

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, MARCH 8TH, 2022
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Lori Siever, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Lori Siever. Members absent: none.

Others present: Mayor Lees, Police Chief Dennis Nichols, Police Captain Kevin Tramel, Police Officer Dustin Van Horn and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 8TH, 2022, REGULAR MEETING.

Motion was made by Shropshire, second by Siever to approve the minutes of the February 8th, 2022 regular meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor stated that the taxes are like a roller coaster. This month's sales tax was the lowest it has been since November of 2019. He admitted that it took him by surprise. Use tax is staying fairly steady. When he annualized the sales and use taxes, they came to approximately \$11,300,000.00.

b. Review of Financial Status.

Mayor reported that he has begun meeting with department heads to begin working on next year's budget. He handed out to each committee member a Combined Cash Investment Report. He noted that the General Fund's net revenue over expenditures is \$93,300.00 and Capital Outlay net revenue over expenditures is \$42,000.00. Recreation Center has improved greatly since last month, reporting over \$9,000.00 more in revenue from last month. He stated that the Recreation Center has only spent 39.9% of their budget, with 67% of the fiscal year gone; however, there are monies encumbered for the roof that will hit the report this month. Their funds are still in good shape, in spite of that.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE FINAL LEASE PURCHASE THROUGH THE BANK OF COMMERCE FOR \$83,000.00 FOR FURNITURE FOR THE POLICE AND FIRE EMERGENCY SERVICES CENTER FROM POLICE EQUIPMENT CAPITAL OUTLAY ACCOUNT #44-445-5424.

Motion was made by Shropshire, second by Siever to recommend Council action regarding the final lease purchase through the Bank of Commerce for \$83,000.00 for furniture for the Police and Fire Emergency Services Center from Police Equipment Capital Outlay Account #44-445-5424.

Chief Nichols explained that this number has changed and will only be a total of \$70,560.73. Mayor also reminded the committee that this was a budgeted item for this fiscal year.

Motion and second were then amended to recommend Council action regarding the final lease purchase through the Bank of Commerce for \$70,560.73 for furniture for the Police and Fire Emergency Services Center from Police Equipment Capital Outlay Account #44-445-5424. All voted yes.

6. **UNFORESEEABLE BUSINESS.** (Any matter not reasonably foreseen prior to posting agenda.)
There was no unforeseeable business.

7. **ADJOURN.**
Motion was made by Shropshire, second by Siever to adjourn at 5:39 p.m. All voted yes.

Sales Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 751,820.11	\$ 750,055.85	\$ 763,166.19	\$ 858,330.73			
February	\$ 705,422.56	\$ 747,343.85	\$ 784,577.85	\$ 965,223.87			
March	\$ 692,054.30	\$ 673,114.50	\$ 758,530.01	\$ 739,268.97			
April	\$ 707,734.29	\$ 769,552.84	\$ 805,283.96	\$ 888,320.02			
May	\$ 716,194.09	\$ 830,287.14	\$ 888,357.25				
June	\$ 778,619.10	\$ 931,868.08	\$ 871,739.01				
July	\$ 762,210.98	\$ 883,069.62	\$ 858,434.01				
August	\$ 772,969.72	\$ 874,325.09	\$ 815,988.59				
September	\$ 797,162.40	\$ 778,537.41	\$ 846,481.64				
October	\$ 791,341.32	\$ 743,529.37	\$ 836,959.44				
November	\$ 729,869.64	\$ 761,329.87	\$ 857,087.62				
December	\$ 752,605.85	\$ 793,356.56	\$ 828,875.55				
Total	\$8,958,004.36	\$ 9,536,370.18	\$ 9,915,481.12	\$ 3,451,143.59	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 762,210.98	\$ 883,069.62	\$ 858,434.01				
August	\$ 772,969.72	\$ 874,325.09	\$ 815,988.59				
September	\$ 797,162.40	\$ 778,537.41	\$ 846,481.64				
October	\$ 791,341.32	\$ 743,529.37	\$ 836,959.44				
November	\$ 729,869.64	\$ 761,329.87	\$ 857,087.62				
December	\$ 752,605.85	\$ 793,356.56	\$ 828,875.55				
January	\$ 750,055.85	\$ 763,166.19	\$ 858,330.73				
February	\$ 747,343.85	\$ 784,577.85	\$ 965,223.87				
March	\$ 673,114.50	\$ 758,530.01	\$ 739,268.97				
April	\$ 769,552.84	\$ 805,283.96	\$ 888,320.02				
May	\$ 830,287.14	\$ 888,357.25					
June	\$ 931,868.08	\$ 871,739.01					
Total	\$ 9,308,382.17	\$ 9,705,802.19	\$ 8,494,970.44	\$ -	\$ -	\$ -	\$ -



