### MINUTES BOARD OF ADJUSTMENT SPECIAL MEETING

### CITY OF PRYOR CREEK, OKLAHOMA THURSDAY, NOVEMBER 30<sup>TH</sup>, 2023 5:30pm

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT THE BOARD OF ADJUSTMENT MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE ON THE ABOVE DATE AND TIME.

BOARD MEMBERS: SCOTT CRAFT, STACY BARKER, KENNY LITTLEFIELD, BRIANA BRAKEFIELD, HALEY DARNELL

### 1. CALL TO ORDER, ROLL CALL AND DECLARE A QUORUM.

Craft called the meeting to order and declared a quorum. Members present were: Stacy Barker, Kenny Littlefield, Briana Brakefield, Scott Craft and Haley Darnell.

Others present: Mayor Zac Doyle, Building Inspector Kenneth Young, Matthew Duke, Margie Eglain, Rhonda Gabel, Jim Gabel, Tyler Ragsdale, Linda Moore, Rick Swafford, Judy Jase, James Max Ho, Kathy Ho, Georgina Lyman, Ray Sherman, Rebecca Bacon, Joe M. Bacon, Randy Miller, Wayne Jones.

### 2. OATH OF OFFICE TO BE ADMINISTERED TO:

Staff member Sheryl Laue administered the Oaths of Office to:

- a. Stacy Barker, Seat #2, term ending August 31, 2026.
- b. Kenny Littlefield, Seat #4, term ending August 31, 2026.
- c. Haley Darnell, Seat #5, term ending August 31, 2025.

## 3. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTING A NEW CHAIRPERSON FOR THE BOARD OF ADJUSTMENT COMMITTEE.

Motion was made by Scott Craft to recommend himself for Chairperson, second by Brakefield. Voting yes: Barker, Littlefield, Brakefield, Darnell, and Craft.

# 4. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF JANUARY $5^{\mathrm{TH}}$ , 2023 SPECIAL MEETING.

No motion was taken due to lack of quorum from the meeting of January 5<sup>th</sup>, 2023 currently seated on the Board.

### 5. PUBLIC HEARINGS.

### a. Enter Public Hearing.

APPLICANT: MATTHEW DUKE WITH CHEROKEE NATION IS REQUESTING, ON BEHALF OF MARGIE EGLAIN, A VARIANCE TO REPLACE THE CURRENT HOUSE WITH A NEW MODULAR 15 FT X 56 FT HOUSE. THE CURRENT HOUSE IS 576 SQ FT AND THEY WANT TO REPLACE IT WITH AN 840 SQ FT HOME. THE LOT IS ONLY 25 FT WIDE. THIS MAY QUALITY AS A NON-CONFORMING LOT.

LEGAL: THE SOUTH 25 FEET OF THE NORTH 50 FEET OF LOT 4 AND 10' OF ST. IN BLOCK 24 OF ORIGINAL TOWN OF PRYOR CREEK, OKLAHOMA. ALSO KNOW AS 114 N TAYLOR ST.

Motion was made by Brakefield, second by Littlefield to enter into Public Hearing. Voting yes: Barker, Craft, Littlefield, Darnell, Brakefield. Voting no: none.

### b. Exit Public Hearing.

Motion was made by Brakefield, second by Littlefield to exit Public Hearing. Voting yes: Barker, Craft, Littlefield, Darnell, Brakefield. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON PUBLIC HEARING FOR MATTHEW DUKE WITH CHEROKEE NATION ON BEHALF OF MARGIE EGLAIN WHO IS REQUESTING A VARIANCE ON THE LOT FOR BUILDING A LARGER HOUSE ON THE 25 FT LOT.

Motion was made by Littlefield, second by Barker to approve the variances of 4.5' on the side setbacks, reducing the lot size from 6,000 sq ft to 4,000 sq ft (as code requires) and reducing the minimum lot width from 50' to 25' (as code requires). Voting yes: Craft, Littlefield, Darnell, Brakefield, Barker. Voting no: none.

### 7. PUBLIC HEARINGS.

a. Enter Public Hearing.

