

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, MARCH 9TH, 2021
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Fire Chief BK Young, Recreation Center Director Jessica Long, Assistant Recreation Center Director Jerome Hopkins and son, Kemmie Shropshire and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 9TH, 2021 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the February 9th, 2021 regular meeting. All voted yes.

3. MAYOR'S REPORT.

a. Tax Reports.

Mayor reported that the annualized total for Sales, Use and Tobacco tax comes to approximately \$10,494,631.00.

b. Review of Financial Status.

Mayor reported that our COVID Relief fund balance is currently \$508,024.86. On tonight's agenda, almost \$99,000.00 is proposed to be paid from this fund, but he would like to have the opportunity to visit more about these items before these funds are used for them. He agreed that we need to spend this money, but there are quite a few items within the city that need attention. He encouraged the Committee to table items 10, 11 and 12 until more research can be done. Thompson asked if there are limitations on use of these funds. Mayor stated that the wording regarding spending is very broad, so there is no real restriction. A formula was used to determine the amount of COVID funds allotted to us.

Regarding Capital Outlay funds, we have a projected \$170,500.00 to collect in the remainder of this fiscal year. Our current fund equity is \$289,000.00, which will make the projected fund balance \$459,500.00.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE OF \$30,000.00 IN THE FORM OF A MATCHING GRANT FOR A NATIONAL FITNESS CAMPAIGN "FITNESS COURT," WHICH WOULD BE CONSTRUCTED ON THE RECREATION CENTER GROUNDS ON THE WEST SIDE AND TOWARD THE SOUTH PERIMETER.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure of \$30,000.00 in the form of a matching grant for a National Fitness Campaign "Fitness Court," which would be constructed on the Recreation Center grounds on the West side and toward the South perimeter. Thompson and Shropshire then amended their motion and second to specify account to be paid from as Recreation Center Capital Outlay Account #84-845-5410. All voted yes.

- 5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$34,237.45 FOR THE PURCHASE OF 5-YEAR MAINTENANCE AND A BACKUP PHONE FOR THE NEW MOTOROLA CALLWORKS 911 SYSTEM THAT WAS RECEIVED THROUGH THE OKLAHOMA 911 MANAGEMENT AUTHORITY GRANT. RECOMMEND THIS EXPENDITURE FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Shropshire, second by Thompson to recommend Council action regarding an expenditure in the amount of \$34,237.45 for the purchase of 5-year maintenance and a backup phone for the new Motorola CallWorks 911 system that was received through the Oklahoma 911 Management Authority Grant, from Covid Reimbursement Account #02-201-5401.

Willyard explained that this is a warranty and was not included in the original grant. All voted yes.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PURCHASE OF NEW SURVEILLANCE CAMERAS FOR THE PRYOR CREEK POLICE DEPARTMENT.**

Motion was made by Thompson, second by Shropshire to table this item. Willyard explained that this is for future information. He brought this to the Committee to let them know that the current system is falling apart and they will need it before the new building is completed. He will bring back numbers and more information next month. All voted yes.

- 7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$3,999.68 TO GT DISTRIBUTORS FOR THE PURCHASE OF (32) STREAMLIGHT PROTAC RIFLE LIGHTS @ \$124.99 EACH. OTHER QUOTES RECEIVED: \$4,159.68, MIDWAY USA; \$5,375.68, GALLS. RECOMMEND THIS EXPENDITURE FROM POLICE EQUIPMENT CAPITAL OUTLAY #44-445-5424.**

Motion was made by Shropshire, second by Thompson to recommend Council action regarding an expenditure in the amount of \$3,999.68 to GT Distributors for the purchase of (32) Streamlight Protac Rifle Lights @ \$124.99 each, from Police Equipment Capital Outlay #44-445-5424. Other quotes received: \$4,159.68, Midway USA; \$5,375.68, Galls.

