



May 15, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 15, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Mr. Terry Aylward of The Paper was the only guest in attendance.

A motion was made by Dr. Rains and seconded by Ms. Lorri Mitchell to approve the Minutes of the Regular Meeting held May 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1288 - #1351 totaling \$1,074,435.69 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris. Nay – none.

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on the SCADA installation at the Chlorine Contact Basin by Mr. R. W. Vaught.

Mr. Steve Powell also updated the Board on the low pressure testing of the water system near Gaither Road and Old Airport Road which confirmed the need to implement improvements to the water system. Mr. Powell also updated the Board on the B & H Lift station and force main improvements.

Mr. Steve Powell reported on the channelization project for Salt Branch on Dr. Nunley's property which will also address the erosion issue and reinforcement of the sanitary sewer main.

Mr. Steve Powell reported he would be taking an extended leave of absence during the month of June through mid-July and he had made provisions with his staff to attend Board Meetings in his absence.

The Board recognized Mr. Jared Crisp who discussed Resolution No. 2023-01, A Resolution of the Municipal Utility Board of the City of Pryor Creek, Oklahoma and recommended the Board authorize the execution of the agreement establishing The Oklahoma Municipal Natural Gas Coalition.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve Resolution No. 2023-01, A Resolution of the Municipal Utility Board of the City of Pryor Creek, authorizing execution of the agreement establishing The Oklahoma Municipal Natural Gas Coalition. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris. Nay – none.

Mr. Jared Crisp reported the Pryor Creek City Council approved the recommendation to pass through a decrease in natural gas rates inside city limits during the May 2, 2023 Regular Council Meeting and recommended the Board decrease the natural gas rates inside city limits from \$11.246 per MCF to \$10.724 per MCF effective May 2023 billing due June 1, 2023.

A motion was made Dr. Rains and seconded by Mr. Roberts to decrease the natural gas rates inside city limits from \$11.246 per MCF to \$10.724 per MCF effective May 2023 billing due June 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the same pass through decrease of \$0.522 per MCF to the natural gas rates outside city limits.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to decrease the natural gas rates outside city limits from \$12.546 per MCF to \$12.024 per MCF effective May 2023 billing due June 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed the audit rate of \$5,000.00 for FY2008, the audit rate of \$4,750.00 from FY2009 through FY2013, the rate of \$4,250.00 for FY2014 through FY2022 and excellent working relationship between MUB and Ms. Violet Kirkendall. Then Mr. Crisp reported the 20% cost increase to perform the Annual Audit for Fiscal Year ending June 30, 2023 and recommended the Board authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit at a cost not to exceed \$5,300.00.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year ending June 30, 2023 at a cost not to exceed \$5,300.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported he was preparing for the Budget review with the Budget Committee (Dr. Ken Rains and Ms. Lorri Mitchell) at 8:30 a.m. on May 23, 2023.

The Board recognized Mr. Travis Willis who reported the Purple Wave Online Auction bid for the 1989 Carrier King Inc. Model 1200 Steel Bed Trailer was currently at \$2,600.00 and was scheduled to close May 16, 2023.

Mr. Willis also reported the crews were staying busy as the weather would allowed.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and agreed with Mr. Jimmy Martin's recommendation to promote Mr. Robert Wilkerson to B Mechanic with Merit in the Water/Sewer Department effective May 11, 2023.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. Robert Wilkerson to B Mechanic with Merit (\$24.27 per hour to \$24.79 per hour) in the Water/Sewer Department effective May 11, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the purchase of a 2023 Bush Hog 1812 from Chupp Implement Co. at a price not to exceed \$16,999.00, which is less than the State of Oklahoma Central Purchasing Price.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the purchase of a 2023 Bush Hog 1812 from Chupp Implement Co. at a price not to exceed \$16,999.00, which is less than the State of Oklahoma Central Purchasing Price. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Sixkiller to adjourn at 6:25 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

