



May 1, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 1, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell and Mr. Mark Roberts.

Guest attending were Councilman Bruce Smith and Councilman Charles Tramel.

A motion was made by Dr. Rains and seconded by Mr. Roberts approve the Minutes of the Regular Meeting held April 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Mr. Harris.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1236 - #1287 totaling \$353,773.60 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Councilman Smith and Councilman Tramel who had no report.

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on the study of the water system models and the operations at the Waste Water Treatment Plant.

~ Honorable Mayor Zac Doyle arrived at 6:08 p.m. ~

Mr. Crisp discussed the B & H Lift Station with the Engineer and requested him to ensure the improvements to the lift station also included improvements to the force main if needed when preparing the plans.

The Board recognized the Honorable Mayor Zac Doyle who had no report.

The Board recognized Mr. Jared Crisp who discussed the April 10, 2023 Public Law 118-3 118TH Congress Joint Resolution and recommended the approval to expire the Municipal Utility Board's Covid-19 Control Policy on April 30, 2023 and return to the General Employment Policies as outlined under Employee Benefits – Section 3 – Sick Leave for all related sick leave thereafter.

A motion was made by Dr. Rains and seconded by Mr. Roberts to expire the Municipal Utility Board's Covid-19 Control Policy on April 30, 2023 and return to the General Employment Policies as outlined under Employee Benefits – Section 3 – Sick Leave for all related sick leave thereafter. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed the BlueMark Energy Contract and Overall Trigger Pricing for the purchase of Natural Gas, the transport fees, and the monthly fuel adjustments then recommended the Board make a request to the Pryor Creek City Council to approve the decrease in natural gas rates inside city limits from \$11.246 per MCF to \$10.724 per MCF effective May 2023 billing due June 1, 2023.

A motion was made Dr. Sixkiller and seconded by Dr. Rains to recommend to the Pryor Creek City Council to approve the decrease in natural gas rates inside city limits from \$11.246 per MCF to \$10.724 per MCF effective May 2023 billing due June 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board enter into an agreement with R. W. Vaught Technical Services for the work to be performed at the Waste Water Treatment Plant for the chlorine contact basin flow monitoring and control of the chlorine and sulfur dioxide at a price not to exceed \$19,500.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to enter into an agreement with R. W. Vaught Technical Services for the work to be performed at the Waste Water Treatment Plant for the chlorine contact basin flow monitoring and control of the chlorine and sulfur dioxide at a price not to exceed \$19,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported Mr. Travis Willis was meeting with the Department Foreman's to prepare for the Budget Committee Meeting scheduled on May 23, 2023.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no Unfinished Business or New Business to discuss.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Sixkiller to adjourn at 6:29 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

