



January 2, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, January 2, 2024, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Dr. Art Sixkiller. Mr. Mark Roberts was absent.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held December 18, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #709 - #758 totaling \$507,558.64 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Harris Nay – none

Mayor Doyle was not present at the meeting.

The Board recognized Mr. Jared Crisp who informed the Board of a meeting with 2J's Electric Inc. scheduled for this Thursday, January 4th, 2024 to review the specifications for the proposed generator at the Wastewater Treatment Plant.

Mr. Jared Crisp reported that the increase of the water treatment and waste treatment rates from the Oklahoma Ordnance Works Authority became effective on January 1st, 2024.

The Board recognized Mr. Jared Crisp who discussed and recommended to the Board to decrease Intern pay in the Electric Department to \$20.00 per hour effective January 1st, 2024.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to decrease Intern pay in the Electric Department to \$20.00 per hour effective January 1st, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no Assistant General Manager's Report.

There was no Office Manager's Report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and recommended the Board allow Mr. Brent Childers to attend the Municipal Electric Systems of Oklahoma (MESO) Supervisor Short Course at Edmond, Oklahoma at a cost not to exceed \$700.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to allow Mr. Brent Childers to attend the Municipal Electric Systems of Oklahoma (MESO) Supervisor Short Course at Edmond, Oklahoma at a cost not to exceed \$700.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Mr. Harris to adjourn at 6:19 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