APPLICANT: JIM GABLE IS REQUESTING A VARIANCE TO BUILD AN OPEN CARPORT OUTSIDE OF THE BUILDING LINE ON THE NORTH SIDE OF HIS GARAGE. THIS WILL SET THE CARPORT OUTSIDE ALL SETBACKS ON THE PROPERTY.

LEGAL: LOT NUMBERED ONE(1) IN BLOCK NUMBERED ONE (1) OF WOOD HAVEN, A SUBDIVISION IN MAYES COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE OFFICIAL SURVEY AND PLAT FILED THEREOF. ADDRESS: 1701 WOODHAVEN LANE. Motion was made by Brakefield, second by Littlefield to enter into Public Hearing. Voting yes: Craft, Littlefield, Darnell, Brakefield, Barker. Voting no: none.

b. Exit Public Hearing.

Motion was made by Brakefield, second by Barker to exit Public Hearing. Voting yes: Craft, Littlefield, Darnell, Brakefield, Barker. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION ON PUBLIC HEARING FOR JIM GABEL WHO IS REQUESTING A VARIANCE TO BUILD AN OPEN CARPORT OUTSIDE OF THE BUILDING LINE ON THE NORTH SIDE OF HIS GARAGE WHICH IS OUTSIDE THE SETBACK ON THE PROPERTY.

Motion was made by Brakefield, second by Barker to deny the variance due to the covenant that the addition has. This was brought up by several residents at the Public Hearing. Voting yes: Littlefield, Darnell, Brakefield, Barker, Craft. Voting no: none.

### 9. PUBLIC HEARINGS.

a. Enter Public Hearing.

APPLICANT: TYLER RAGSDALE IS REQUESTING A VARIANCE ON THE LOT WIDTH FOOTAGE (HE HAS 245.75' AND AG REQUIRED 330'). HE IS ALSO REQUESTING A VARIANCE ON THE MINIMUM LOT AREA (HE HAS 4.97 ACRES AND AG REQUIRES 5 ACRES).

LEGAL: A TRACT OF LAND BEING A PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¼ SW¼) OF SECTION NINE (9), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE NINETEEN (19) EAST OF THE INDIAN BASE AND MERIDIAN, MAYES COUNTY, STATE OF OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT THE SOUTHEAST CORNER OF THE SE¼ OF THE SW½; THENCE NORTH 01°30°40" WEST ALONG THE EAST LINE OF THE SE½ OF THE SW½ A DISTANCE OF 881.13 FEET TO A½ INCH IRON PIN; THENCE SOUTH 88°35′06" WEST A DISTANCE OF 245.75FEET TO A½ INCH IRON PIN; THENCE SOUTH 01°31′41" EAST A DISTANCE OF 881.11FEET TO A MAG NAIL ON THE SOUTH LINE OF THE SE½ OF THE SW½; THENCE

# NORTH 88°35'20" EAST A DISTANCE OF 245.75 FEET TO THE POINT OF BEGINNING. ADDRESS: 2309 NE 1<sup>ST</sup>.

Motion was made by Brakefield, second by Littlefield to enter into Public Hearing. Voting yes: Darnell, Brakefield, Barker, Craft, Littlefield. Voting no: none.

### b. Exit Public Hearing.

Motion was made by Brakefield, second by Littlefield to exit Public Hearing. Voting yes: Darnell, Brakefield, Barker, Craft, Littlefield. Voting no: none.

# 10. DISCUSSION AND POSSIBLE ACTION ON PUBLIC HEARING FOR TYLER RAGSDALE'S TWO VARIANCES TO BUILD HIS HOUSE ON HIS PROPERTY, WHICH NEEDS A FRONTAGE VARIANCE AND A VARIANCE FOR THE 5-ACRE FOOTAGE REQUIREMENT.

Motion was made by Brakefield, second by Barker to approve the variance of 245.75' of lot width footage and 4.97 acres. Voting yes: Brakefield, Barker, Craft, Littlefield, Darnell. Voting no: none.