May 15, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1288	Payroll	A0523113; Payroll Ending May 10, 2023	\$ 80,322.56
1289	BOC-Pryor	FICA \$14,165.82; Medic \$3,313.06; Federal \$9,757.96	\$ 27,236.84
1290	Oklahoma Tax Commission	A0523113; Payroll Ending May 10, 2023	\$ 4,082.00
1291	Oklahoma Centralized Support Registry	A0523113; Payroll Ending May 10, 2023	\$ 1,216.63
1292	Kansas Payment Center/SG10DM000494	A0523113; Payroll Ending May 10, 2023	\$ 83.54
1293	CNCSPC-Cherokee Nation Support	A0523113; Payroll Ending May 10, 2023	\$ 353.67
1294	AFLAC Remittance Processing Services	Payroll Deduction for May 2023	\$ 2,822.79
1295	Arkansas Electric Coop., Inc.	20233120; Bid #944, Electric Material	\$ 9,559.10
1296	Accurate Environmental LLC	A0523109; Water Testing	\$ 1,280.00
1297	Arcman Corporation	A0323071; Meter Lamp, J. Early Retirement	\$ 536.95
1298	Anixter Inc.	20233119; Bid #944, Electric Material	\$ 15,435.00
1299	Anchored Power Generation, LLC	20235235; Equipment Maintenance, PHS Lift Station	\$ 365.00
1300	AT&T Mobility	Cellular Service for April 2023	\$ 1,494.22
1301	Bluemark Energy, LLC	Purchased Gas; April 2023	\$ 118,716.00
1302	Brenntag Southwest, Inc.	20235226; Sulfur Dioxide and Chlorine	\$ 2,470.04
1303	CBI Wholesale Electric	20235243; Square D Heaters	\$ 149.76
1304	CINTAS	20235231; Uniform Rental Service for April 2023	\$ 892.50
1305	CINTAS First Aid & Safety	20235218; First Aid Supplies for May 2023	\$ 375.72
1306	CINTAS First Aid & Safety	A0523102; First Aid Supplies for May 2023	\$ 152.02
1307	Drill Rite, Inc.	A0523114; Bore for Gas and Water Main Extensions	\$ 50,000.00
1308	Gonthier, Chris dba Meaux Down Lawncare	20235220; Mowing Service for April 2023	\$ 640.00
1309	Grand River Dam Authority	Purchased Electric, April 2023	\$ 446,887.66
1310	P & K Equipment	20235236; Tree Trimming Supplies	\$ 138.29
1311	Green Country Surveying PLLC	A0523106; Staking Fees	\$ 775.00
1312	Green Country Testing	20235242; Testing	\$ 615.00
1313	ISCO Industries	20235225; Small Tool	\$ 80.00
1314	Airgas USA, LLC.	20235237; Cylinder Rental	\$ 58.85
1315	Locke Supply Co.	20235229; Material and Supplies	\$ 1,206.91
1316	MESO/OMUSA	A0523107; 4th Quarter JT&S Dues	\$ 1,163.75
1317	Mike's Tire & Car Care	20235244; Equipment Maintenance, Backhoe Tires	\$ 1,356.96
1318	Northern Safety Co., Inc.	20234201; Safety Equipment	\$ 760.84
1319	Northern Safety Co., Inc.	20234205; FR Rainwear, B. Henderson	\$ 124.20
1320	OTA-Pikepass Government Account Services	A0523111; Turnpike Fees for April 2023	\$ 32.80
1321	O'Reilly Automotive, Inc.	20235234; Vehicle and Equipment Maintenance	\$ 1,284.99
1322	Oklahoma Ordnance Works Authority	Purchased Water, April 2023	\$ 71,845.52
1323	Oklahoma Ordnance Works Authority	Purchased Wastewater, April 2023	\$ 1,289.42
1324	PACC	A0523105; State of the Cherokee Nation Forum Luncheon	\$ 80.00
1325	Oklahoma Parts Supply LLC dba NAPA	20235221; Vehicle Maintenance and Supplies	\$ 753.52
1326	Pryor Stone	20235240; Rock	\$ 550.29
1327	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for April 2023	\$ 116,746.95
1328	Pryor Lumber Co., Inc.	20235230; Material and Supplies	\$ 232.98
1329	R & L Tires, LLC	20235241; Equipment Maintenance, Backhoe Tire	\$ 244.19
1330	Moore Farms Excavating, LLC	20235219; Topsoil	\$ 1,000.00
1331	Mayes County RWD # 4	Water Service @ WWTP, April 2023	\$ 25.00
1332	Southeastern Testing Laboratory, Inc.	20234210; Testing and Cleaning Gloves and Sleeves	\$ 367.95
1333	Stuart C. Irby Co., Inc.	20233108; Quote #945, Gas Material	\$ 3,012.00
1334	Signal Tek	20235239; Traffic Light Services	\$ 5,725.52
1335	Sundance Office	20235223; Warehouse and WWTP Supplies	\$ 1,118.62
1336	Sundance Office	A0423099; Office Supplies and Hanging Files	\$ 406.13
1337	Access	A0523108; Onsite Shredding Service, April 2023	\$ 69.88
1338	System Forms & Supplies	20234185; 2-part Receiving and Inspection Books	\$ 301.00
1339	Tractor Supply Credit Plan	20235232; Material and Small Tools	\$ 475.26
1340	Urban Print Co., LLC	20234209; Uniform T-shirts with MUB Logo	\$ 1,657.10
1341	Utility Supply Company	2023134; Bid #943, Water Material	\$ 1,040.00
1342	Utility Supply Company	20234189; Sewer Material	\$ 8,171.48
1343	City Of Pryor Creek	Occupational Fee, April 2023	\$ 3,500.52
1344	City Of Pryor Creek	A0722160; Cleaning Payroll Ending April 28, 2023	\$ 1,454.96
1345	City Of Pryor Creek	A0523115; License for 22 Google Apps	\$ 1,584.00
1346	City Of Pryor Creek	A0822169; Allocation to City; Payment #10	\$ 64,600.00
1347	Municipal Utility Board	Solid Waste Billing Fees for April 2023	\$ 7,001.04
1348	Ink Images, Inc.	A0523104; Gas Awareness Survey Letter (4,500 total)	\$ 1,125.00
1349	Technical Programming Services Inc.	A0423090; Bill/Late Message Print and Mailing, April 2023	\$ 3,836.16
1350	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for April 2023	\$ 51.10
1351	VISA Control Account	A0523110; Equipment Maintenance and Training	\$ 3,500.51
TOTAL			<u>\$ 1,074,435.69</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/12/2023

*** REGISTER TOTALS ***

REGULAR CHECKS:
DIRECT DEPOSIT REGULAR CHECKS: 53 80,322.56
MANUAL CHECKS:
PRINTED MANUAL CHECKS:
DIRECT DEPOSIT MANUAL CHECKS:
VOIDED CHECKS:
NON CHECKS:

TOTAL CHECKS: 53 80,322.56

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-27-23 TO 5-10-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by Jmh
CHAIRMAN

PO # A0523-113

claim

1288