



June 5, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 5, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Guest attending were Mayor Zac Doyle, Mr. Terry Aylward, Ms. Hannah Moore, Mr. Jeff Schultz, and Mr. T. J. Powell.

Mr. Jared Crisp reported a cost reduction to line item #35 of Bid #943 (Water/Sewer Material) for a decrease of \$1,341.40 which changed the total to \$89,256.86 for Bid #943 (Water/Sewer Material).

A motion was made by Ms. Lorri Mitchell and seconded by Dr. Rains to decrease line item #35 of Bid #943 (Water/Sewer Material) in the amount of \$1,341.40 which changed the total to \$89,256.86 for Bid #943 (Water/Sewer Material) and approve the Minutes of the Regular Meeting held May 15, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Claims #1352 - #1419 totaling \$450,191.39 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Zac Doyle who had no report.

Mr. Jared Crisp reported the engineering team at Infrastructure Solutions Group, LLC is continuing to work on two lift stations in our system.

Mr. Jared Crisp reported the Annual DEQ Inspection at the Waste Water Treatment Plant was scheduled for June 6, 2023 and he planned to be in attendance.

The Board recognized the Account Manager, Mr. Jeff Schultz, of Utility Technology Services, Inc. (UTS) who introduced their AMI Specialist, Mr. T. J. Powell to discuss the Smart Grid Solution power point presentation. Mr. T. J. Powell commended Mr. Jared Crisp on the content of the Request for Statement of Qualifications (RFSQ) and praised the team of staff members that served on the AMI Solution Committee to evaluate the four (4) qualified company presentations and recommend a quality AMI company to the Board.

Mr. Jared Crisp followed the power point presentation with a visual discussion of the "Advantages of AMI to MUB Customers". Then Mr. Crisp presented a written "Advanced Metering Infrastructure Recommendation" which recommended Utility Technology Solutions, Inc. (UTS) could provide the best AMI Solution with what is believed to be the best meters available for MUB.

A motion was made by Dr. Rains and seconded by Mr. Roberts to start negotiations with Utility Technology Services, Inc. (UTS) from responses received from the Request for Statement of Qualifications (RFSQ) for an Advanced Metering Infrastructure (AMI) System. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board make a one-time payment of \$173,332.70 towards the principal of the Power Cost Adjustment Storm Loan to Bank of Commerce which would change the annual loan agreement with Bank of Commerce for the GRDA Winter Storm Uri Extraordinary Cost Assessment balance to \$1,000,000.00 starting July 1, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Rains to make a one-time payment of \$173,332.70 towards the principal of the Power Cost Adjustment Storm Loan to Bank of Commerce. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the Budget for Fiscal Year ending June 30, 2024 which included a \$775,200.00 allocation to the City of Pryor Creek and a six percent ( $\pm 6\%$ ) average pay adjustment for all Regular employees effective on payroll beginning July 6, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the Budget for Fiscal Year ending June 30, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board cancel the Regular Meeting scheduled Monday, July 3, 2023.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to cancel the Regular Meeting scheduled Monday, July 3, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and recommended Mr. Mark Roberts be re-appointed to a new Five-Year Term ending June 30, 2028.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the re-appointment of Mr. Mark Roberts to a new Five-Year Term ending June 30, 2028 effective July 1, 2023. MOTION

CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, and Harris  
Mr. Roberts abstained which was counted as no vote.

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow three (3) employees to attend the 15<sup>th</sup> Annual Oklahoma Rural Water Association (ORWA) Equipment Expo at the Best Western Cimarron Hotel & Suites in Stillwater, Oklahoma on June 14-15, 2023 at a cost not to exceed \$700.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to allow Mr. Mike Lincoln, Mr. Caleb Crofford, and Mr. Tynan McKinney to attend the 15<sup>th</sup> Annual Oklahoma Rural Water Association (ORWA) Equipment Expo at the Best Western Cimarron Hotel & Suites in Stillwater, Oklahoma on June 14-15, 2023 at a cost not to exceed \$700.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris    Nay – none

There was no Unfinished Business.

#### NEW BUSINESS:

Chairman Harris requested Mr. Jared Crisp to discuss a visual presentation of the \$18.5mil Pie Chart Breakdown of MUB Operations for Fiscal Year 2023-2024 with attention drawn to the Projected Utility Purchases at 55.8%.

