

**MINUTES  
BUDGET AND PERSONNEL  
REGULAR MEETING  
TUESDAY, FEBRUARY 8<sup>TH</sup>, 2022  
5:30 P.M.**

**THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members: Briana Brakefield, Choya Shropshire, Lori Siever, Randy Chitwood (alt.)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Choya Shropshire. Members present: Choya Shropshire, Lori Siever and Randy Chitwood. Members absent: Briana Brakefield.

Others present: Mayor Lees, City Clerk Eva Smith, City Accountant Jeff Kolker, Police Chief Dennis Nichols, Police Captain Kevin Tramel, Police Officer Dustin Van Horn, Fire Chief BK Young, Terry Aylward and Kemmie Shropshire.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JANUARY 11<sup>TH</sup>, 2022, REGULAR MEETING.**

Motion was made by Chitwood, second by Siever to approve the minutes of the January 11<sup>th</sup>, 2022 regular meeting. Voting yes: Shropshire and Chitwood. Abstaining, counting as a no vote: Siever. Voting no: none.

**3. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**4. MAYOR'S REPORT.**

**a. Tax Reports.**

Mayor annualized the Sales and Use taxes for a total of \$11,502,588.00. He reported that the Sales Tax was the highest we have ever received, at \$965,223.87. Use Tax was also quite healthy at \$159,740.83.

**b. Review of Financial Status.**

Mayor stated that most of the departmental budgets are under their expenses based on the percentage of the year.

**5. MID-YEAR BUDGET REVIEW BY JEFF KOLKER.**

City Accountant, Jeff Kolker, provided a document showing the mid-year budget numbers. He pointed out that these are true mid-year numbers, so this only reflects the budget through December 31<sup>st</sup>, 2021. He stated that expenditures have exceeded revenues by approximately \$150,000.00. He recommended they take these numbers with a grain of salt, since January and February were record sales-tax income months, and if the trend continues, we could have approximately \$3 million in reserve by fiscal year-end. He stressed that we will need to keep a close watch on our spending for the rest of the fiscal year.

Mayor took a moment to point out that this review only covers the General Fund. It does not include the other budgets.

**6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL FINAL EXPENSE REPORT FOR PRYOR AREA CHAMBER OF COMMERCE / PRYOR PATCHERS QUILT GUILD QUILT SHOW SEPTEMBER 17<sup>TH</sup> - 18<sup>TH</sup>, 2021, IN THE AMOUNT OF \$3,000.00.**

Motion was made by Chitwood, second by Siever to recommend Council action to approve Hotel / Motel Final Expense Report for Pryor Area Chamber of Commerce / Pryor Patchers Quilt Guild Quilt Show September 17<sup>th</sup> – 18<sup>th</sup>, 2021, in the amount of \$3,000.00. Voting yes: Siever, Chitwood, Shropshire. Voting no: none.

**7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL FINAL EXPENSE REPORT FOR PRYOR AREA ARTS AND HUMANITIES NORTHEAST OKLAHOMA AREA ARTISTS SHOW OCTOBER 8<sup>TH</sup> – 16<sup>TH</sup>, 2021, IN THE AMOUNT OF \$2,000.00.**

Motion was made by Chitwood, second by Siever to recommend Council action to approve Hotel / Motel Final Expense Report for Pryor Area Arts and Humanities Northeast Oklahoma Area Artists Show October 8<sup>th</sup> – 16<sup>th</sup>, 2021, in the amount of \$2,000.00. Voting yes: Chitwood, Shropshire, Siever. Voting no: none.

**8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE HOTEL / MOTEL FINAL EXPENSE REPORT FOR PRYOR AREA CHAMBER OF COMMERCE 2021 CHRISTMAS PARADE OF LIGHTS ON DECEMBER 2<sup>ND</sup>, 2021, IN THE AMOUNT OF \$2,425.00.**

Motion was made by Chitwood, second by Siever to recommend Council action to approve Hotel / Motel Final Expense Report for Pryor Area Chamber of Commerce 2021 Christmas Parade of Lights on December 2<sup>nd</sup>, 2021, in the amount of \$2,425.00. Voting yes: Shropshire, Siever, Chitwood. Voting no: none.

