

**NOTICE AND AGENDA  
BUDGET/PERSONNEL  
REGULAR MEETING  
THURSDAY, MARCH 9<sup>TH</sup>, 2023 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE **BUDGET/PERSONNEL COMMITTEE WILL MEET IN REGULAR SESSION IN COUNCIL CHAMBER**, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.

**Committee Members:** Choya Shropshire, Lori Siever, Evett Barham, Randy Chitwood (alternate)

1. Call meeting to order.
2. Petitions from the audience.
3. Discuss, possibly approve the minutes of the February 14<sup>th</sup>, 2023, regular meeting.
4. Mayor's Report.
  - a. Tax Reports.
  - b. Review of Financial Status.
  - c. General Fund Budget Review.
5. Discuss, possibly recommend Council action regarding hiring Retirement, LLC as the Third-Party Administrator for the city's Money Purchase Plan and the 457 Plan. This action is pending Ordinance & Insurance Committee approval.
6. Discuss, possibly recommend Council action regarding updating to a more efficient timekeeping system and authorizing Mayor to sign an agreement with TimeClocks Plus for new time clocks for city employees, for 2023-2024 fiscal year. The subscription expense is proposed to pay from General Software Account #02-201-5260. The individual time clock equipment is proposed to pay from the various departments' Capital Outlay - Equipment accounts. This action changes our timekeeping vendor from iSolved Time to TimeClocks Plus.
7. Discuss, possibly recommend Council action regarding hiring Michael K. Moore for the Director position at Pryor Creek Recreation Center Range G, Step 4 (annual wage - \$65,643.00), effective March 22<sup>nd</sup>, 2023.
8. Mid-Year Budget Review – Jeff Kolker.
9. Discuss, possibly recommend Council action regarding approval of a journal entry moving an expenditure in the amount of \$18,810.63 from Golf Repair & Maintenance Account #41-415-5092 to Golf Capital Outlay Account #41-415-5411. This expenditure was for pump equipment. The original Council action was from July 19<sup>th</sup>, 2022.
10. Discuss, possibly recommend Council action regarding approval of a journal entry moving an expenditure in the amount of \$14,000.00 from Recreation Repair & Maintenance Account #84-845-5091 to Aquatics Repair & Maintenance Account #84-846-5091, due to substantial unforeseen repair and maintenance in #846 Aquatics. The #845 Recreation account has surplus.
11. Discuss, possibly recommend Council action, pending Ordinance & Insurance Committee approval, to pay OMAG for two property insurance invoices totaling \$6,195.00 for additional premium regarding the Emergency Center / Library

- Expansion building project and contents, and expensing the transaction from General Insurance – Property Account #02-201-5045.
12. Discuss, possibly recommend Council action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,300.00 for the 2022 Nativity Museum Christmas Pop-Up, from Hotel / Motel Chamber Account #75-755-5090.
  13. Discuss, possibly recommend Council action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,900.00 for the 2022 Christmas Parade of Lights, from Hotel / Motel Chamber Account #75-755-5090.
  14. Discuss, possibly recommend Council action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the 2023 OK Tackle, Hunting & Boat Show, from Hotel / Motel Chamber Account #75-755-5090.
  15. Unforeseeable business.
  16. Adjourn.

Posted March 8<sup>th</sup>, 2023 by City Clerk Eva Smith

*Eva Smith*