Willyard stated that he got a new government price quote from GT Distributors, in the amount of \$3,166.72. Shropshire and Thompson then amended their motion and second to recommend Council action regarding an expenditure in the amount of \$3,166.72 to GT Distributors, from Police Equipment Capital Outlay #44-445-5424.. All voted yes.

- 8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$11,947.52 TO GT DISTRIBUTORS FOR THE PURCHASE OF (32) VORTEX STRIKE EAGLE 1-6X24 AR-BDC3 RIFLE OPTICS @ \$243.68 EACH AND (32) PRO 30MM CANTILEVER MOUNTS @ \$129.68 EACH, FOR THE POLICE DEPARTMENT. THIS PRICE INCLUDES A LIFETIME WARRANTY. OTHER QUOTES RECEIVED: \$11,999.36, VORTEX OPTICS; \$14,336.00, AMAZON. RECOMMEND THIS EXPENDITURE FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure in the amount of \$11,947.52 to GT Distributors for the purchase of (32) Vortex Strike Eagle 1-6x24 AR-BDC3 Rifle Optics @ \$243.68 each and (32) Pro 30mm Cantilever Mounts @ \$129.68 each, for the Police Department, from Covid Reimbursement Account #02-201-5401. This price includes a lifetime warranty. Other quotes received: \$11,999.36, Vortex Optics; \$14,336.00, Amazon. Willyard confirmed that this is the government rate. All voted yes.

9. DISCUSSION REGARDING FUTURE PLANNING FOR A FIRE STATION IN THE DISTRICT OFF HIGHWAY 69A.

No action. Young stated that he met with Mayor Lees to begin this discussion regarding The District and MidAmerica Industrial Park. They agreed to initiate the discussion for planning of future needs. MAIP is interested in setting up a meeting with the City, including Chief Young, Mayor and a City Council member. This is simply conversation at this point.

10. DISCUSS AND POSSIBLY AUTHORIZE FIRE CHIEF TO SEEK BIDS FOR EXTENDED PARKING ON NORTH END OF EXISTING FIRE BUILDING (65 X 65) 6 INCHES DEEP, TO ACCOMMODATE FIRE FIGHTERS AND ASSIST IN MEDIVAC TRANSPORT. ESTIMATED COST OF \$36,000.00. FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.

Motion was made by Shropshire, second by Thompson to discuss and possibly authorize Fire Chief to seek bids for extended parking on North end of existing fire building (65 x 65) 6 inches deep, to accommodate fire fighters and assist in Medivac transport. Estimated cost of \$36,000.00. from Covid Reimbursement Account #02-201-5401. Young stated that this was originally discussed years ago, but he would like to table this item until he can gather more information and get some quotes.

Shropshire and Thompson then amended their motion and second to table until next meeting to give Young time to gather this information. All voted yes.

11. DISCUSS AND POSSIBLY AUTHORIZE FIRE CHIEF TO SEEK BIDS FOR KITCHEN UPGRADE IN CURRENT FIRE BUILDING. ESTIMATED COST OF \$7,500.00 FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.

Motion was made by Thompson, second by Shropshire to table seeking bids for kitchen upgrade in current fire building. Young stated that he will gladly do the legwork and crunch the numbers. All voted yes.

12. DISCUSS AND POSSIBLY AUTHORIZE STREET DEPARTMENT TO SEEK QUOTES FOR REPLACEMENT OF BOOM ARM MOWER. ESTIMATED COST OF \$10,000.00 FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.

Motion was made by Shropshire, second by Thompson to table. Mayor stated that Buddy Glenn and he discussed the need to replace this equipment in their initial conversation regarding next fiscal year's budget. All voted yes.

13. PETITIONS FROM THE AUDIENCE.

There were no petitions.

14. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

15. ADJOURN.

Motion was made by Thompson, second by Shropshire to adjourn at 6:24 p.m. All voted yes.