< Home

City Sales Tax Deposit Letter

- Choose a year and month, and click 'Search'.
- Results include all counties. To display a single county, enter the county.
- The past 3 years of data is available for searching. For data older than 3 years view [Archived Data](#).

For Treasurers:

Funds have been electronically transferred to your bank account, effective the date shown, for your city's tax collections received by the Oklahoma Tax Commission during the previous month.

This payment represents taxes collected during the previous month and may include interest, penalty, and delinquent remittances due from an earlier month.

If there are any questions concerning this payment, please call or write Dave Francis, (405) 522-6600, Account Maintenance Division, Oklahoma Tax Commission.

Year	2022	▼
Month	04. April	▼
Entity	4909 - Pryor	▼

Export

Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
08-Apr-2022	892,368.73	0.00	0.00	4,461.84	413.13	888,320.02
	892,368.73	0.00	0.00	4,461.84	413.13	888,320.02

Data is updated each business day



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Use Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 68,525.36	\$ 128,366.65	\$ 47,239.19	\$ 163,297.12			
February	\$ 75,691.84	\$ 116,848.79	\$ 101,872.56	\$ 159,740.83			
March	\$ 82,273.50	\$ 93,213.07	\$ 70,027.53	\$ 112,038.64			
April	\$ 149,970.94	\$ 101,408.96	\$ 51,642.76	\$ 70,017.53			
May	\$ 102,655.42	\$ 81,120.35	\$ 95,247.85				
June	\$ 97,779.29	\$ 85,146.64	\$ 173,325.88				
July	\$ 139,814.46	\$ 72,780.21	\$ 68,145.11				
August	\$ 139,921.75	\$ 20,686.72	\$ 69,921.89				
September	\$ 46,037.38	\$ 61,303.56	\$ 68,791.50				
October	\$ 73,880.30	\$ 87,415.09	\$ 116,979.12				
November	\$ 109,959.30	\$ 85,479.26	\$ 76,090.86				
December	\$ 73,391.80	\$ 115,292.71	\$ 78,048.71				
Total	\$ 1,159,901.34	\$ 1,049,062.01	\$ 1,017,332.96	\$ 505,094.12	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 139,814.46	\$ 72,780.21	\$ 68,145.11				
August	\$ 139,921.75	\$ 20,686.72	\$ 69,921.89				
September	\$ 46,037.38	\$ 61,303.56	\$ 68,791.50				
October	\$ 73,880.30	\$ 87,415.09	\$ 116,979.12				
November	\$ 109,959.30	\$ 85,479.26	\$ 76,090.86				
December	\$ 73,391.80	\$ 115,292.71	\$ 78,048.71				
January	\$ 128,366.65	\$ 47,239.19	\$ 163,297.12				
February	\$ 116,848.79	\$ 101,872.56	\$ 159,740.83				
March	\$ 93,213.07	\$ 70,027.53	\$ 112,038.64				
April	\$ 101,408.96	\$ 51,642.76	\$ 70,017.53				
May	\$ 81,120.35	\$ 95,247.85					
June	\$ 85,146.64	\$ 173,325.88					
Total	\$ 1,189,109.45	\$ 982,313.32	\$ 983,071.31	\$ -	\$ -	\$ -	\$ -



< Home

City Use Tax Deposit Letter

- Choose a year and month, and click 'Search'.
- Results include all cities. To display a single city, enter the city COPO.
- The past 3 years of data is available for searching. For data older than 3 years, view [Archived Data](#)

For Treasurers:

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This payment represents taxes collected during the previous month and may include interest, penalty, and delinquent remittances due from an earlier month.