The Board recognized Mr. Ben Sherrer who had no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:59 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris    Nay – none

  
Chairman

  
Secretary

June 20, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1420	Payroll	A0623128; Payroll Ending June 7, 2023	\$ 83,069.84
1421	BOC-Pryor	FICA \$14,597.84; Medic \$3,414.08; Federal \$10,358.14	\$ 28,370.06
1422	Oklahoma Tax Commission	A0623128; Payroll Ending June 7, 2023	\$ 4,188.00
1423	Oklahoma Centralized Support Registry	A0623128; Payroll Ending June 7, 2023	\$ 1,216.63
1424	Kansas Payment Center/SG10DM000494	A0623128; Payroll Ending June 7, 2023	\$ 83.54
1425	CNCSPC-Cherokee Nation Support	A0623128; Payroll Ending June 7, 2023	\$ 353.67
1426	ADCOMP Systems Inc.	A0623130; Annual Document Exchange (DICE)	\$ 25.00
1427	AFLAC Remittance Processing Services	Payroll Deduction for June 2023	\$ 2,822.79
1428	Agriland FS, Inc.	20236274; Fuel	\$ 4,097.76
1429	Agriland FS, Inc.	20236289; Fuel	\$ 4,125.00
1430	Arkansas Electric Coop., Inc.	20228353; Quote #939, Electric Material	\$ 1,563.25
1431	AT&T Mobility	Cellular Service for May 2023	\$ 1,492.11
1432	Bluemark Energy, LLC	Purchased Gas; May 2023	\$ 61,900.24
1433	Chouteau Lime Company	20236283; Supplies and Small Tools	\$ 522.30
1434	CINTAS Corp. 063	20236273; Uniform Rental, May 2023	\$ 959.79
1435	Grand River Dam Authority	Purchased Electric, May 2023	\$ 599,519.28
1436	P & K Equipment	20236286; Material and Supplies	\$ 42.58
1437	Green Country Surveying PLLC	A0623129; Staking Fees	\$ 350.00
1438	Green Country Testing	20236288; Testing	\$ 715.00
1439	Airgas USA, LLC.	20236290; Cylinder Rental	\$ 60.32
1440	Locke Supply Co.	20236279; Material and Small Tools	\$ 118.08
1441	National Construction Rentals	20236291; Temporary Construction Fence	\$ 2,232.00
1442	Novus Glass	20236285; Equipment Maintenance, Trachoe Glass	\$ 60.00
1443	OTA-Pikepass Government Account Services	A0623131; Turnpike Fees, May 2023	\$ 53.70
1444	O'Reilly Automotive, Inc.	20236277; Supplies, Equipment and Vehicle Maintenance	\$ 1,181.43
1445	Oklahoma Natural Gas Company	Transportation Fees for May 2023	\$ 6,040.31
1446	Oklahoma Parts Supply LLC dba NAPA	20236275; Supplies, Equipment and Vehicle Maintenance	\$ 259.83
1447	Pryor Stone Inc.	20236280; Rock, Dogpound Road Project 23-8	\$ 1,215.10
1448	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for May 2023	\$ 117,662.22
1449	Pryor Lumber Co., Inc.	20236276; Material and Small Tools	\$ 1,081.47
1450	Mayes County RWD # 4	Water Service @ WWTP, May 2023	\$ 25.00
1451	Sadler Paper Company	A0623135; Cleaning Supplies	\$ 402.19
1452	Speedy's Tire, Lube, & Auto	20236284; Vehicle Maintenance, Truck #17	\$ 48.69
1453	Sherwin Williams Co.	20236292; Paint and Brushes	\$ 73.99
1454	SignalTek	20236281; Traffic Light Services	\$ 1,623.95
1455	Access	A0623132; Onsite Shredding Service for May 2023	\$ 68.72
1456	Tractor Supply Credit Plan	20236278; Material and Small Tools	\$ 1,086.18
1457	Warren CAT	20236271; Equipment Maintenance, CAT Backhoe	\$ 194.27
1458	Core & Main	2023133; Bid #943, Water Material	\$ 9,500.00
1459	Core & Main	20235266; Material, Dogpound Road Project 23-8	\$ 1,623.39
1460	City Of Pryor Creek	Occupational Fee, May 2023	\$ 3,530.16
1461	City Of Pryor Creek	A0722160; Cleaning Payroll Ending June 23, 2023	\$ 1,454.96
1462	City Of Pryor Creek	Final Allocation to City; Payments #11 & #12	\$ 129,200.00
1463	Bank of Commerce	A0623134; Principal Payment on PCAx Loan	\$ 173,332.70
1464	Municipal Utility Board	Solid Waste Billing Fees for May 2023	\$ 7,060.32
1465	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for May 2023	\$ 142.76
1466	VISA Control Account	A0623133; Small Tools and Training	\$ 5,216.15
1467	DEQ- Administrative Services A/R	A0623136; Certification Fees and License Renewal 2023	\$ 2,622.00
TOTAL			<u>\$ 1,262,586.73</u>

6-08-2023 10:49 AM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/09/2023

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	56	83,069.84
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	56	83,069.84

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR  
DATE: FROM 5-25-23 TO 6-7-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Teri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Darryl Harris Smith  
CHAIRMAN

PO # A0623-128

Claim 1420