

**MINUTES  
PARK BOARD  
REGULAR MEETING  
MONDAY, NOVEMBER 23<sup>RD</sup>, 2020  
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

**BOARD MEMBERS: \*\* BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, CASEY KING, LORI SIEVER, CHRIS GRAVES, KEITH SHELBY.**

**1. CALL MEETING TO ORDER.**

Bill Kannegiesser called the Park Board meeting to order at 5:30 p.m. Members present: Bill Kannegiesser, Melinda Marks, Pat Richard, Lori Siever and Chris Graves. Members absent: Casey King and Keith Shelby.

Others present: Mayor Larry Lees, Park Superintendent Frank Powell, Golf Director Dennis Bowman, Merchant Pro Express representative Rod Watkins, P&K Equipment representative Cole Combs, KGT representative Russell Cole, Professional Turf Products representative Ryan Haskins and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

Kannegiesser moved to Item 11.

**11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING CHANGING CREDIT CARD PROCESSING AT THE PRYOR CREEK GOLF COURSE TO MERCHANT PRO EXPRESS, WHICH CHARGES THE FEES TO THE CONSUMER.**

Motion was made by Richard, second by Marks to recommend Council action regarding changing credit card processing at the Pryor Creek Golf Course to Merchant Pro Express, which charges the fees to the consumer. Mr. Watkins explained the process to the Board and stated that the current processing fee charged to the consumer is 3.75%. Legally, it cannot be any greater than 4%. There is a \$45 monthly fee for the service, which will cost approximately \$600 annually, as opposed to \$7,000.00 budgeted. Voting yes: Kannegiesser, Marks, Richard, Siever, Graves. Voting no: none.

Kannegiesser moved back to Item #3.

King arrived at 5:47 p.m.

**3. OPEN SEALED BIDS FOR GOLF COURSE EQUIPMENT.**

Sealed bids for four (4) pieces of equipment - Fairway mower, Greens Aerator, Deep Tine Aerator and Equipment Lift, were received from three companies: P&K Equipment, Professional Turf Products and Kansas Golf and Turf.

Kannegiesser began by opening the bids for the Fairway mower. Bids received: P&K: \$59,877.72 with options and \$55,951.40 without options; Pro Turf: \$66,289.40 with options and \$61,246.20 without options; KGT: \$60,560.00 with options and \$55,760 without options.

Bids were then opened for the Deep Tine Aerator. Bids received: P&K: \$39,900.00 new and \$35,100.00 for the demonstrator model; Pro Turf: \$27,592.18; KGT: \$10,210.00. The reason for such a drastic difference in cost for this equipment is that P&K and Pro Turf offer a piston-drive engine, and KGT only offers a drum-drive engine, which is much less costly. After discussing these options, it was determined that Bowman needed to be able to do more research on the aerators offered by KGT and Pro Turf, since he was only able to test the John Deere from P&K.

Bids were then opened for the Greens Aerator. Bids received: P&K: \$20,000.00 and Pro Turf: \$35,698.00. KGT does not carry this equipment. All the salesmen in attendance agreed that the Toro presented by Pro Turf is the best Greens Aerator to have.

Bids were then opened for the Equipment Lift. Bids received: P&K: \$6,087.00; Pro Turf: \$7,621.00; KGT: \$6,408.00. All salesmen agreed that they offered the exact same piece of equipment.

#### **4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ACCEPTING BIDS FOR GOLF COURSE EQUIPMENT.**

Motion was made by King, second by Marks to recommend Council action to accept the bid from P&K for the John Deere Fairway Mower with options in the amount of \$59,877.72. Voting yes: Marks, Richard, King, Siever, Graves, Kannegiesser. Voting no: none.

Motion was made by Richard, second by Graves to table the bids for the Deep Tine Aerator to allow Bowman to do more research on his options. Voting yes: Richard, King, Siever, Graves, Kannegiesser, Marks. Voting no: none.

Motion was made by King, second by Richard to recommend Council action to accept the bid from Professional Turf Products for the Greens Aerator in the amount of \$35,698.00, as in the best interest of the City. Voting yes: King, Siever, Graves, Kannegiesser, Marks, Richard. Voting no: none.

Motion was made by Siever, second by Graves to recommend Council action to accept the bid from P&K Equipment for the Equipment Lift in the amount of \$6,087.00. Voting yes: Siever, Graves, Kannegiesser, Marks, Richard, King. Voting no: none.

**5. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE OCTOBER 26<sup>TH</sup>, 2020 REGULAR MEETING.**

Motion was made by Richard, second by Siever to approve the minutes of the October 26<sup>th</sup>, 2020 regular meeting. All voted yes.