**9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ADOPTING A WORKPLACE WELLNESS POLICY, REQUIRED FOR A PENDING TSET GRANT.**

Motion was made by Chitwood, second by Siever to recommend Council action regarding adopting a Workplace Wellness Policy, required for a pending TSET Grant. Voting yes: Siever, Chitwood, Shropshire. Voting no: none.

**10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ADOPTING A PRYOR CITY TOBACCO POLICY, REQUIRED FOR A PENDING TSET GRANT.**

Motion was made by Chitwood, second by Siever to recommend Council action regarding adopting a Pryor City Tobacco Policy, required for a pending TSET Grant. Voting yes: Chitwood, Shropshire, Siever. Voting no: none.

**11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING BEGINNING TESTING PROCESS TO HIRE A FIREFIGHTER TO REPLACE KENNETH COOPER, UPON HIS RETIREMENT.**

Motion was made by Chitwood, second by Siever to recommend Council action regarding beginning testing process to hire a firefighter to replace Kenneth Cooper, upon his retirement.

Chief Young stated that this is a budgeted position, but he wanted to make them aware of it. One shift is operating short one man until they fill this position. Voting yes: Shropshire, Siever, Chitwood. Voting no: none.

**12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$4,726.00 TO FIREPROGRAMS FOR UPDATED FIRE REPORTING SYSTEM FROM FIRE REPAIR & MAINTENANCE ACCOUNT #02-217-5091.**

Motion was made by Chitwood, second by Siever to recommend Council action regarding an expenditure in the amount of \$4,726.00 to FirePrograms for updated fire reporting system from Fire Repair & Maintenance Account #02-217-5091.

Young stated there may be an annual fee, as well, but it will be nominal and will depend on how much reporting is needed. Voting yes: Siever, Chitwood, Shropshire. Voting no: none.

**13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$7,540.00 AT STATE SOURCEWELL CONTRACT PRICE FROM LAKELAND OFFICE SYSTEMS FOR NEW SHARP MX-4071 PRINTER/SCANNER/COPIER/FAX FOR THE CITY CLERK'S OFFICE FROM CLERK SUPPLIES – OFFICE ACCOUNT #02-201-5031.**

Motion was made by Chitwood, second by Siever to recommend Council action regarding an expenditure in the amount of \$7,540.00 at State Sourcewell Contract price from Lakeland Office Systems for new Sharp MX-4071 Printer/Scanner/Copier/Fax for the City Clerk's office from Clerk Supplies – Office Account #02-201-5031.

Motion and second were then amended to correct Scrivener's error regarding the account number. The correct account should be Clerk Supplies – Office Account #02-209-5031. Voting yes: Chitwood, Shropshire, Siever. Voting no: none.

**14. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION AUTHORIZING MAYOR TO SIGN MAINTENANCE AGREEMENT WITH SCHINDLER ELEVATOR CORPORATION FOR THREE (3) CITY ELEVATORS WITH A COST OF \$600.00 PER MONTH (TOTAL OF \$7,200.00 ANNUALLY) FROM GENERAL REPAIR & MAINTENANCE ACCOUNT #02-201-5091.**

Motion was made by Chitwood, second by Siever to recommend Council action authorizing Mayor to sign Maintenance Agreement with Schindler Elevator Corporation for three (3) city elevators with a cost of \$600.00 per month (total of \$7,200.00 annually) from General Repair & Maintenance Account #02-201-5091. Mayor stated he believes this is in the best interest of the city. Voting yes: Shropshire, Siever, Chitwood. Voting no: none.

**15. UNFORESEEABLE BUSINESS.** (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

**16. ADJOURN.**

Motion was made by Chitwood, second by Siever to adjourn at 6:03 p.m. Voting yes: Siever, Chitwood, Shropshire. Voting no: none.