Sales Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 751,820.11	\$ 750,055.85	\$ 763,166.19				
February	\$ 705,422.56	\$ 747,343.85	\$ 784,577.85				
March	\$ 692,054.30	\$ 673,114.50	\$ 758,530.01				
April	\$ 707,734.29	\$ 769,552.84	\$ 805,283.96				
May	\$ 716,194.09	\$ 830,287.14					
June	\$ 778,619.10	\$ 931,868.08					
July	\$ 762,210.98	\$ 883,069.62					
August	\$ 772,969.72	\$ 874,325.09					
September	\$ 797,162.40	\$ 778,537.41					
October	\$ 791,341.32	\$ 743,529.37					
November	\$ 729,869.64	\$ 761,329.87					
December	\$ 752,605.85	\$ 793,356.56					
Total	\$8,958,004.36	\$ 9,536,370.18	\$ 3,111,558.01	\$ -	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 762,210.98	\$ 883,069.62					
August	\$ 772,969.72	\$ 874,325.09					
September	\$ 797,162.40	\$ 778,537.41					
October	\$ 791,341.32	\$ 743,529.37					
November	\$ 729,869.64	\$ 761,329.87					
December	\$ 752,605.85	\$ 793,356.56					
January	\$ 750,055.85	\$ 763,166.19					
February	\$ 747,343.85	\$ 784,577.85					
March	\$ 673,114.50	\$ 758,530.01					
April	\$ 769,552.84	\$ 805,283.96					
May	\$ 830,287.14						
June	\$ 931,868.08						
Total	\$ 9,308,382.17	\$ 7,945,705.93	\$ -	\$ -	\$ -	\$ -	\$ -



Sales

City Sales Tax Deposit Letter

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City Sales Tax Deposit Letter

- Choose a year and month, and click "View Results".
- Results include all cities. To display a single city, enter the city COPO.
- The past 3 years of data is available for searching. For data older than 3 years, click the "Archived Data" link below.

For Treasurers:

Funds have been electronically transferred to your bank account, effective the date shown, for your city's tax collections received by the Oklahoma Tax Commission during the previous month.

This payment represents taxes collected during the previous month and may include interest, penalty, and delinquent remittances due from an earlier month.

If there are any questions concerning this payment, please call or write Dave Francis, (405) 522-6600, Account Maintenance Division, Oklahoma Tax Commission.

Enter Search Parameters

Archived Data Print

Year

Month

Entity

[View Results](#)

City Sales Tax Deposit Letter

Filter Export

Copo	City	Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
4909	Pryor	09-Apr-2021	808,888.75	0.00	0.00	4,044.44	439.65	805,283.96
			808,888.75	0.00	0.00	4,044.44	439.65	805,283.96

Data is updated each business day

Use Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 68,525.36	\$ 128,366.65	\$ 47,239.19				
February	\$ 75,691.84	\$ 116,848.79	\$ 101,872.56				
March	\$ 82,273.50	\$ 93,213.07	\$ 70,027.53				
April	\$ 149,970.94	\$ 101,408.96	\$ 51,642.76				
May	\$ 102,655.42	\$ 81,120.35					
June	\$ 97,779.29	\$ 85,146.64					
July	\$ 139,814.46	\$ 72,780.21					
August	\$ 139,921.75	\$ 20,686.72					
September	\$ 46,037.38	\$ 61,303.56					
October	\$ 73,880.30	\$ 87,415.09					
November	\$ 109,959.30	\$ 85,479.26					
December	\$ 73,391.80	\$ 115,292.71					
Total	\$ 1,159,901.34	\$ 1,049,062.01	\$ 270,782.04	\$ -	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 139,814.46	\$ 72,780.21					
August	\$ 139,921.75	\$ 20,686.72					
September	\$ 46,037.38	\$ 61,303.56					
October	\$ 73,880.30	\$ 87,415.09					
November	\$ 109,959.30	\$ 85,479.26					
December	\$ 73,391.80	\$ 115,292.71					
January	\$ 128,366.65	\$ 47,239.19					
February	\$ 116,848.79	\$ 101,872.56					
March	\$ 93,213.07	\$ 70,027.53					
April	\$ 101,408.96	\$ 51,642.76					
May	\$ 81,120.35						
June	\$ 85,146.64						
Total	\$ 1,189,109.45	\$ 713,739.59	\$ -	\$ -	\$ -	\$ -	\$ -