### 11. ADJOURN.

Motion was made by Brakefield, second by Littlefield to adjourn. Voting yes: Brakefield, Barker, Craft, Littlefield, Darnell. Voting no: none.

MINUTES WRITTEN BY DEPUTY CLERK SHERYL LAUE

Box 1167, 12 North Rowe Street, Pryor Creek, Oklahon	118 74302 - (910) 023	3003		
and the state of t	UEADING DATE:	CASE NUMBER	Annual Maries and Annual State of the Control of th	
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LIST THE SPECIFIC SECTIONS OF THE ZO				
APPLICANT INFORMATION	PROPER	TY OWNER INFORMATION	· · · · · · · · · · · · · · · · · · ·	
IAME COLTON DAVIS	NAME D	ar Carrillo & A	ble Carrilli	
DDRESS 272 M. 390 RD	ADDRESS	ADDRESS 7523 W. 470 Rd.		
CITY, ST. ZIP Addie , DIL 74330	CITY, ST, ZI	CITY, ST, ZIP Pryor, DK 74361		
DAYTIME PHONE 918-892-0863	DAYTIME P		N	
MAIL DWWelding 01@gmail.com	EMAIL P	ilar Caerillo 290	quento or	
, THE UNDERSIGNED ARPLICANT, CERTIFY THAT THE INFO	RMATION ON THIS AP	PLICATION IS TRUE AND CORREC	т. /	
SIGNATURE & DATE:				
DOES OWNER CONSENT TO THIS APPLICATION [N] Y [ ] N. W	HAT IS APPLICANT'S F	RELATIONSHIP TO OWNER? BU	ilder	
APPLICATION FEES				
ASE REQUEST	\$10.00	A	100	
ADDITIONAL REQUESTS	s	APPLICATION SUBTOTAL	\$ -0-	
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SIGN POSTING	\$18.50		18 50	
100' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT)		FILING FEE	\$ 3250	
320' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT)	2.64	<del></del>	-0-	
1/24 + 2,00	=   \$		9448	
MAILING & POSTAGE \$0.60 + \$1.85 x # of mailing)	32 s	NOTICE SUBTOTAL	\$	
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Во	ard of Adjustment Case Number:	Date:_		, 7:00 p.m.		
Cit	y Council Chambers, 12 North Rowe Street	t				
Αp	person knowledgeable of the application and the pro	perty must at	tend the meeting t	o represent the application.		
	e Plans must be submitted at the time of application. Ot aring.	her drawings, p	hotographs or exhil	oits may be submitted at the		
VA	ARIANCES:					
det	e applicant must prove a hardship to the Board. The termining that the following conditions exist. Please be additions at the hearing:	Board of Adjuready to descri	stment is allowed to be how your reques	approve variances only after t satisfies each of these		
1.	There are extraordinary and exceptional conditions peof its size, shape or topography.	rtaining to the p	particular piece of pr	operty in question because		
<b>2</b> .	Application of the zoning ordinance requirements to this particular piece of property will create unnecessary hardship to the property, not self-imposed by the owner or developer. This does not include financial hardship to the applicant.					
3.	<ol><li>There are conditions that are peculiar to this piece of property, which do not apply to other properties in the same zoning district.</li></ol>					
4.	The variance, if granted, will not cause substantial del zoning ordinance or the comprehensive plan. However, structure that is prohibited by the zoning ordinance.	riment to the poer, no variance	ublic good or impair may be granted for a	the purpose and intent of the a use of land, buildings or		
gu	granting a variance, the Board may make appropriate clarantee necessary to enforce compliance with the condease state your hardship:  See all ached		eguards and may re	equire a bond or other		
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. —		Applicant Sign	atura: [#]			
	PECIAL EXCEPTIONS:	zhbueaur oidii	ature.			
ΤĪ	he Board of Adjustment is allowed to approve special exist. Please be ready to describe how your request satis	ceptions only a	fter determining that ese conditions at the	the following conditions hearing:		
i,	The special exception will be in harmony with the spir	it and intent of	he Zoning Code.			
2.	The special exception will not be injurious to the neigh	hborhood or oth	erwise detrimental t	o the public welfare.		
	urther, if the special exception is for "special resident e ready to address each of these items at the hearing:	lal facilities" ti	ne following factors s	hall be considered. Please		
	A. Size of the facility;	F.	Compliance with state licensure and certificat requirements;	ate licensure and certification		
	B. Number of staff and staff-to-client ratio;	c	Proximity to similar	11000		
	C. Levels of treatment;		Distance from sensitive uses (si	* * *		
	<ul> <li>D. Location of site in relation to needed services;</li> </ul>	-116	residential districts, school care centers).	schools, parks, child day		
	<ul> <li>E. City infrastructure in the area;</li> <li>a granting any special exception, the Board may make a</li> </ul>					

