as \$26.83 per hour instead of \$28.63 per hour.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to accept the scrivener's correction to the January 17, 2023 Minutes and approve the Minutes of the Regular Meeting held February 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #911 - #970 totaling \$868,172.91 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell P.E. of Infrastructure Solutions Group, LLC who reported he received a quote to be presented to Mr. Jared Crisp for approval to schedule the structural analysis of the GRDA tower located at Pryor City Substation #2 for review with our attorney.

Mr. Powell reported the equipment and supplies to complete the Chlorine Contact Basin Project at the Waste Water Treatment Plant are on hand but he cannot schedule the installation until the plant is no longer operating on double decant and there is no rain in the 7-day weather forecast.

Mr. Powell discussed the possible urgency to upgrade the B&H Lift Station to service the potential grow farm located on the northeast corner of Northeast 1<sup>st</sup> Street and Gaither Road near the Mayes County Fairgrounds and other possible developments in the same service area.

The Board recognized Mr. Jared Crisp who discussed a visual presentation of one of our buildings at the warehouse that was damaged during a storm towards the end of July 2022 and the \$22,044.97 received from OMAG for the damages.

Mr. Jared Crisp discussed a power point presentation to repair a portion of the damaged structure and also upgrade a section of the existing structure to include a three bay climate controlled building with a full bathroom.

Mr. Crisp requested multiple quotes but only received one response from a local contractor. The quote had a 12-14 week lead and Mr. Crisp believed it was a reasonable price and recommended the Board enter into an agreement with Whitney Steel Buildings for the steel cost and delivery of \$82,022.00 for the building expansion at the Municipal Utility Board Warehouse located at 7 West Graham, Pryor, Oklahoma.

A motion was made by Dr. Rains and seconded by Mr. Roberts to enter into an agreement with Whitney Steel Buildings for the steel cost and delivery of \$82,022.00 for the building expansion at the Municipal Utility Board Warehouse located at 7 West Graham, Pryor, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Travis Willis who reported Ranchers Pipe & Steel Corp. had completed the construction of the gate for the back entrance to the warehouse and was ready to apply the powder coat. Therefore, it should be ready for installation next week.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and recommended the Board allow four (4) employees to attend the 2023 Oklahoma Excavation Safety Expo at the Embassy Suites by Hilton Norman Hotel & Conference Center in Norman, Oklahoma on March 22-23, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Rains to allow Mr. Jared Crisp, Mr. Travis Willis, Mr. Roger Eichelberger, and Mr. Travis Whitenack to attend the 2023 Oklahoma Excavation Safety Expo at the Embassy Suites by Hilton Norman Hotel & Conference Center in Norman, Oklahoma on March 22-23, 2023, at a cost not to exceed \$1,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Chuck Bley to promote Mr. Shane Smith to A Operator with Merit at the Waste Water Treatment Plant effective March 2, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to promote Mr. Shane Smith to A Operator with Merit at the Waste Water Treatment Plant (\$25.39 per hour to \$26.59 per hour) effective March 2, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Chuck Bley to promote Mr. Josh Richford to B Operator Non-Merit at the Waste Water Treatment Plant effective March 2, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to promote Mr. Josh Richford to B Operator Non-Merit at the Waste Water Treatment Plant (\$23.92 per hour to \$24.27 per hour) effective March 2,

2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who discussed the risk vs rewards in the Darktrace Agreement and agreed with Mr. Crisp's supposition the Board needs the benefits included in the cyber-security agreement and the risk concern would be scarce.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 6:54 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

