

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 18TH, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Presentation by CMS Willowbrook representative Bryan Miles and Graber & Graber representative Jim Graber regarding the final plans for the Police and Fire Emergency Services Center and Library Renovation projects.
5. City Attorney's Report:
 - a. Discussion and possible action regarding a Joint Resolution of Necessity of the City of Pryor Creek, Oklahoma, and the Municipal Utility Board for the City of Pryor Creek for acquisition of easements for utilities extension on North Utilities Extension Project.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the August 4th, 2020 Council meeting.
 - b. Approve payroll purchase orders through August 21st, 2020.
 - c. Approve claims for purchase orders through August 18th, 2020.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding an expenditure in the amount of \$3,071.40 to Higley Consulting for residential building inspection services for the month of July 2020, from General Outside Services Account #02-201-5075.
 - f. Discussion and possible action regarding reappointment of Shryle Glancy to Seat #3 of the Planning and Zoning Commission, term ending September 30th, 2023.
 - g. Discussion and possible action regarding reappointment of Gina Alvis Watts to Seat #4 of the Planning and Zoning Commission, term ending September 30th, 2023.
 - h. Discussion and possible action regarding an expenditure to Thyssenkrupp Elevator Corporation in the amount of \$3,523.87 for annual maintenance agreement through July 31st, 2021, for the elevator at the old City Hall building, 6 N. Adair Street from General Repair and Maintenance Account #02-201-5091.
 - i. Discussion and possible action regarding a Drainage Easement Restoration Memorandum of Understanding between the City of Pryor Creek and P&P Ventures, LLC for a 7.5 foot easement being described as the Southwesterly Seven and a Half (7.5) feet of Lot Numbered Five (5) in Block Numbered Seven (7), of EASTMANOR SECOND, an ADDITION to the Incorporated City of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Recorded Plat and Survey thereof.
 - j. Discussion and possible action regarding a Drainage Easement Restoration Memorandum of Understanding between the City of Pryor Creek and James Armstrong and Martha Armstrong for a 7.5 foot easement being described as the Northeasterly Seven and a Half (7.5) feet of Lot Six (6), Block Seven (7), of EASTMANOR SECOND, an addition to the City of Pryor, Mayes County, State of Oklahoma, according to the recorded plat thereof.
 - k. Discussion and possible action regarding bids received for demolition of property at 314 N. Taylor and accepting low bid of \$4,000.00 from Pest Off Exterminators from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: True Cut Excavation, \$4,500.00; Adair Tree Clearing, \$4,545.00; CRV Construction Clean Up & Hauling, Inc., \$4,700.00; Hansen Dirt and Demo, LLC, \$5,000.00; Wade's Wrecker Service, \$7,200.00.
 - l. Discussion and possible action regarding an expenditure in the amount of \$6,998.70 to Cardinal Tracking, Inc., for the Pryor Creek Police Department, General Software Account #02-215-5260.
 - m. Discussion and possible action regarding an expenditure in the amount of \$13,004.00 to McNeil&Co. for Commercial Package Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.

- n. Discussion and possible action regarding an expenditure in the amount of \$13,004.00 to McNeil&Co. for Commercial Package Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
 - o. Discussion and possible action regarding an expenditure in the amount of \$6,610.00 to McNeil&Co. for Inland Marine (Commercial) Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
 - p. Discussion and possible action regarding updating the City of Pryor Creek pay plan as follows: Temporary Outside – Lifeguards to \$10.00 per hour and Swim Instructors to \$11.00 per hour.
 - q. Discuss, possibly recommend Council action regarding obtaining an RFQ from our local lending institutions to fund 50 new golf carts. The anticipated term is 4 years and the estimated amount of up to \$135,000.00 from Golf Capital Outlay Cart Lease Account #41-415-5413.
 - r. Discussion and possible action regarding an expenditure in the amount of \$2,749.00 to P&K Equipment as the low quote for a 2020 John Deere Z345M Zero-Turn Riding Mower for the Pryor Creek Fire Department from Fire Capital Outlay Account #02-217-5411. Other quotes received: Home Depot - \$2,799.00; Lowe's - \$3,060.62.
 - s. Discussion and possible action regarding the 2020-2021 City of Pryor Creek General Fund Budget (Fund 02) with amendments.
 - t. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Street Budget (Fund 14).
 - u. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Cemetery Care Fund Budget (Fund 19).
 - v. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Golf Fund Budget (Fund 41).
 - w. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Capital Outlay Fund Budget (Fund 44).
 - x. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Real Property Acquisition Reserve Fund Budget (Fund 46).
 - y. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Recreation Center Fund Budget (Fund 84).
 - z. Discussion and possible action regarding the 2020-2021 City of Pryor Creek Public Works Authority Fund Budget with amendments (Fund 88).
 - aa. Discussion and possible action regarding the 2020-2021 City of Pryor Creek E-911 Fund Budget (Fund 91).
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of August 4th, 2020 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED AUGUST 14TH, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, AUGUST 14TH, 2020 AT

5:00 P.M. BY CITY CLERK EVA SMITH.