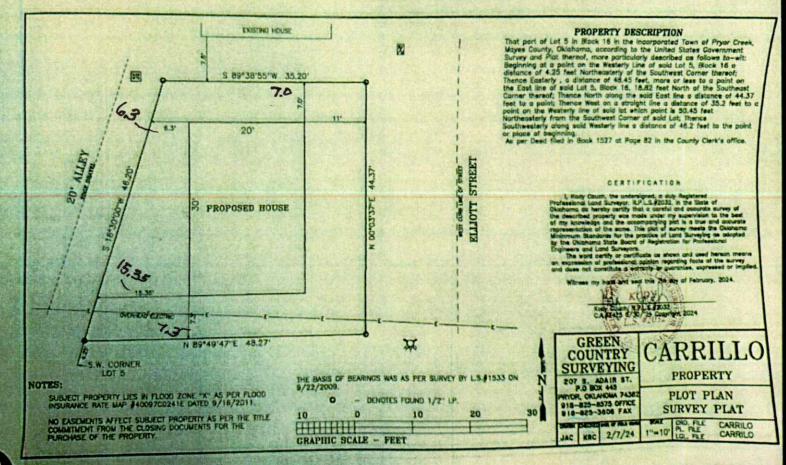
If your application is approved, you may need additional permits. Contact the City of Pryor Creek Building Inspector's Office at (918) 825-1679.

City of Pryor Creek P.O. Box 1167 12 North Rowe Street Pryor Creek, Oklahoma 74362 (918) 825-0888 FAX: (918) 825-6577

1 <sup>st</sup> page:
Action Requested:
Seeking a few variances to build a 600 square foot home at the address listed above. [Building model plan and site plan attached].
2 <sup>nd</sup> page:
Please state your hardship:

The shape and size of the plot of land is unique and has created a hardship to build a small home within the parameters of the zoning requirements. We seek a few variances: A variance to build a 600 sq. feet home on the approximate 1800 square feet lot size and variances on the front and backyard setback allowance parameters.

We seek a variance of 11' for the distance from the road, this still does not allow us to meet the 20% setback for the backyard and need a variance due to the unique wedge shape. We will meet the side setback parameters. The variances we are requesting will cause severe hardship if this lot cannot be utilized by the property owner and will not cause substantial detriment or impair the purpose and intent of the zoning ordinace or comprehensive plan.



### NOTICE OF PUBLIC HEARING

### BEFORE THE CITY OF PRYOR CREEK BOARD OF ADJUSTMENT

Notice is hereby given that on February 22<sup>nd</sup> 2024, at 5:30 P.M. in the City Hall Council Chamber, located at 12 North Rowe Street, 2<sup>nd</sup> floor, Pryor Creek, Mayes County, Oklahoma, the City of Pryor Creek Board of Adjustment. The Lot qualifies as a Non-Conforming Lot due to the size of the lot. However, they are still requesting two variances. One will be at the front of the property from 25' to 11'. They are also asking for a variance from the 20% of the setback due to the angle of the rear property line.