# OMNIA Contract #R191804

L&M Tulsa  
12424 East 55th St  
Tulsa, OK 74146-6224  
Phone: 918-664-1010

Order Number	25865
Date	03/07/2022
Customer PO No	James Willyard
Customer Name	City of Pryor Creek
Salesperson	Tom Tatro
Project Name	
Terms	NET 15 DAYS
Page	1 of 14

B City of Pryor Creek  
I 12 N Rowe St  
L City Hall  
L Pryor, OK 74361  
T  
O ATTN: James Willyard  
Phone: 918-693-2277  
Email: willyardj@pryorcreek.org

S City of Pryor Creek Police and Fire Emergency Svcs  
H 504-505 East Graham Ave  
I  
P Pryor, OK 74361  
T  
O ATTN: James Willyard  
Phone: 918-693-2277  
Email: willyardj@pryorcreek.org

Line	Qty	Description	Unit Price	Extended Amount
1	2.00 Each	Hon Company HFLMC1DF--.TS-\$(3)-.SX-01-\$(1)-.DAPR-07-.PR8 Dual Fabric Modular Chair .TS:TaperedSq PR8 or P7A Frm \$(3):Grade III Upholstery .SX:Moxie 01:Cobalt \$(1):Gr 1 UPH .DAPR:Dapper 07:COLOR- Sapphire .PR8:Silver Texture Tag: Tag TG: 102 Tag GC: FLOCK	688.82	1,377.64
2	2.00 Each	Hon Company HFLMC1DF--.TS-\$(3)-.SX-46-\$(1)-.DAPR-45-.PR8 Dual Fabric Modular Chair .TS:TaperedSq PR8 or P7A Frm \$(3):Grade III Upholstery .SX:Moxie 46:Punch \$(1):Gr 1 UPH .DAPR:Dapper 45:COLOR- Scarlet .PR8:Silver Texture Tag: Tag TG: 102 Tag GC: FLOCK	688.82	1,377.64
3	4.00 Each	Hon Company HFLMC1DF--.TS-\$(3)-.SX-47-\$(3)-.SX-47-.PR8 Dual Fabric Modular Chair .TS:TaperedSq PR8 or P7A Frm \$(3):Grade III Upholstery .SX:Moxie 47:Riverstone \$(3):Grade III Upholstery .SX:Moxie 47:Riverstone .PR8:Silver Texture Tag: Tag TG: 102 Tag GC: FLOCK	717.91	2,871.64

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**Tulsa, OK 74146-6224**  
**Phone: 918-664-1010**

Order Number	25865
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Terms	NET 15 DAYS
Page	2 of 14

4	2.00 Each	Hon Company HFTLR12--N-.0-(L2STD)-.LSW1-.TS-(P2)-.PR8 Flock Rectangle Table Laminate .N:No Grommet .O:No Ports \$(L2STD):Grd L2 Standard Laminates .LSW1:LAM- Skyline Walnut .TS:Tapered Square Leg \$(P2):P2 Paint Opts .PR8:Silver Texture Tag: Tag TG: 102 Tag GC: Flock Lam Tables	260.18	520.36
5	2.00 Each	Hon Company HFTLS24--N-.0-(L2STD)-.LSW1-.TS-(P2)-.PR8 Flock 24 Cube Table Laminate .N:No Grommet .O:No Ports \$(L2STD):Grd L2 Standard Laminates .LSW1:LAM- Skyline Walnut .TS:Tapered Square Leg \$(P2):P2 Paint Opts .PR8:Silver Texture Tag: Tag TG: 102 Tag GC: Flock Lam Tables	390.67	781.34
6	2.00 Each	SitOnIt Seating Inc 2723Y.LT.A153.B1--FC1-B7-C9-E3-S0-MC5-FABRIC--FG1-~--KD Amplify, Large and Tall Highback, Mesh Back, Enhanced Synchro Cntrl, A153 Height/Width Adj Arms, Sport Edition FC1:Black Frame B7:Heavy Duty Black Base C9:Heavy Duty Hard Floor and Carpet Casters E3:Seat Depth Adjustment Upgrade S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 ~:No Selection ~:No Selection KD:Knocked Down Tag: Tag TG: 102 Disptach Tag GC: ----	632.66	1,265.32
7	2.00 Each	Hon Company HIWMM--Y3-.V-.H-.IM-(1)-.DAPR-10-.BL-.SB-.T Ignition 2 Task Mid-back, ilira back .Y3:Synchro-Tilt w/ Indep Back Ang .V:Arm- All-Adjustable Arm .H:Hard Caster .IM:4-Way Black \$(1):Gr 1 UPH .DAPR:Dapper 10:COLOR- Onyx	357.94	715.88