City Use Tax Deposit Letter

USE

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This payment represents taxes collected during the previous month and may include interest, penalty, and delinquent remittances due from an earlier month.

If there are any questions concerning this payment, please call or write Dave Francis, (405) 522-6600, Account Maintenance Division, Oklahoma Tax Commission.

Enter Search Parameters

Archived Data Print

Year

Month

Entity

City Use Tax Deposit Letter

Filter Export

Copo	City	Effective Date	Tax, Penalty & Interest	Refunded	Suspended	Retention	Interest	Total
4909	Pryor	09-Apr-2021	51,871.37	0.00	0.00	259.36	30.75	51,642.76
			51,871.37	0.00	0.00	259.36	30.75	51,642.76

Data is updated each business day

TOBACCO Tax Totals

City of Pryor Creek, OK

	2019	2020	2021	2022	2023	2024	2025
January	\$ 7,183.48	\$ 6,797.30	\$ 8,038.11				
February	\$ 4,392.65	\$ 6,340.63	\$ 5,785.89				
March	\$ 5,212.38	\$ 5,556.34	\$ 5,509.70				
April	\$ 7,092.57	\$ 9,111.80	\$ 7,684.27				
May	\$ 6,997.49	\$ 6,594.97					
June	\$ 7,394.72	\$ 8,343.59					
July	\$ 7,651.74	\$ 9,952.29					
August	\$ 7,002.62	\$ 8,432.39					
September	\$ 7,626.68	\$ 8,131.46					
October	\$ 6,979.41	\$ 7,502.43					
November	\$ 7,031.16	\$ 7,192.36					
December	\$ 6,403.07	\$ 7,910.53					
Total	\$ 80,967.97	\$ 91,866.09	\$ 27,017.97	\$ -	\$ -	\$ -	\$ -

FISCAL YEAR

	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
July	\$ 7,651.74	\$ 9,952.29					
August	\$ 7,002.62	\$ 8,432.39					
September	\$ 7,626.68	\$ 8,131.46					
October	\$ 6,979.41	\$ 7,502.43					
November	\$ 7,031.16	\$ 7,192.36					
December	\$ 6,403.07	\$ 7,910.53					
January	\$ 6,797.30	\$ 8,038.11					
February	\$ 6,340.63	\$ 5,785.89					
March	\$ 5,556.34	\$ 5,507.90					
April	\$ 9,111.80	\$ 7,684.27					
May	\$ 6,594.97						
June	\$ 8,343.59						
Total	\$ 85,439.31	\$ 76,137.63	\$ -	\$ -	\$ -	\$ -	\$ -



Cigarette/Tobacco Tax Deposit Letter

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Cigarette/Tobacco Tax Deposit Letter

- Choose a year and month, and click "View Results".
- Results include all COPOs. To display a single COPO, enter the COPO.
- The past 3 years of data is available for searching. For data older than 3 years, click the "Archived Data" link below.

For Treasurers:

Funds were transferred electronically, effective the date shown, for your share of tax collections received by the Oklahoma Tax Commission during the previous month.

If there are any questions concerning this apportionment, please contact our Accounting Office at (405) 522-8827.

