

**MINUTES  
BUDGET AND PERSONNEL  
REGULAR MEETING  
TUESDAY, FEBRUARY 13<sup>TH</sup>, 2024  
5:30 P.M.**

**THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members: Choya Shropshire, Lori Bradshaw, Charles Tramel, Travis Mileur (alt)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Choya Shropshire. Members present: Choya Shropshire, Charles Tramel and Travis Mileur. Members absent: Lori Bradshaw.

Others present: Zac Doyle, Kemmie Shropshire, Courtney Davis, Nena Roberts, Frank Powell and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JANUARY 9<sup>TH</sup>, 2024 REGULAR MEETING.**

Motion was made by Mileur, second by Tramel to approve the minutes of the January 9<sup>th</sup>, 2024 regular meeting. Voting yes: Tramel and Shropshire. Abstaining, counting as a no vote: Mileur. Voting no: none.

**3. MAYOR'S REPORT:**

**a. Tax Reports.**

Doyle presented the sales tax reports to the committee. He stated that the use tax is the highest the city has seen all year.

**b. Review of Financial Status.**

Davis presented the current financial statement. She also reviewed the issues faced while creating the financial statement and how they were resolved.

**c. General Fund Budget Review.**

Doyle explained that the Clerk's Office is still fully integrating all the new technology the city has purchased and financial processes will continue to grow more accurate and efficient as they make progress.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THREE PURCHASE ORDERS TOTTALLING \$15,680.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR PRY-21-03-01 FOR FRONT ENTRANCE AWNING STUDY, PRY-21-08-01 FOR THE ROOF REPLACEMENT, PRY-22-01-01 FOR FITNESS COURT PAD, PRY-22-02-01 FOR HVAC REPLACEMENT FROM AN ACCOUNT TO BE DECIDED.**

Motion was made by Tramel, second by Mileur to recommend Council action regarding three purchase orders totalling \$15,680.00 to Infrastructure Solutions Group, LLC for PRY-21-03-01 for Front Entrance Awning Study, PRY-21-08-01 for the Roof Replacement, PRY-22-01-01 for Fitness Court Pad, PRY-22-02-01 for HVAC Replacement from an account to be decided. Motion was amended by Tramel, second by Mileur to require the proposed account number be included on the Council agenda. Voting yes: Mileur, Shropshire and Bradshaw. Voting no: none.

- 5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$2,593.00 FROM FIRE REPAIR & MAINTENANCE ACCOUNT #02-217-5091 (CURRENT BALANCE \$11,171.29) TO FIRE PROGRAMS FOR ANNUAL ACCESS, SUPPORT AND UPDATES. THIS SOFTWARE IS USED TO RUN REPORTS AND LOG RUNS AT THE FIRE DEPARTMENT.**

Motion was made by Mileur, second by Tramel to recommend Council action regarding an expenditure in the amount of \$2,593.00 from Fire Repair & Maintenance Account #02-217-5091 (Current balance \$11,171.29) to Fire Programs for annual access, support and updates. This software is used to run reports and log runs at the Fire Department. Voting yes: Shropshire, Tramel and Mileur. Voting no: none.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PROMOTION OF DUSTIN HOPPER TO ASSISTANT SUPERINTENDENT AT THE PRYOR CREEK PARK DEPARTMENT AT RANGE E, STEP 2.**

Motion by Tramel, second by Mileur to recommend Council action regarding promotion of Dustin Hopper to Assistant Superintendent at the Pryor Creek Park Department at Range E, Step 2. Voting yes: Tramel, Mileur and Shropshire. Voting no: none.

- 7. UNFORESEEABLE BUSINESS.**

There was no unforeseeable business.

- 8. ADJOURN.**

Motion was made by Mileur, second by Tramel to adjourn at 6:02 p.m. Voting yes: Mileur, Shropshire and Tramel. Voting no: none.



