



February 5, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, February 5, 2024, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

Guest attending were Mr. Terry Aylward and Mrs. Jennifer Adams

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held January 16, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris.

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #817 - #893 totaling \$652,234.21 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed the three (3) main pumps at the Southeast 9<sup>th</sup> Street Lift Station. One pump is down and scheduled to be reconditioned at a cost of \$32,000±. The lift station will function with one pump in normal conditions but during the double decant (rain) season, two pumps are necessary. Staff would like to study the option of switching to Variable Frequency Drive Pumps in the future.

Mr. Jared Crisp discussed the possibility of forming a committee to assist in the search for Professional Engineering Services.

Mr. Jared Crisp discussed and recommended the adoption of the revised Local Government Testing Consortium Member Agreement.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to adopt the revised Local Government Testing Consortium Member Agreement. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the adoption of the Municipal Utility Board's Sanitary Sewer Tap Replacement Policy as presented.

A motion was made by Dr. Rains and seconded by Mr. Roberts to adopt the Municipal Utility Board's Sanitary Sewer Tap Replacement Policy as presented. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris  
Nay – none

Mr. Jared Crisp reported he would be attending the Regular Pryor City Council meeting on Tuesday, February 6, 2024 to field any questions regarding the MUB's request for the Pryor Creek City Council to increase the water rates inside city limits from \$5.05 per 1,000 gallons to \$5.10 per 1,000 gallons, effective February 2024 billing. If the request is approved by the City Council, then our next Agenda will be asking the Board to increase the other water rates.

Mr. Jared Crisp updated the Board on the transferring of ownership of the GRDA radio tower located at Pryor City #2 Substation to the Municipal Utility Board.

Mr. Jared Crisp reported all grant proceeds for the replacement of the Board Room Chairs have been received from Grand River Dam Authority Economic Development & Community Services and he requested Mr. Terry Aylward of The Paper to give public recognition of this contribution.

There was no Assistant General Manager's Report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow Mr. Jared Crisp, Mr. Travis Willis, Mr. James Cox, Mr. Bryce Kerns, and Mrs. Teri Hill to attend the 2024 Municipal Electric Systems of Oklahoma (MESO) Public Power Conference at the Embassy Suites by Hilton, Norman Hotel & Conference Center in Norman, Oklahoma on April 21-23, 2024.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Jared Crisp, Mr. Travis Willis, Mr. James Cox, Mr. Bryce Kerns, and Mrs. Teri Hill to attend the 2024 Municipal Electric Systems of Oklahoma (MESO) Public Power Conference at the Embassy Suites by Hilton, Norman Hotel & Conference Center in Norman, Oklahoma on April 21-23, 2024, at a cost not to exceed \$3,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris  
Nay – none