June 5, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1352	Payroll	A0523121; Payroll Ending May 24, 2023	\$ 79,257.04
1353	Bank of Commerce	FICA \$14,035.62; Med \$3,282.54; Federal \$9,980.94	\$ 27,299.10
1354	Oklahoma Tax Commission	A0523121; Payroll Ending May 24, 2023	\$ 4,079.00
1355	Oklahoma Centralized Support Registry	A0523121; Payroll Ending May 24, 2023	\$ 1,216.63
1356	Kansas Payment Center/SG10DM000494	A0523121; Payroll Ending May 24, 2023	\$ 83.54
1357	CNCSPC (Cherokee Nation OCSS)	A0523121; Payroll Ending May 24, 2023	\$ 353.67
1358	Principal Financial Group Direct Deposit	457 Savings Retirement Contribution, May 2023	\$ 15,681.95
1359	Principal Financial Group Direct Deposit	457 Loan Repayment, May 2023	\$ 2,815.72
1360	Principal Financial Group Direct Deposit	MMP Employer Contribution, May 2023	\$ 27,244.12
1361	Oklahoma State Tax Commission	May 2023 Actual/June 2023 Estimated Sales Tax	\$ 59,881.93
1362	AgriLand FS, Inc.	20235245; Fuel	\$ 3,168.49
1363	Amazon Capital Services	20235248; AC to DC Adaptor and Phone Case	\$ 57.27
1364	Ameracrane and Hoist, LLC	20235253; Equipment Maintenance, Chlorine Room Hoist	\$ 452.02
1365	Anchored Power Generation, LLC	20236269; Equipment Maintenance, WWTP Generator	\$ 385.00
1366	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for June 2023	\$ 46,598.72
1367	Brenntag Southwest, Inc.	20235254; Material and Supplies	\$ 2,052.29
1368	Cowboy Rigs	20235256; Vehicle Maintenance, Old Truck #8	\$ 1,140.00
1369	Chouteau Mazie Rural Water District #2	A0623127; Utility Assistance Final Bill Credit Transfer	\$ 400.32
1370	Chupp Implement Co.	20235247; Equipment Replacement, 2023 Bush Hog 1812	\$ 16,999.00
1371	CINTAS First Aid & Safety	20235264; First Aid Kit Supplies	\$ 423.81
1372	CINTAS First Aid & Safety	A0523123; First Aid Supplies, June 2023	\$ 59.01
1373	Cove Environmental LLC	20235267; Quarterly Biomonitoring Test	\$ 1,600.00
1374	Delta Dental of Oklahoma	Group Dental Coverage June 2023	\$ 3,998.64
1375	Dolese Bros. Co.	20235249; Material and Supplies	\$ 786.00
1376	Environmental Resource Associates	20235259; QRA43 Study	\$ 202.44
1377	Gonthier, Chris dba Meaux Down Lawncare	20236268; Mowing Service for May 2023	\$ 1,120.00
1378	Green Country Testing, Inc.	20235258; Testing	\$ 510.00
1379	GWLS - Tulsa	20234217; Vehicle Maintenance, Dump Truck	\$ 1,707.62
1380	Heath Consultants Inc.	20234211; Annual CGI Calibration and Cleaning	\$ 187.85
1381	Border States Industries Inc.	20233121; Bid #944, Electric Material	\$ 1,405.04
1382	Border States Industries Inc.	20235238; Electric Material	\$ 260.16
1383	Lakeland Office Systems Inc.	A0523117; Office and Warehouse Quarterly Copies	\$ 687.84
1384	KSM Exchange LLC	20235252; Equipment Maintenance, Trachoe	\$ 482.80
1385	Locust Grove PWA	A0523122; Utility Assistance Final Bill Credit Transfer	\$ 132.24
1386	Mike's Tire and Car Care	20235257; Equipment Maintenance, Dump Trailer	\$ 61.92
1387	Novus Glass	20235255; Equipment Maintenance, Trachoe	\$ 60.00
1388	Oklahoma Natural Gas Company	Transportation Fees for April 2023	\$ 6,041.17
1389	Oklahoma Ordnance Works Authority	Purchased Water for May 2023	\$ 73,474.26
1390	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for May 2023	\$ 888.84
1391	Pryor Flowers	A0523119; W. A. Graham Memorial Saddle	\$ 60.00
1392	Pryor Stone Inc.	20235246; Material and Supplies, Rock	\$ 1,273.88
1393	Pryor Stone Inc.	20235260; Material and Supplies, Rock	\$ 289.48
1394	R & L Tires, LLC	20235263; Equipment Maintenance, Backhoe & Skidsteer	\$ 349.55
1395	S & D Electric Motors Inc.	20236270; Equipment Maintenance, Chlorine Basin Tower	\$ 4,900.00
1396	Stuart C. Irby Co., Inc.	20233108; Quote #945, Gas Material	\$ 169.00
1397	Sundance Office	20235262; Warehouse Supplies	\$ 272.73
1398	Techline Inc.	20233123; Bid #944, Electric Material	\$ 2,357.22
1399	Tulsa Emergency Medical Center Inc.	A0523124; Pre-Employment Testing, B. Sills	\$ 62.00
1400	Warren Cat	20235224; Equipment Maintenance, CAT Backhoe	\$ 1,196.99
1401	Core & Main	2023133; Bid #943, Sewer Material	\$ 1,528.60
1402	Core & Main	20233106; Quote #945, Gas Material	\$ 305.00
1403	Core & Main	20235222; Water Material	\$ 1,931.40
1404	Core & Main	20235227; Water Material	\$ 1,539.68
1405	Core & Main	20235233; Material and Supplies, Marking Paint	\$ 363.60
1406	Capital One Walmart	20235261; Warehouse Cleaning Supplies	\$ 257.31
1407	Wheeler Metals	20235251; Vehicle Maintenance, Old Truck #8	\$ 2,815.00
1408	Ben Sherrer Law Office, P.C.	A0623125; Attorney Fees for May 2023	\$ 600.00
1409	Mutual of Omaha Payment Process Center	Group AD&D Coverage for June 2023	\$ 1,122.61
1410	City of Pryor Creek	A0722160; Cleaning Payroll Ending May 26, 2023	\$ 1,454.96
1411	City of Pryor Creek	Worker's Compensation Fees for April 2023	\$ 4,794.34
1412	Fiber Interactive Technologies	Voice, Fax, Internet Services for May 2023	\$ 705.78
1413	Bank of Commerce	A0523120; PCAx Winter Storm Uri Payment #8	\$ 11,518.08
1414	Dearborn Life Insurance Co. Ancillary Billing	Group LTD Coverage for June 2023	\$ 1,515.64
1415	Municipal Utility Board	Utility Services for May 2023	\$ 19,968.80
1416	Municipal Utility Board	Petty Cash	\$ 396.70
1417	Pryor Printing Inc.	A0623126; Certification of Utility Deposit	\$ 422.15
1418	Technical Programming Services Inc.	A0523118; Bill/Late Message Print & Mailing, May 2023	\$ 3,855.76
1419	VSP Insurance Co., (CT)	Payroll Deduction for June 2023	\$ 909.68
TOTAL			\$ 450,191.39

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/26/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	79,257.04
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	48	79,257.04

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-11-23 TO 5-24-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGERAPPROVED: Larry Harris by Jmh
CHAIRMAN

PO # A0523 - 121

claim

1352