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Customer PO No	James Willyard
Customer Name	City of Pryor Creek
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Project Name	
Terms	NET 15 DAYS
Page	3 of 14

		.BL:Black Adjustable Lumbar .SB:Base- Standard Base .T:Frame- Black Tag: Tag TG: 102 Disptach Tag GC: IGNITION2		
8	1.00 Each	Hon Company HIWMM--Y3-.V-.H-.IM-\$(1)-.DAPR-10-.BL-.SB-T Ignition 2 Task Mid-back, ilira back .Y3:Synchro-Tilt w/ Indep Back Ang .V:Arm- All-Adjustable Arm .H:Hard Caster .IM:4-Way Black \$(1):Gr 1 UPH .DAPR:Dapper 10:COLOR- Onyx .BL:Black Adjustable Lumbar .SB:Base- Standard Base .T:Frame- Black Tag: Tag TG: 107 Tag GC: IGNITION2	357.94	357.94
9	1.00 Each	Hon Company HLPLTBL3672RCT--.LSL1 Mod 36Wx72L Rectangular Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 107 Tag GC: Mod	123.62	123.62
10	1.00 Each	Hon Company HLPLTBL72BASE--.LSL1 Mod Slab Base for 72" Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 107 Tag GC: Mod	44.44	44.44
11	6.00 Each	National Office Furniture N59AL--1-11611-SK ACQUAINT,GUEST,HALF UPH BACK,ARMLESS 1:GRADE 1 11611:CALI BOULDER SK:SKYLINE Tag: Tag TG: 107 Tag GC: GSA SIN CODE: 33721	515.57	3,093.42
12	1.00 Each	Hon Company HIWMM--Y3-.V-.H-.IM-\$(1)-.DAPR-10-.BL-.SB-T Ignition 2 Task Mid-back, ilira back .Y3:Synchro-Tilt w/ Indep Back Ang .V:Arm- All-Adjustable Arm .H:Hard Caster .IM:4-Way Black \$(1):Gr 1 UPH .DAPR:Dapper 10:COLOR- Onyx .BL:Black Adjustable Lumbar	357.94	357.94



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Terms	NET 15 DAYS
Page	4 of 14

		.SB:Base- Standard Base .T:Frame- Black Tag: Tag TG: 109 Tag GC: IGNITION2		
13	2.00 Each	National Office Furniture N59AL--1-11611-SK ACQUAINT,GUEST,HALF UPH BACK,ARMLESS 1:GRADE 1 11611:CALI BOULDER SK:SKYLINE Tag: Tag TG: 109 Tag GC: GSA SIN CODE: 33721	515.57	1,031.14
14	48.00 Each	Hon Company HCT1MM--Z1-.N-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 154/155 Training Tag GC: CNVG STNRD	156.75	7,524.00
15	24.00 Each	Hon Company HMVR-2460G-NS--N-\$(L1STD)-.LAHS-.S-.C-\$(P2)-.T1 Motivate Table Rect 24Dx60W 2mm Edge Nesting Base .N:No Grommets \$(L1STD):Grd L1 Standard Laminates .LAHS:Handspun Slate .S:Charcoal .C:Caster \$(P2):P2 Paint Opts .T1:Platinum Metallic Tag: Tag TG: 154/155 Training Tag GC: MOTVAT TBL	580.55	13,933.20
16	1.00 Each	Hon Company HCT1MM--Z1-.N-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base	156.75	156.75