**6. PARK REPORT – SUPERINTENDENT FRANK POWELL:**

**a. Parks**

Powell reported that they have been mowing and mulching. They started putting up the Christmas lights today. He has been working on floodlights and upgrading locks at the Park, in coordination with MUB. The Bobby Buck playground equipment is in, and as soon as Powell knows they will have two good weeks of weather, they will get it installed. They will have a lot of tree-trimming to do this winter. He mentioned that there are ducks everywhere, and right now there is really no way to get rid of them, as long as they have a food source.

**b. Cemetery**

Powell reported that there are several funerals taking place this week. This winter, they will have quite a bit of tree-trimming to do, as well.

**7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SEEKING BIDS FOR NEW RESTROOMS AT WHITAKER PARK.**

Motion was made by Richard, second by King to recommend Council action regarding seeking bids for new restrooms at Whitaker Park. Powell stated that they have budgeted \$125,000.00 for this project; however, they may go over that amount by a little bit. Voting yes: Graves, Kannegiesser, Marks, Richard, King, Siever. Voting no: none.

**8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A MONUMENT FOR WHITAKER PARK IN HONOR/MEMORY OF LEO PERRY.**

Motion was made by Richard, second by Graves to recommend Council action regarding a monument for Whitaker Park in honor/memory of Leo Perry. Powell provided a rough draft of the design for the bench and stated that it will cost approximately \$850.00. All voted yes.

**9. GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN**

Bowman reported that it is a good time for the golf course. He has virtually attended several conferences recently for OTRF, PGA and CEU's. He learned that a golf course is the #1 reason people will come from out of town for recreation. He reported that currently they are \$71,000.00 ahead of this time last year in revenues.

**10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING DECLARING A JOHN DEERE 310C 4X4 ARL-735E BACKHOE AT THE GOLF COURSE SERIAL NO. 29923, ESTIMATED VALUE OF \$4,500.00 SURPLUS AND SELLING IT FOR THE HIGHEST AND BEST SEALED BID.**

Motion was made by Richard, second by Marks to recommend Council action regarding declaring a John Deere 310C 4X4 ARL-735E backhoe at the Golf Course Serial No. 29923, estimated value of \$4,500.00 surplus and selling it for the highest and best sealed bid. It was stated that the transmission went out on it and it only drives backwards. Voting yes: Kannegiesser, Marks, Richard, King, Siever, Graves. Voting no: none.

**12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A 10% INCREASE IN MEMBERSHIP FEES AT THE PRYOR CREEK GOLF COURSE.**

Motion was made by Graves, second by Richard to recommend Council action regarding a 10% increase in membership fees at the Pryor Creek Golf Course. Graves and Richard then amended their motion and second to include beginning January 1<sup>st</sup>, 2021. Voting yes: Marks, Richard, King, Siever, Graves, Kannegiesser. Voting no: none.

**13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A DECEMBER SPECIAL AT THE PRYOR CREEK GOLF COURSE FOR A 15-MONTH MEMBERSHIP FOR THE COST OF ONE (1) YEAR.**

Motion was made by King, second by Marks to recommend Council action regarding a December special at the Pryor Creek Golf Course for a 15-month membership for the cost of one (1) year. King and Marks then amended their motion and second to specify "new membership at the current rate." Voting yes: Richard, King, Siever, Graves, Kannegiesser, Marks. Voting no: none.

**14. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SCHEDULING A HALLOWEEN HAYRIDE AT THE GOLF COURSE IN OCTOBER 2021 AND FORMING A COMMITTEE TO BEGIN PLANNING PROCESS.**

Motion was made by King, second by Marks to recommend Council action regarding scheduling a Halloween Hayride at the Golf Course in October 2021 and forming a committee to begin planning process. All voted yes.

**15. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SEEKING BIDS FOR REPAIR OF THE CART BUILDING AND MAINTENANCE BUILDING AT THE GOLF COURSE.**

Motion was made by Graves, second by Richard to recommend Council action regarding seeking bids for repair of the cart building and maintenance building roofs at the Golf Course. Bowman stated that they received approximately \$7,200.00 from an insurance claim for the maintenance building roof, which will go toward this cost. Mayor made the recommendation before a motion was made to specify this repair is for roofs. All voted yes.

**16. PRESENTATION AND DISCUSSION REGARDING PRYOR CREEK GOLF COURSE 5-YEAR BUSINESS PLAN.**

No action. This item will be brought back at the next meeting for discussion and comments.

**17. ACTION ITEMS:**

No action items were presented.

**18. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting the agenda.)**

There was no unforeseeable business.

**19. ADJOURN.**

Motion was made by Siever, second by King to adjourn at 8:50 p.m. All voted yes.