January 16, 2024

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0759	Payroll	A0124001; Payroll Ending January 3, 2024	\$ 83,027.80
0760	Bank of Commerce	FICA \$14,717.56; Med \$3,441.98; Federal \$10,541.01	\$ 28,700.55
0761	Oklahoma Tax Commission	A0124001; Payroll Ending January 3, 2024	\$ 4,279.00
0762	Oklahoma Centralized Support Registry	A0124001; Payroll Ending January 3, 2024	\$ 1,216.63
0763	Kansas Payment Center/SG10DM000494	A0124001; Payroll Ending January 3, 2024	\$ 83.54
0764	CNCSPC (Cherokee Nation OCSS)	A0124001; Payroll Ending January 3, 2024	\$ 353.67
0765	Amazon Capital Services	202312598; Supplies & Small Tools	\$ 57.11
0766	Accurate Environmental LLC	A0124010; Water Samples	\$ 375.00
0767	AT&T Mobility	Cellular Service For December 2023	\$ 1,467.39
0768	BlueMark Energy, LLC	Purchased Gas For December 2023	\$ 137,953.27
0769	Brenntag Southwest Inc.	202412; Material & Supplies	\$ 2,258.96
0770	Commercial Power Solutions	2024113; Lift Station Maintenance	\$ 633.50
0771	CBI Wholesale Electric	2024118; Shop Supplies	\$ 147.52
0772	Chouteau Lime Co	202414; Warehouse Maintenance Upgrade	\$ 871.65
0773	CINTAS Corporation 063	202417; Uniform Rental For December 2023	\$ 945.72
0774	CINTAS First Aid & Safety	2024110; First Aid Supplies For January 2024	\$ 426.33
0775	CINTAS First Aid & Safety	A0124011; First Aid Supplies For January 2024	\$ 179.44
0776	Drill Rite, Inc.	A0124013; Bore For Whataburger Project	\$ 10,000.00
0777	Endex Of Tulsa	2024117; Annual Water System Monitoring Fee	\$ 480.00
0778	Grand River Dam Authority	Purchased Electric For December 2023	\$ 424,238.66
0779	Grand River Dam Authority	A0124004; FY 2022-2023 Testing	\$ 6,241.37
0780	GCMHP dba Green Country OK, LLC	Sewer Rebate For CY 2023	\$ 898.60
0781	Hanna Instruments USA	202312579; Material & Supplies	\$ 560.00
0782	Airgas USA, LLC	2024112; Garage Shop Supplies	\$ 83.48
0783	Boarder State Industries Inc.	20238401; Bid # 948 Electric Material	\$ 685.56
0784	Mazie Lumber & Hardware, LLC	2024121; Warehouse Maintenance & Repair	\$ 450.00
0785	MESO / OMUSA	202416; Supervisor Training B. Childers	\$ 550.00
0786	Northwest Transformer Co., Inc.	2024120; Transformer Repair	\$ 11,217.00
0787	O'Reilly Automotive, Inc.	2024111; Vehicle Maintenance & Shop Supplies	\$ 263.61
0788	Oklahoma Ordnance Works Authority	Purchased Water For December 2023	\$ 73,861.42
0789	Oklahoma Ordnance Works Authority	Wastewater Treatment For December 2023	\$ 906.62
0790	PACC	A0124003; State of County Forum Luncheon	\$ 80.00
0791	Pryor Stone Inc.	2024115; Rock; Whataburger Project	\$ 1,190.75
0792	Pryor Waste & Recycling, LLC	Solid Waste Disposal For December 2023	\$ 119,472.45
0793	Pryor Lumber	2024114; Supplies & Small Tools	\$ 160.65
0794	R&L Tires LLC	2024116; Vehicle Maintenance & Equipment Maintenance	\$ 6,259.79
0795	Stuart C Irby	202312570; Material & Supplies	\$ 2,050.00
0796	TLS Group, Inc.	A0124015; Annual Maintenance Agreement CY 2024	\$ 4,482.00
0797	Sundance Office	202413; Warehouse & WWTP Supplies	\$ 534.75
0798	Sundance Office	A1223299; Office Supplies	\$ 1,161.52
0799	The Paper	A0124002; Annual Subscription Renewal CY 2024	\$ 50.00
0800	Premier Truck Group	202312604; Vehicle Maintenance for Truck #13	\$ 384.28
0801	Tractor Supply Credit Plan	202419; Vehicle Maint; Supplies & Toolbox for Truck #22	\$ 421.94
0802	Utility Technology Services	202312593; 6-inch AMI Meter	\$ 6,775.00
0803	Wespur Tree Equip, Inc.	202312596; Tree Trimming Supplies	\$ 215.25
0804	Ben Sherrer Law Office, P.C.	A0124005; Attorney Fees For December 2023	\$ 1,080.00
0805	City Of Pryor Creek	Occupational Fees For December 2023	\$ 3,584.58
0806	City Of Pryor Creek	A0823179; Cleaning Payroll Ending January 19, 2024	\$ 1,454.96
0807	City Of Pryor Creek	A0124014; Reimbursement For Asphalt & Concrete Repair	\$ 4,000.56
0808	City Of Pryor Creek	A0823178; Allocation To City; Payment #6	\$ 64,600.00
0809	Municipal Utility Board	Solid Waste Billing Fees For December 2023	\$ 7,169.17
0810	TPSI	A0124008; Bill / Late Message Print / Mailing December 2023	\$ 3,962.80
0811	STC WA-RO-MA Community Action dba CARD	STC Donations Received In December 2023	\$ 292.00
0812	Visa Control Account Card Services	A0124016; Vehicle Maint.; Travel Crisp; Fees; Safety Equip.	\$ 2,031.79
0813	Definiti dba Retirement LLC	A0124007; TPA Fees For 4th Quarter CY 2023	\$ 1,650.00
0814	Clayton Larremore	A0124006; Reimbursement For Gate Repair	\$ 292.50
0815	Justin Meyer	2024122; Warehouse Expansion Bathroom Payment 1 Of 2	\$ 6,900.00
0816	Inlighten	A0124017; Digital Signage	\$ 2,057.00
TOTAL			<u>\$ 1,035,727.14</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 1/05/2024

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	83,027.80
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	83,027.80

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR

DATE: FROM 12-21-23 TO 1-3-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hill for Jared Crisp

GENERAL MANAGER

APPROVED: Garry Harris by Jmh

CHAIRMAN

PO # A0124-001

Claim #

0759

ROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE FROM TO

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE
EMPLOYEES OF THE MUNICIPAL UTILITY BOARD AND AS SUCH ARE
UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT
THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY
APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR
RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE
MANAGER OF THE MUNICIPAL UTILITY BOARD AND THEIR PERSONNEL
FILES. I ALSO CERTIFY THAT THE ABOVE NAMED INDIVIDUALS ARE
DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE
CORRECT

SIGNED: _____
GENERAL MANAGER

APPROVED: _____
(Signature)

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