Mr. Jared Crisp discussed and recommended the Board allow Mr. Travis Whitenack, Mr. Jimmy Martin, Mr. Bryce Kerns, and Mr. William Gilmore to attend the 2024 Oklahoma Excavation Safety Expo at the Embassy Suites by Hilton, Norman Hotel & Conference Center in Norman, Oklahoma on March 6-7, 2024.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Travis Whitenack, Mr. Jimmy Martin, Mr. Bryce Kerns, and Mr. William Gilmore to attend the 2024 Oklahoma Excavation Safety Expo at the Embassy Suites by Hilton, Norman Hotel & Conference Center in Norman, Oklahoma on March 6-7, 2024, at a cost not to exceed \$1,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow Mr. Mike Lincoln and Mr. Caleb Crofford to attend the A/B Water Certification Class at Okarche, Oklahoma on March 4-7, 2024.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Mike Lincoln and Mr. Caleb Crofford to attend the A/B Water Certification Class at Okarche, Oklahoma on March 4-7, 2024, at a cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Best Low Combination Bid #950; Electric Material in the amount of \$65,095.43.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the Best Low Combination Bid #950; Electric Material in the amount of \$65,095.43. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:36 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0894	Payroll	A0224042; Payroll Ending February 14, 2024	\$ 80,828.76
0895	BOC-Pryor	FICA \$14,339.82; Medic \$3,353.74; Federal \$10,045.73	\$ 27,739.29
0896	Oklahoma Tax Commission	A0224042; Payroll Ending February 14, 2024	\$ 4,178.00
0897	Oklahoma Centralized Support Registry	A0224042; Payroll Ending February 14, 2024	\$ 1,216.63
0898	Kansas Payment Center/SG10DM000494	A0224042; Payroll Ending February 14, 2024	\$ 83.54
0899	CNCSPC-Cherokee Nation Support	A0224042; Payroll Ending February 14, 2024	\$ 353.67
0900	AFLAC Remittance Processing Services	Payroll Deduction for February 2024	\$ 2,489.60
0901	AgriLand FS, Inc.	2024260; Fuel	\$ 3,642.46
0902	Amazon Capital Services	2024255; Cadet Garage Heater	\$ 416.00
0903	Accurate Environmental, LLC	A0224034; Water Samples and THMs/Haas Quarterly Testing	\$ 1,290.00
0904	Ameriflex Hose & Accessories	2024257; Equipment Replacement, Hydraulic Water Pump	\$ 1,493.00
0905	AT&T Mobility	Cellular Service for January 2024	\$ 1,448.54
0906	BlueMark Energy, LLC	Purchased Gas; January 2024	\$ 614,615.58
0907	Capital One Trade Credit/Northern Tool & Equip.	2024139; Equipment Replacement, Hydraulic Water Pump	\$ 3,424.50
0908	Brenntag Southwest, Inc.	2024259; Material and Supplies	\$ 2,445.14
0909	Couch Construction	A0823190; Warehouse Maintenance, Steel Erection Final Payment	\$ 27,900.00
0910	CBI Wholesale Electric, LLC	2024264; Small Tools, Flashlight for Truck #5	\$ 97.49
0911	CINTAS Corporation #063	2024263; Uniform Rental for January 2024	\$ 1,189.05
0912	CINTAS First Aid and Safety	2024258; First Aid Supplies, February 2024	\$ 294.65
0913	CINTAS First Aid and Safety	A0224033; First Aid Supplies, February 2024	\$ 198.98
0914	Ditch Witch of Oklahoma	2024256; Equipment Maintenance, Trencher	\$ 319.18
0915	Grand River Dam Authority	Purchased Electric, January 2024	\$ 538,236.08
0916	P & K Equipment	2024275; Material and Supplies	\$ 292.34
0917	Airgas USA, LLC.	2024274; Material and Garage Supplies	\$ 322.03
0918	Locke Supply Co.	2024273; Computer/Equipment Maintenance and Supplies	\$ 513.94
0919	LGTC - Local Government Testing Consortium, LLC	A0224041; Annual Fee for LGTC Services	\$ 1,980.00
0920	Northwest Transformer Co., Inc.	2024272; Material and Supplies	\$ 10,807.00
0921	O'Reilly Automotive, Inc.	2024266; Small Tools, Equipment/Vehicle Maintenance and Supplies	\$ 1,020.18
0922	Oklahoma Gas Association	A0224037; OGA Annual Dues for CY2024	\$ 200.00
0923	Oklahoma Parts Supply LLC dba NAPA	2024271; Small Tools, Equipment/Vehicle Maintenance and Supplies	\$ 982.23
0924	Pryor Stone Inc.	2024272; 3/4-inch Base for Stockpile	\$ 722.46
0925	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for January 2024	\$ 116,077.65
0926	Pryor Lumber Co., Inc.	2024262; Small Tools and Warehouse Maintenance	\$ 3,031.67
0927	R & L Tires, LLC	2024278; Equipment and Vehicle Maintenance, Truck #9 and Backhoe	\$ 392.22
0928	Retrofit Automation	2024276; Equipment Maintenance, B & H Liftstation	\$ 497.00
0929	Mayes County RWD # 4	Water Service @ WWTP for January 2024	\$ 25.00
0930	Shredders Inc.	2024279; Onsite Shredding Service for February 2024	\$ 281.00
0931	TLS Group, Inc.	2024280; Equipment Maintenance, Traffic Light at Hogan/Graham	\$ 653.20
0932	Utility Technology Services	A1223279; Gas and Water AMI Phase I, Payment #1	\$ 10,575.00
0933	Core & Main	2024137; Material and Supplies	\$ 124.82
0934	Absolute Technologies	A0224036; Computer Equipment Replacement and Maintenance	\$ 1,896.00
0935	Beggs Pharmacy	2024147; Health and Safety, RHUS TOX Poison Ivy Series	\$ 735.00
0936	Ben Sherrer Law Office, P.C.	A0224038; Attorney Fees for January 2024	\$ 340.00
0937	City Of Pryor Creek	Occupational Fee, January 2024	\$ 3,551.72
0938	City Of Pryor Creek	A0823179; Cleaning Payroll Ending February 16, 2024	\$ 1,454.96
0939	City Of Pryor Creek	A0823178; Allocation to City; Payment #7	\$ 64,600.00
0940	Municipal Utility Board	Solid Waste Billing Fees for January 2024	\$ 7,103.43
0941	TPSI	A0124022; Bill/Late Message Print/Mailing, January 2024	\$ 3,998.02
0942	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for January 2024	\$ 252.79
0943	VISA Control Account	A0224039; Equipment Maintenance and Training	\$ 1,327.03
0944	Jacqueline Gleason	A0224035; Utility Deposit Cash Refund Lost in Mail	\$ 200.00
TOTAL			<u>\$ 1,547,856.83</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/16/2024

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	46	80,828.76
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
		-----
TOTAL CHECKS:	46	80,828.76

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-1-24 TO 2-14-24**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGERAPPROVED: Garry Harris Jmh  
CHAIRMAN

PO # A0224-042

claim #

0894

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR  
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I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE  
EMPLOYEES OF THE MUNICIPAL UTILITY BOARD AND AS SUCH ARE  
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THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY  
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RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE  
MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL  
FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE  
DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE  
CORRECT.

SIGNED: \_\_\_\_\_  
GENERAL MANAGER

APPROVED: \_\_\_\_\_  
CHAIRMAN