If there are any questions concerning this payment, please call or write Dave Francis, (405) 522-6600, Account Maintenance Division, Oklahoma Tax Commission.

Year: 2022

Month: 04. April

Entity: 4909 - Pryor

Export

Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
08-Apr-2022	70,334.10	0.00	0.00	351.67	35.10	70,017.53
	70,334.10	0.00	0.00	351.67	35.10	70,017.53

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Data is updated each business day



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TOBACCO Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 7,183.48	\$ 6,797.30	\$ 8,038.11	\$ 7,739.58			
February	\$ 4,392.65	\$ 6,340.63	\$ 5,785.89	\$ 4,945.37			
March	\$ 5,212.38	\$ 5,556.34	\$ 5,509.70	\$ 6,260.76			
April	\$ 7,092.57	\$ 9,111.80	\$ 7,684.27	\$ 5,753.23			
May	\$ 6,997.49	\$ 6,594.97	\$ 8,952.43				
June	\$ 7,394.72	\$ 8,343.59	\$ 7,525.81				
July	\$ 7,651.74	\$ 9,952.29	\$ 7,053.48				
August	\$ 7,002.62	\$ 8,432.39	\$ 7,836.26				
September	\$ 7,626.68	\$ 8,131.46	\$ 7,353.37				
October	\$ 6,979.41	\$ 7,502.43	\$ 6,453.01				
November	\$ 7,031.16	\$ 7,192.36	\$ 7,400.29				
December	\$ 6,403.07	\$ 7,910.53	\$ 6,894.86				
Total	\$ 80,967.97	\$ 91,866.09	\$ 86,487.48	\$ 24,698.94	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 7,651.74	\$ 9,952.29	\$ 7,053.48				
August	\$ 7,002.62	\$ 8,432.39	\$ 7,836.26				
September	\$ 7,626.68	\$ 8,131.46	\$ 7,353.37				
October	\$ 6,979.41	\$ 7,502.43	\$ 6,453.01				
November	\$ 7,031.16	\$ 7,192.36	\$ 7,400.29				
December	\$ 6,403.07	\$ 7,910.53	\$ 6,894.86				
January	\$ 6,797.30	\$ 8,038.11	\$ 7,739.58				
February	\$ 6,340.63	\$ 5,785.89	\$ 4,945.37				
March	\$ 5,556.34	\$ 5,509.90	\$ 6,260.76				
April	\$ 9,111.80	\$ 7,684.27	\$ 5,753.23				
May	\$ 6,594.97	\$ 8,952.43					
June	\$ 8,343.59	\$ 7,525.81					
Total	\$ 85,439.31	\$ 92,615.87	\$ 67,690.21	\$ -	\$ -	\$ -	\$ -



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Year-To-Date Tobacco/Cig Tax

- Choose a year and month, and click 'Search'.
- Results include all COPOs. To display a single COPO, enter the COPO.
- The past 3 years of data is available for searching, For data older than 3 years view [Archived Data](#).

Fiscal Year

Entity

Export

Co#	Description	Distribution Date	Amount
4909			
	Pryor	13-Jul-2021	7,053.48
	Pryor	11-Aug-2021	7,836.26
	Pryor	13-Sep-2021	7,353.37
	Pryor	11-Oct-2021	6,453.01
	Pryor	10-Nov-2021	7,400.29
	Pryor	13-Dec-2021	6,894.86

Co:	Description	Distribution Date	Amount
	Pryor	12-Jan-2022	7,739.58
	Pryor	11-Feb-2022	4,945.37
	Pryor	11-Mar-2022	6,260.76
	Pryor	12-Apr-2022	5,753.23
			67,690.21

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