Enter Search Parameters

[Archived Data](#) [Print](#)

Year	2021	▼
Month	04. April	▼
Entity	4909 - Pryor	

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Cigarette/Tobacco Tax Deposit Letter

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Copo	City/County	Effective Date	Cigarette	Tobacco	Total
4909	Pryor	13-Apr-2021	6,140.67	1,543.60	7,684.27
			6,140.67	1,543.60	7,684.27

Data is updated each business day

**MINUTES
STREET COMMITTEE
REGULAR MEETING
TUESDAY, MARCH 23RD, 2021
5:30 P.M.**

THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

COMMITTEE MEMBERS: ** STEVE SMITH, RANDY CHITWOOD, JON KETCHER, YOLANDA THOMPSON (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Steve Smith. Members present: Steve Smith, Randy Chitwood and Jon Ketcher. Members absent: none.

Others present: Mayor Larry Lees, Buddy Glenn, Steve Powell and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 23RD, 2021 REGULAR MEETING.

Motion was made by Ketcher, second by Chitwood to approve the minutes of the February 23rd, 2021 regular meeting. Voting yes: Chitwood, Ketcher, Smith. Voting no: none.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions presented.

4. STREET SUPERINTENDENT REPORT – BUDDY GLENN.

Glenn reported that they were able to run the street sweeper today. They have been doing some work in the Trailer Park and dipping ditches. There is so much more they need to do as soon as the ground dries out enough.

Chitwood thanked Glenn and his crew for all the work they have done filling potholes.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING QUOTE RECEIVED FOR A RHINO BOOM ARM MOWER FROM CHUPP IMPLEMENT CO. IN THE AMOUNT OF \$9,860.50 AT STATE BID PRICE FROM STREET CAPITAL OUTLAY ACCOUNT #14-145-5411.

Motion was made by Ketcher, second by Chitwood to recommend Council action regarding quote received for a Rhino Boom Arm Mower from Chupp Implement Co. in the amount of \$9,860.50 at State bid price from Street Capital Outlay Account #14-145-5411, and amend the recommendation to read, "to purchase after July 1st, 2021." This expense will come out of the 2021-2022 Street Budget. Approving the purchase now allows Glenn to get it ordered, due to long lead time on delivery. Voting yes: Ketcher, Smith, Chitwood. Voting no: none.

6. PRESENTATION OF NEW CITY MAP, REVIEW AND DISCUSSION OF PLANNED STREETS TO BE ADDRESSED IN NEXT STREET REHAB PROJECT.

No action. Steve Powell presented a prioritized list of streets determined by Buddy Glenn, Bobby Spurlock and himself. Powell explained that cost of materials has gone up so much,

Eklund Duct Cleaning LLC
16722 e 80 st n
owasso, OK 74055 US
(918)609-6333
Eklunddc@gmail.com



Estimate

ADDRESS

City Of Pryor
12 N Rowe St Pryor, OK

ESTIMATE # 1086

DATE 03/30/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services Hvac duct cleaning supplies and returns	9	1,250.00	11,250.00
	Services Fogging system with Benefect for mold	9	250.00	2,250.00
	Services Clean and sanitize grills	84	10.00	840.00
TOTAL				\$14,340.00

Accepted By

Accepted Date



AIR DUCT CLEANING QUOTE

To: Pryor City Hall

Attention: Gary Buffington

Date: April 2nd 2021

Re: Clean Air Ducts & Air Handling Units & Lining

Observations: We looked in several areas and noticed much more dirt and debris on the second floor of the building. Gary Buffington he was concerned about possible mold. Some of the duct work they used consists of duct board which is a porous material. Duct board can be surface cleaned by hand vacuuming cleaning, but this doesn't remove any growth under the surface or in the pores. We recommend a full service duct cleaning and then encapsulating the duct board on the second floor with Duct Armor. Then in the future the ducts can be cleaned as normal. We strongly recommend lining the second floor but the first floor is probably ok due to much less debris collection on that floor.