  
Chairman

  
Secretary

March 6, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
971	Payroll	A0323057; Payroll Ending 03/01/2023	\$81,802.40
972	Bank of Commerce	FICA \$14,474.96; Med \$3,385.32; Federal \$10,806.87	\$28,667.15
973	Oklahoma Tax Commission	A0323057; Payroll Ending 03/01/2023	\$4,226.00
974	Oklahoma Centralized Support Registry	A0323057; Payroll Ending 03/01/2023	\$1,216.63
975	Kansas Payment Center/SG10DM000494	A0323057; Payroll Ending 03/01/2023	\$83.54
976	CNCSPC (Cherokee Nation OCSS)	A0323057; Payroll Ending 03/01/2023	\$353.67
977	Oklahoma State Tax Commission	February 2023 Actual/March 2023 Estimated Sales Tax	\$83,120.88
978	AgriLand FS, Inc.	20233101; Fuel	\$4,368.17
979	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for March 2023	\$47,571.76
980	Brenntag Southwest	2023278; Chlorine, Sulfur Dioxide	\$2,482.54
981	CINTAS First Aid & Safety	20233103; First Aid Supplies	\$358.68
982	CINTAS First Aid & Safety	A1122245; First Aid Supplies	\$145.63
983	Delta Dental of Oklahoma	Group Dental Coverage March 2023	\$3,915.96
984	HG Flake Co., Inc.	20228376; Bid Quote # 941	\$198.78
985	Hanna Instruments USA	2023149; Lab Supplies @ WWTP	\$127.92
986	Hamill Metals	20233104; Material & Supplies	\$72.00
987	Heath Consultants Inc.	2023266; Odorator Calibration	487.99
988	Jaybelle Construction, LLC.	A0223054; Rock Excavation; Project 22-8	\$28,925.00
989	Airgas USA, LLC.	2023399; Material & Supplies	\$56.53
990	Koons Gas Measurement	2023293; Material & Supplies	\$6,492.00
991	Oklahoma Ordinance Works Authority	Purchased Water; February 2023	\$72,231.81
992	Oklahoma Ordinance Works Authority	Wastewater Treatment; February 2023	\$888.84
993	Pryor Area Chamber of Commerce	A0223053; Chamber Forum Luncheon	\$100.00
994	Oklahoma Parts Supply, LLC.	20233105; Supplies; Vehicle & Equipment Maintenance	\$130.02
995	Pryor Stone Inc.	2023292; Material and Supplies	\$1,244.93
996	Pryor Stone Inc.	2023297; Material and Supplies	\$2,940.62
997	Retrofit Automation	2023296; Lift Station Maintenance	\$436.50
998	Sadler Paper Company	A0223050; Cleaning Supplies	\$209.87
999	Sundance Office	2023282; Warehouse and WWTP Supplies	\$690.99
1000	Sundance Office	A0223049; Office Supplies	\$283.48
1001	Springdale Tractor Co.	20233100; Tree Crew Supplies	\$844.36
1002	ACCESS	A0223051; Shredding Services; February 2023	\$72.19
1003	Triple Crown Products	2023289; Charcoal Gray Softshell Jacket	\$88.35
1004	Utility Supply Co.	2023134; Bid # 943-Water and Sewer Material	\$32,841.56
1005A	Core & Main	202316; Material and Supplies	\$128.10
1006B	Core & Main	2023276; Material and Supplies	\$606.00
1007B	Core & Main	2023279; Material and Supplies; Small Tools	\$329.00
1008B	Core & Main	2023286; Hip Waders-Conseen	\$95.00
1009	Capital One Walmart	2023398; Warehouse & Office Supplies; Safety Breakfast	\$735.02
1010	Ben Sherrer Law Office, P.C.	A0323056; Attorney Fees for February 2023	\$980.00
1011	Mutual of Omaha Payment Process Center	Group AD&D Coverage for March 2023	\$1,122.61
1012	City of Pryor Creek	A0722160; City Hall Cleaning Payroll Ending 02-17-2023	\$1,454.96
1013	Fiber Interactive Technologies	Voice, Fax, Internet Services for February 2023	\$705.78
1014	Bank of Commerce	A0323055; PCAX Payment #5	\$11,518.08
1015	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group Ltd. Coverage for March 2023	\$1,490.99
1016A	Municipal Utility Board	Utility Services for February 2023	\$24,746.83
1017B	Municipal Utility Board	Petty Cash	343.67
1018	Pryor Printing Inc.	A0223052; City Treasurer Receipts	\$349.48
1019	VSP Insurance Co., (CT)	Payroll Deduction for March 2023	\$909.68
1020	PK Safety Supplies	2023281; Safety Supplies @ WWTP	1541.64
1021	Grand River Dam Authority	Purchased Electric; February 2023	\$486,153.85
TOTAL			<u>\$940,887.44</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 3/03/2023

## \*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	52	81,802.40
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	52	81,802.40

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-16-23 TO 3-1-23**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Larry Harris by Jmh  
CHAIRMAN

PO #A0323-057

Claim #

0971