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Order Number	25865
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Project Name	
Terms	NET 15 DAYS
Page	5 of 14

		.T:Black Frame Color Tag: Tag TG: 162 Tag GC: CNVG STNRD		
17	1.00 Each	Hon Company HIGS6--.N-.H-.IM-\$(1)-.UR-10-.T Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Arm- Armless .H:Hard .IM:4-Way Black \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .T:Black Tag: Tag TG: 162 Tag GC: IGNITN STG	200.79	200.79
18	1.00 Each	Hon Company HLPLDS7236--.LSL1 Mod 72Wx36Dx29H Rectangular Desk Shell .LSL1:Slate Teak Tag: Tag TG: 162 Tag GC: Mod	138.98	138.98
19	1.00 Each	Hon Company HLPLLF3620L2--.LSL1 Mod 36Wx20Dx29H 2-Drawer Lateral File removable top .LSL1:Slate Teak Tag: Tag TG: 162 Tag GC: Mod	233.11	233.11
20	1.00 Each	Hon Company HLPLPSBBF--.LSL1 Mod 15Wx20Dx28H B/B/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 162 Tag GC: Mod	143.82	143.82
21	1.00 Each	Hon Company HLPLPSFF--.LSL1 Mod 15Wx20Dx28H F/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 162 Tag GC: Mod	143.82	143.82
22	1.00 Each	Hon Company HLPLRS4824--.LSL1 Mod 48Wx24Dx29H Return Shell .LSL1:Slate Teak Tag: Tag TG: 162 Tag GC: Mod	92.11	92.11
23	6.00 Each	Hon Company HCT1MM--.Z1-.N-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless	156.75	940.50



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Page	6 of 14

		.H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 163 Tag GC: CNVG STNRD		
24	1.00 Each	Hon Company HLPLTBL3672RCT--.LSL1 Mod 36Wx72L Rectangular Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 163 Tag GC: Mod	123.62	123.62
25	1.00 Each	Hon Company HLPLTBL72BASE--.LSL1 Mod Slab Base for 72" Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 163 Tag GC: Mod	44.44	44.44
26	2.00 Each	National Office Furniture N59AL--1-11611-SK ACQUAINT,GUEST,HALF UPH BACK,ARMLESS 1:GRADE 1 11611:CALI BOULDER SK:SKYLINE Tag: Tag TG: 164 Tag GC: GSA SIN CODE: 33721	515.57	1,031.14
27	2.00 Each	National Office Furniture N59AL--1-11611-SK ACQUAINT,GUEST,HALF UPH BACK,ARMLESS 1:GRADE 1 11611:CALI BOULDER SK:SKYLINE Tag: Tag TG: 166 Tag GC: GSA SIN CODE: 33721	515.57	1,031.14
28	1.00 Each	Hon Company HLPLTBL48BASE--.LSL1 Mod X Base for 48" Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 167 Tag GC: Mod	39.19	39.19
29	1.00 Each	Hon Company HLPLTBL48RND--.LSL1 Mod 48" Round Conference Table Top .LSL1:Slate Teak Tag: Tag TG: 167 Tag GC: Mod	93.73	93.73
30	6.00		515.57	3,093.42