HEADQUARTERS: SHREVEPORT, LA 71148-8007

SERVING OKLAHOMA

<b>SOLD TO:</b> ACCOUNT # 22260 Pryor Fire Department 504 East Graham Ave Pryor, OK. 74361	<b>SHIP TO:</b> Pryor Fire Department 504 East Graham Ave Pryor, OK. 74361
ATTN: J. Baumert PHONE: 918-825-3131 EMAIL: baumertj@pryorcreek.org	ATTN: J. Baumert PHONE: 918-825-3131 EMAIL: baumertj@pryorcreek.org

<b>CREDIT CARD:</b>		<b>CUST PO NUMBER</b>	<b>SALES REP</b>	<b>SALES REP REF #</b>	
<b>NAME/EXP DATE</b>			173	1872	
<b>NUMBER/CODE/ZIP</b>		<b>TERMS</b>	<b>FREIGHT</b>	<b>DATE</b>	<b>FORM TYPE</b>
<b>TRANSACTION ID#</b>		30	ADD	1/30/2024	QUOTE

ITEM	LOC	DESCRIPTION	QTY	SHIPPED	PRICE	AMOUNT
1		MSA Evolution 6000 PlusTIC w/ Vehicle Kit.TIKO Promo.	1		\$ 9,218.00	\$ 9,218.00
		#MSA-10218423			\$ -	\$ -
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ADDITIONAL COMMENTS BELOW			Subtotal	\$ 9,218.00
			ADD Tax	\$ -
			ADD Freight	\$ -
			TOTAL	\$ 9,218.00

# CONRAD FIRE EQUIPMENT, INC.

19922 W 162nd Street Olathe, KS 66062

www.CONRADFIRE.com

(913) 780-5521

(913) 780-5251 Fax

## QUOTATION 149586

CUSTOMER NO.  
6876

### BILL TO:

PRYOR FIRE DEPT  
833 S ELLIOTT ST  
PRYOR, OK 74361

### SHIP TO:

PRYOR FIRE DEPT  
833 S ELLIOTT ST  
PRYOR, OK 74361

PHONE: 918-825-3131

PAGE 1

FAX: 918-825-7175

DATE	SHIP VIA	F.O.B.	TERMS			
01/30/24	GROUND		NET 30 DAYS			
PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR QUOTE NUMBER			
TIC FOR 41194	01/30/24	103 164	149586			
QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT		
ORDERED 1	SHIPPED	MSA-10218423	E6000+W/TRUCK KIT, LESS LASER INCLUDES: E6000 PLUS TIC LESS LASER POINTER TRUCK KIT (TRUCK CHARGER, TWO BATTERIES, RETRACTABLE LANYARD) 3 YEAR WARRANTY ON CAMERA	9,836.61 9,836.61		
<p>This quote expires thirty (30) days after the date appearing on this quotation unless CFE receives and accepts Buyer's order within that period. Prior to the referenced expiration date, this quote may be changed by CFE at any time upon CFE providing such written notice to Buyer prior to CFE receiving and accepting Buyer's order within the aforementioned thirty (30) day period.</p> <p>Please note: A 3% credit card service fee will be assessed on all credit card payments in excess of \$3,000. Orders may not be broken into smaller dollar amounts to avoid this service charge. Cash, check, ACH, and wire transfer payments will not be subject to a service charge.</p>						
Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	QUOTATION TOTAL
9,836.61	0.00		9,836.61	0.00		9,836.61
<b>"WE APPRECIATE YOUR BUSINESS"</b>						
RETURNED GOODS WILL NOT BE ACCEPTED WITHOUT PRIOR RETURN AUTHORIZATION NUMBER FROM CONRAD FIRE EQUIPMENT. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.						

CHECK OUT OUR BEST DEALS ON FIREFIGHTER GEAR



## YOUR CART (1 ITEM)




### MSA EVOLUTION 6000 Plus Thermal Imaging Kit

Price	Quantity:	Total
\$10,475.00	1	\$10,475.00

Item #: 10218423 MSA

**On Backorder**

**Style:** Fahrenheit

 **Limited Territory - Due to manufacturer agreements this item is only available for purchase in select states.**

**Subtotal:**  
**\$10,475.00**

**Shipping:**  
**Add Info**

**Tax:**  
**\$1,047.50**

**Promotion Code:**  
**Add Coupon**

**Grand total:**  
**\$11,522.50**