### **LEGAL DESCRIPTION**

That part of Lot 5 in Block Numbered 16 in the Incorporated Town of Pryor Creek, Mayes County, Oklahoma, according to the United State Government Survey and Plat thereof, more particularly described as follows, towit: Beginning at a point on the Westerly line of said Lot 5, Block 16, a distance of 4.25 feet Northeasterly of the Southwest corner thereof; thence Easterly, a distance of 48.45 feet, more or less, to a point on the East line of said Lot 5, Block 16, 18.82 feet North of the Southeast corner thereof; thence North, along said East line, a distance of 44.37 feet to a point; thence West, on a straight line, a distance of 35.2 feet, to a point on the Westerly line of said lot, which point is 50.45 feet Northeasterly from the Southwest corner of said Lot; thence Southwesterly, along said Westerly line, a distance of 46.20 feet, to the point or place of beginning. (114 N Elliott).



Anyone requiring special accommodations pursuant to the Americans with Disabilities Act should notify City of Pryor Creek at 918-825-0888.

### CITY OF PRYOR CREEK BOARD OF ADJUSTMENT J VARIANCE [ ] SPECIAL EXCEPTION P.O Box 1167, 12 North Rowe Street, Pryor Creek, Oklahoma 74362 - (918) 825-0888 - FAX (918) 825-6577 www.pryorcreek.org APPLICATION INFORMATION 1/12/24 HEARING DATE: \_\_\_\_\_ CASE NUMBER\_ RECEIVED BY: BUILDING PERMIT APPLICATION NUMBER \_ [ ] RESIDENTIAL [ ] NON-RESIDENTIAL [ ] MIXED USE NEIGHBORHOOD ASSOCIATIONS:\_ SUBJECT PROPERTY INFORMATION ADDRESS OR DESCRIPTIVE LOCATION: 15 South Ora Pryor, OK 74361 LEGAL DESCRIPTION: The North Half of Lots 4 and 5, in Block 33B of the Whitaker Addition. PRESENT USE: Residential PRESENT ZONING RD COMPREHENSIVE PLAN DESIGNATION:\_\_\_\_ FLOODPLAIN DESIGNATION:\_ SURROUNDING ZONING:\_\_\_ INFORMATION ABOUT YOUR REQUEST A SITE PLAN IS REQUIRED TO ILLUSTRATE YOUR REQUEST. ACTION(S) REQUESTED: Modify rear setback from 20' to 14' to allow for new house construction. All other setbacks are met. 10-2-4 \_ SPECIAL EXCEPTION SECTIONS: \_\_\_ VARIANCE SECTIONS: \_ LIST THE SPECIFIC SECTIONS OF THE ZONING CODE THAT APPLY TO EACH ACTION YOU'RE REQUESTING. PROPERTY OWNER INFORMATION APPLICANT INFORMATION Luke Swift NAME Luke Swift 8753 E 400 **ADDRESS** ADDRESS 8753 E 400 Strang, OK 74367 CITY, ST, ZIP CITY, ST, ZIP Strang, OK 74367 DAYTIME PHONE 918-864-4844 DAYTIME PHONE 918-864-4844 EMAIL lukeswift@hotmail.com lukeswift@hotmail.com I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT. 01-12-2024 SIGNATURE & DATE: DOES OWNER CONSENT TO THIS APPLICATION X Y [ ] TV. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? APPLICATION FEES \$10.00 BASE REQUEST APPLICATION SUBTOTAL ADDITIONAL REQUESTS NEWSPAPER PUBLICATION \$18.50 SIGN POSTING FILING FEE 300' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT) 1320' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT) \$ 300' PROPERTY OWNERS CERTIFICATE OF MAILING & POSTAGE \$0.60 + \$1.85 x # of mailing) NOTICE SUBTOTAL \$ 1320' PROPERTY OWNERS CERTIFICATE OF \$2.45 x MAILING & POSTAGE TOTAL AMOUNT DUE APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN: DISPOSITION BOARD ACTION:\_ WAIVER [ ] Y [ ] N PLAT INVOKED [ ] Y [ ] N PLAT NAME:\_ FINAL DATE:\_\_\_\_\_VOTE:\_\_

REVISED 2/2/2023

### **E GRAHAM CT** 22.5 25 50.00 50.00 26.00 LOT 4 LOT 5 14.17 IXI PROPOSED IVI NORTH TRACT **BLOCK 33B** ORA ST 50.00 50.00° STORM SHELTER (TO BE REMOVED) 14.17 26.00 IVI IVI PROPOSED HOUSE IXI LOT 4 LOT 5 SOUTH TRACT 50.00 50.00 25 L ALLEY

### NORTH TRACT LEGAL DESCRIPTION

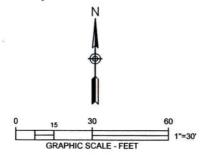
The North Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State.