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Page	7 of 14

	Each	National Office Furniture N59AL--1-11611-SK ACQUAINT,GUEST,HALF UPH BACK,ARMLESS 1:GRADE 1 11611:CALI BOULDER SK:SKYLINE Tag: Tag TG: 167 Tag GC: GSA SIN CODE: 33721		
31	2.00 Each	Hon Company HCT29LX--\$(P2)-.PR8 Arrnge Seated Hght X-base for 42-48" Srfc \$(P2):P2 Paint Opts .PR8:Silver Texture Tag: Tag TG: 170 Tag GC: ARRANGE	298.15	596.30
32	2.00 Each	Hon Company HCTRND42--.N-\$(L1STD)-.LAHS-.S Arrange Table 42" Round Top .N:No Grommet \$(L1STD):Grd L1 Standard Laminates .LAHS:Handspun Slate .S:EDGE- Charcoal Tag: Tag TG: 170 Tag GC: ARRANGE	218.16	436.32
33	4.00 Each	Hon Company HMG1--.N-.F-.LA-.PLAT Motivate 4-Leg Stack Chair-Set/2 .N:Arm- No Arm .F:Felt Glide .LA:Lava .PLAT:FRAME- Platinum Metallic Tag: Tag TG: 170 Tag GC: MOTVAT STG	287.65	1,150.60
34	8.00 Each	Hon Company HCT1MM--.Z1-.N-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 185-194 Tag GC: CNVG STNRD	156.75	1,254.00
35	16.00 Each	Hon Company HIGS6--.N-.H-.IM-\$(1)-.UR-10-.T Ignition Guest/Multi-Purpose Chair Four-Leg Stacking	200.79	3,212.64



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Page	8 of 14

		.N:Arm- Armless .H:Hard .IM:4-Way Black \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .T:Black Tag: Tag TG: 185-194 Tag GC: IGNITN STG		
36	8.00 Each	Hon Company HLPLDS7236--.LSL1 Mod 72Wx36Dx29H Rectangular Desk Shell .LSL1:Slate Teak Tag: Tag TG: 185-194 Tag GC: Mod	138.98	1,111.84
37	8.00 Each	Hon Company HLPLPSBBF--.LSL1 Mod 15Wx20Dx28H B/B/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 185-194 Tag GC: Mod	143.82	1,150.56
38	8.00 Each	Hon Company HLPLPSFF--.LSL1 Mod 15Wx20Dx28H F/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 185-194 Tag GC: Mod	143.82	1,150.56
39	8.00 Each	Hon Company HLPLRS4824--.LSL1 Mod 48Wx24Dx29H Return Shell .LSL1:Slate Teak Tag: Tag TG: 185-194 Tag GC: Mod	92.11	736.88
40	2.00 Each	SitOnIt Seating Inc 2723Y.LT.A153.B1--FC1-B7-C9-E3-S0-MC5-FABRIC--FG1--~--KD Amplify, Large and Tall Highback, Mesh Back, Enhanced Synchro Cntrl, A153 Height/Width Adj Arms, Sport Edition FC1:Black Frame B7:Heavy Duty Black Base C9:Heavy Duty Hard Floor and Carpet Casters E3:Seat Depth Adjustment Upgrade S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 ~:No Selection ~:No Selection KD:Knocked Down Tag: Tag TG: 199 Open Office Tag GC: ----	632.66	1,265.32



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Page	9 of 14

41	6.00 Each	Hon Company HCT1MM--Z1-.N-.H-.M-\$(1)-UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 199 Open Office Tag GC: CNVG STNRD	156.75	940.50
42	1.00 Each	Hon Company HCT1MM--Z1-.N-.H-.M-\$(1)-UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 200 Tag GC: CNVG STNRD	156.75	156.75
43	2.00 Each	Hon Company HIGS6--.N-.H-.IM-\$(1)-UR-10-.T Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Arm- Armless .H:Hard .IM:4-Way Black \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .T:Black Tag: Tag TG: 200 Tag GC: IGNITN STG	200.79	401.58
44	1.00 Each	Hon Company HLPLDS7236--.LSL1 Mod 72Wx36Dx29H Rectangular Desk Shell .LSL1:Slate Teak Tag: Tag TG: 200 Tag GC: Mod	138.98	138.98
45	1.00 Each	Hon Company HLPLPSBBF--.LSL1 Mod 15Wx20Dx28H B/B/F Support Pedestal	143.82	143.82