Duct Cleaning & Lining Scope of Work

1. Clean the air duct supplies and returns. *(The AC will be affected while cleaning is completed.)*
2. Clean the air handling units (furnace, blower, and air conditioning coils).
3. Apply a sanitizer to attack mold, microbes, and unpleasant odors to air handlers.
4. Lining the areas of the duct work that need lining as well as the furnaces units if growth is found

The project will be completed by an ASCS (Air Systems Cleaning Specialist) certified technician and the work will comply with *ACR 2006*, published by the National Air Duct Cleaning Association (NADCA), and the *NADCA General Specifications for the Cleaning of Commercial Heating, Ventilating and Air Conditioning Systems*.

The *ACR 2006* specifications recommend cleaning all interior surfaces of the facility's air distribution system for conditioned and occupied spaces, not just the air ducts. The standard also requires all debris removed during cleaning is collected and precautions are taken to ensure this debris does not enter any workspaces. This is accomplished by putting the system under

10344-B East 58th Street, Tulsa OK 74146
Phone 628-1800 Fax 663-4340

negative pressure using a high volume vacuum while covering and protecting desks, computers, etc. while the work is performed.

Price

31,986.00 for duct cleaning. Duct lining for the second floor would be 11,275.00 duct lining for the whole building if needed would be 20,500.00

Scheduling: It will take approximately 4 to 6 days with 3 crews to complete this work this time frame depends on time table for ceiling access from area to area

Our website www.airdoctortulsa.com contains a great deal of helpful information concerning our equipment, methods, etc. You may also call us with questions any time.

Sincerely,

Jason Stiles

Jason Stiles
General Manager
Air Doctor Duct Cleaning
918-628-1800



Breathe Easy / Clean Deans

10005 E 44th Place
Tulsa, OK 74146

ESTIMATE	#56979
ESTIMATE DATE	Mar 25, 2021
SCHEDULED DATE	Wed Mar 24, 2021 9:00am
TOTAL	\$36,843.00

Pryor City Hall
P O Box 1167
Pryor, OK 74362

☎ (918) 803-1441
✉ scubapro_99@yahoo.com

SERVICE ADDRESS

12 N Rowe St
Pryor, OK 74361

CONTACT US

☎ (918) 742-2000
✉ billiesue@be-cd.com

ESTIMATE

Services	qty	unit price	amount
Commercial / Industrial - Breathe Easy-Commercial Duct Cleaning	1.0	\$36,843.00	\$36,843.00
<p>Services include the cleaning of 9 air handling unit(s) located in multiple mechanical closets throughout the building, this includes cleaning the fan, evaporator coil, burners, drain line, drain pan, and plenum chamber. We will also clean all of the supply and return duct work as well as the diffusers associated with each system. Access holes may be made to the main duct runs to gain sufficient access to duct work for optimal cleaning. Each access will be sealed according to NADCA standard. This price also includes sanitizing which will inhibit the future growth of mold, fungus, mildew, and bacteria with a six month residual value. The work will be performed utilizing our portable vacuum, a 200 P.S.I. compressor for airbrushes and other air tools. The job will be performed according to the NADCA ACR 2013 standard of source removal and will be supervised by an NADCA certified cleaning specialist.</p>			
Total			\$36,843.00

Scope Of Work: 2 men working 15-20 Nights (Monday-Thursday) 10-12 hour shifts

Billing Terms: Net 21 Days

Thank You For Your Business. God Bless You.....John 3:16

Note: This report is the result of a visual inspection done at the time of cleaning/inspection. It is intended as a convenience to our customer, not as a certification of fire worthiness or safety. Since conditions of use and hidden construction defects are beyond our control, we make no warrantee of the safety or function of any appliance and none is to be implied. Our 25 point inspection does not include inspecting any gas lines, we recommend you contact a licensed plumber for this.

Note: All estimates are determined from the information given at time of initial walk through, should the scope of work increase above what was discussed at time of estimate, Breathe Easy / Clean Deans reserves the right to submit a change order for additional work needed.