Contains 0.1581 acres, more or less.
This legal description was developed by Kody Couch, L.S. #2032, on 12/3/2023.

#### NOTES:

The subject property has a zoning code of "RD".

The subject property lies in Flood Zone "X" as per Flood Insurance Rate Map #40097C0241E dated 9/16/2011.



■- SET 3/8" I.P. W/ L.S. #2032 CAP□- FOUND 1" SQAURE BOLT

NO EASEMENTS WERE SUPPLIED, RESEARCHED, OR ADDRESSED AS PART OF THIS SURVEY AND PLAT.

BEARINGS AND DISTANCES ARE BASED ON THE FILED PLAT OF WHITAKER ADDITION.

#### SOUTH TRACT LEGAL DESCRIPTION

The South Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State.

Contains 0.1581 acres, more or less. This legal description was developed by Kody Couch, L.S. #2032, on 12/3/2023.

#### CERTIFICATION

I, Kody Couch, the undersigned, a duly Registered Professional Land Surveyor, R.P.L.S.#2032, in the State of Oklahoma do hereby certify that a careful and accurate survey of the described property was made under my supervision to the best of my knowledge and the accompanying plat is a true and accurate representation of the same. This plat survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

The word certify or certificate as shown and used hereon means an expression of professional opinion regarding facts of the survey and does not constitute a warranty or guarantee, expressed or implied.

Witness my hand and seal this ord day of December, 2023.

REVISED 1/30/20242032

Kody Couch, R.P.L.S. #2032 A.#2425 6/30/24 Copyright 2023

### COUNTRY SURVEYING

SWIFT PROPERTY

207 SOUTH ADAIR STREET P.O. BOX 445 PRYOR, OKLAHOMA 74362 918-825-6575 OFFICE 918-825-3606 FAX

PLOT PLAN

DRAWN CHECKED DATE OF FIELD WORK
KRC KRC 12/1/2023

SCALE 1"=30' CRD. FILE - CRUZ-MI DWG FILE - SWIFT-L3

### NOTICE OF PUBLIC HEARING

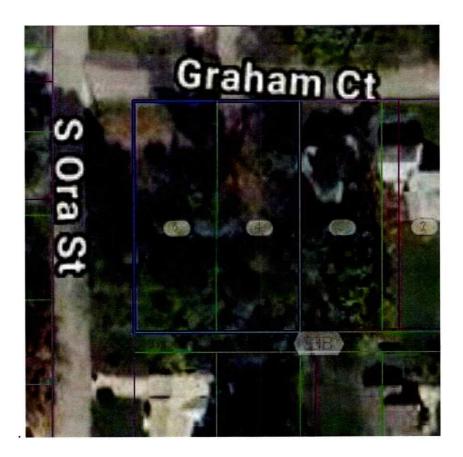
### BEFORE THE CITY OF PRYOR CREEK BOARD OF ADJUSTMENT

Notice is hereby given that on February 22<sup>nd</sup>, 2024 at 5:30 P.M. in the City Hall Council Chamber, located at 12 North Rowe Street, 2<sup>nd</sup> floor, Pryor Creek, Mayes County, Oklahoma, the City of Pryor Creek Board of Adjustment will consider two variances for the rear setback (20%) of two lots from 20' to 14.7' to allow for the two new houses listed below. All other setbacks are met in RD zone.

### **LEGAL DESCRIPTION**

North Tract: The North Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State. Contains 0.1581 acres, more or less.

South Tract: The South Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State. Contains 0.1581 acres, more or less. (15 S Ora and 17 S Ora)



Anyone requiring special accommodations pursuant to the Americans with Disabilities Act should notify City of Pryor Creek at 918-825-0888.