# OMNIA Contract

## #R191804

L&M Tulsa  
 12424 East 55th St  
 Tulsa, OK 74146-6224  
 Phone: 918-664-1010

Order Number	25865
Date	03/07/2022
Customer PO No	James Willyard
Customer Name	City of Pryor Creek
Salesperson	Tom Tatro
Project Name	
Terms	NET 15 DAYS
Page	10 of 14

		.LSL1:Slate Teak Tag: Tag TG: 200 Tag GC: Mod		
46	1.00 Each	Hon Company HLPLPSFF--.LSL1 Mod 15Wx20Dx28H F/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 200 Tag GC: Mod	143.82	143.82
47	1.00 Each	Hon Company HLPLRS4824--.LSL1 Mod 48Wx24Dx29H Return Shell .LSL1:Slate Teak Tag: Tag TG: 200 Tag GC: Mod	92.11	92.11
48	1.00 Each	Hon Company HCT1MM--.Z1-.N-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .N:Armless .H:Hard Casters .M:Black Mesh Back \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: 203 Tag GC: CNVG STNRD	156.75	156.75
49	1.00 Each	Hon Company HH870942 Tasklight 42W Tag: Tag TG: 203 Tag GC: OPTNL ACC	118.37	118.37
50	2.00 Each	Hon Company HIGS6--.N-.H-.IM-\$(1)-.UR-10-.T Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Arm- Armless .H:Hard .IM:4-Way Black \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .T:Black Tag: Tag TG: 203 Tag GC: IGNITN STG	200.79	401.58
51	1.00 Each	Hon Company HLPLDH72--.LSL1 Mod 72WxX14Dx39.75H Desk Hutch w/o Doors .LSL1:Slate Teak	146.65	146.65

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Customer PO No	James Willyard
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Salesperson	Tom Tatro
Project Name	
Terms	NET 15 DAYS
Page	11 of 14

		Tag: Tag TG: 203 Tag GC: Mod		
52	2.00 Each	Hon Company HLPLDR72LM--.LSL1 Mod Laminate Doors for HLPLDH72 / HLPLWMH72 (2 Pack) .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	17.37	34.74
53	1.00 Each	Hon Company HLPLDS7236--.LSL1 Mod 72Wx36Dx29H Rectangular Desk Shell .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	138.98	138.98
54	1.00 Each	Hon Company HLPLLF3620L2--.LSL1 Mod 36Wx20Dx29H 2-Drawer Lateral File removable top .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	233.11	233.11
55	1.00 Each	Hon Company HLPLPSBBF--.LSL1 Mod 15Wx20Dx28H B/B/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	143.82	143.82
56	1.00 Each	Hon Company HLPLPSFF--.LSL1 Mod 15Wx20Dx28H F/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	143.82	143.82
57	1.00 Each	Hon Company HLPLRS4824--.LSL1 Mod 48Wx24Dx29H Return Shell .LSL1:Slate Teak Tag: Tag TG: 203 Tag GC: Mod	92.11	92.11
58	1.00 Each	Hon Company HLPLTACK72--.CN02 Mod 72Wx18H Tackboard .CN02:Cool Neutral Tag: Tag TG: 203 Tag GC: Mod	54.14	54.14
59	4.00 Each	Hon Company HH870942 Tasklight 42W Tag: Tag TG: 204-207 Tag GC: OPTNL ACC	94.05	376.20
60	8.00	Hon Company	200.79	1,606.32



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Customer Name	City of Pryor Creek
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Project Name	
Terms	NET 15 DAYS
Page	12 of 14

	Each	HIGS6--.N.-H.-IM-\$(1)-.UR-10-.T Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Arm- Armless .H:Hard .IM:4-Way Black \$(1):Gr 1 UPH .UR:Contourett 10:COLOR- Black .T:Black Tag: Tag TG: 204-207 Tag GC: IGNITN STG		
61	4.00 Each	Hon Company HLPLDH72--.LSL1 Mod 72WxX14Dx39.75H Desk Hutch w/o Doors .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	146.65	586.60
62	8.00 Each	Hon Company HLPLDR72LM--.LSL1 Mod Laminate Doors for HLPLDH72 / HLPLWMH72 (2 Pack) .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	17.37	138.96
63	4.00 Each	Hon Company HLPLDS7236--.LSL1 Mod 72Wx36Dx29H Rectangular Desk Shell .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	138.98	555.92
64	4.00 Each	Hon Company HLPLLF3620L2--.LSL1 Mod 36Wx20Dx29H 2-Drawer Lateral File removable top .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	233.11	932.44
65	4.00 Each	Hon Company HLPLPSBBF--.LSL1 Mod 15Wx20Dx28H B/B/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	143.82	575.28
66	4.00 Each	Hon Company HLPLPSFF--.LSL1 Mod 15Wx20Dx28H F/F Support Pedestal .LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod	143.82	575.28
67	4.00 Each	Hon Company HLPLRS4824--.LSL1 Mod 48Wx24Dx29H Return Shell	92.11	368.44



# OMNIA Contract

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Customer PO No	James Willyard
Customer Name	City of Pryor Creek
Salesperson	Tom Tatro
Project Name	
Terms	NET 15 DAYS
Page	13 of 14

		.LSL1:Slate Teak Tag: Tag TG: 204-207 Tag GC: Mod		
68	4.00 Each	Hon Company HLPLTACK72--.CN02 Mod 72Wx18H Tackboard .CN02:Cool Neutral Tag: Tag TG: 204-207 Tag GC: Mod	54.14	216.56
69	1.00 Each	L&M - Labor Tulsa Delivery and Install Delivery and Install	6,000.00	6,000.00

Order Sub-Total : \$70,560.73

**TOTAL ORDER : \$70,560.73**

Required Deposit 50.0% : \$35,280.37

**A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_





# OMNIA Contract

## #R191804

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Customer PO No	James Willyard
Customer Name	City of Pryor Creek
Salesperson	Tom Tatro
Project Name	
Terms	NET 15 DAYS
Page	14 of 14

### Terms & Conditions

**Quotes:** Special Order product will require a 50% Deposit or written Purchase Order from *Open Accounts* (those Accounts with prior credit approval). Written quotes are valid for 30 days unless otherwise noted and product is subject to all applicable Sales Taxes.

**Deliveries:** Customers requesting Delivery are expected to provide all building condition information pertinent to ensuring an effective and safe installation. Besides Floors, Stairs, Elevators and Doorway information, the area is expected to be empty and ready to receive the furniture delivery. Orders requiring Storage of more than 30 days will be charged a Storage Fee determined by the volume of product. Moving of existing furniture is not part of a normal delivery and can delay or postpone the delivery! If time allows, the moving of existing furniture will incur additional charges. Delivery and Installation unless otherwise noted will be completed during normal business hours: Monday-Friday 8:00am to 5:00pm

**Terms:** Payment Terms for *Open Accounts* are Net 15 Days Cash or Check. Credit Card payment must be approved in advance. Delinquent payments will be accessed a "late fee" based on the total value of the Invoice(s) of 1% per month (any portion of a month constitutes one month).

**Warranty:** Manufacturer warranty information is available upon request. Customer should inspect the goods subject to this transaction and rely on his/her own experience and judgment regarding the quality, use and usefulness of the goods. Most manufacturers may replace product/parts at no charge, but transportation of goods is not included. Customers requesting delivery or pick-up will incur a delivery fee.

**Used Product:** Used furniture is sold "As Is" there is no implied warranty and these items are non- returnable.

Customers purchasing products marked "Used", "As Is" or "Discontinued" understand and acknowledge that all warranties of any type and nature are disclaimed by the manufacturer and L&M, including express warranties and implied warranties of merchantability, fitness for a particular purpose and usage of trade, in exchange for the Customer's special price consideration.

**Returns:** Signed customer Purchase Orders or deposits are considered intent to purchase, and are binding for special order product. Special ordered items are NOT returnable.

Date: \_\_\_\_\_ By: \_\_\_\_\_

Company Name: \_\_\_\_\_ Acct #: \_\_\_\_\_