

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 15TH, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Proclamation of Constitution Week.
 - b. Discussion and possible action regarding approval of Main Street plan for beautification per City of Pryor Creek Unified Development Ordinance 10-11-7.
 - c. Discussion and possible action regarding approval of plan for administration of the CARES Act reimbursement funds as defined in the Memorandum from Mayor to City Council dated September 10th, 2020.
 - d. Discussion and possible action regarding approval of funding for a kiosk at drive-thru for Municipal Utility Board in the amount of \$34,997.00 from CARES Act Reimbursement (CAR) funds, COVID Reimbursement Account #02-201-5401.
5. City Attorney's Report:
 - a. Discussion and possible action authorizing City Attorney to seek cancellation of CSI Agreement for computer services at the Pryor Creek Recreation Center.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the September 1st, 2020 Council meeting.
 - b. Approve payroll purchase orders through September 18th and October 2nd, 2020.
 - c. Approve claims for purchase orders through September 15th, 2020.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding authorizing Mayor to sign the Memorandum of Understanding for Medical Countermeasures (MCM) Point of Dispensing (POD) Locations.
 - f. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant 2020 Amendment Request for Reimbursement Form for Quarter 4.
 - g. Discussion and possible action regarding the 2020 Mayes County Emergency Operations Plan as reviewed and recommended by Mayes County Emergency Management Director Johnny Janzen.
 - h. Discussion and possible action regarding allowing Pryor Arts and Humanities Council to hold a Printmaking Workshop at the Graham Community Building on October 28th and 29th, 2020 and waive the rental fee.
 - i. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Pryor Main Street Program in the amount of \$20,000.00 from Promotion Account #02-201-5334.
 - j. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Disabled American Veteran's Program in the amount of \$1,000.00 from Veteran's Program / American Legion Account #02-201-5346.
 - k. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Senior Citizen Nutrition Center in the amount of \$5,000.00 from CARD – Senior Citizens Program Account #02-201-5340.
 - l. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Sertoma Senior Citizen Center in the amount of \$5,000.00 from Sertoma – Senior Citizens Program Account #02-201-5345.
 - m. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek in the amount of \$1,000.00 from the DAV Account #02-201-5347.
 - n. Discussion and possible action regarding Assistant Golf Superintendent job description and qualifications.

- o. Discussion and possible action regarding Golf Course Equipment Manager job description and qualifications.
 - p. Discussion and possible action regarding a contract between Ms. Jimmie's School of Dance and the Pryor Creek Recreation Center.
 - q. Discussion and possible action regarding a contract between Pryor Public Schools and the Pryor Creek Recreation Center.
 - r. Discussion and possible action regarding an expenditure in the amount of \$6,644.00 to FiberInteractive Technologies for a new VOIP Phone System for the Police Department from Police Equipment Capital Outlay Account #44-445-5424. This price includes 18 new phones, installation of Ethernet Cable to each phone, and call recording. \$4,428.00 is a one-time fee and \$2,216.00 will be an annual fee for recording. Other quotes received: Vonage - One-time fee of \$270.00 and \$519.94 a month for a total of \$6,239.28 per year with a 2-year contract (does not include installation of Ethernet). Cox Communications - One-time fee of \$360.00 and \$792.00 a month for a total of \$9,504.00 per year. This phone system will transfer to the new Emergency Service Center.
 - s. Discussion and possible action regarding declaration of an emergency and approval of expenditure in the amount of \$6,172.96 to FiberInteractive Technologies for 17 Eaton-5S-700 battery backups totaling \$2,803.10 and 2 Eaton-5PX-1950 Battery backups totaling \$3,369.86 from Police Equipment Capital Outlay Account #44-445-5424. This is due to a power surge at the Pryor Creek Police Department on September 9th that caused severe electrical damage.
 - t. Discussion and possible action regarding declaration of an emergency and approval of expenditure in the amount of \$27,259.45 to FiberInteractive Technologies for turn-key replacement of the UPS in the Data Center at the Pryor Creek Police Department from Police Equipment Capital Outlay Account #44-445-5424.
 - u. Discussion and possible action to reject all bids received for demolition of property at 224 Southeast 10th Street. Bids received: Hansen Dirt & Demo, LLC: \$10,000.00 and Wade's Wrecker Service: \$14,480.00. (Note: this property has been purchased from the owner by RRR Property Management, LLC. for demolition.)
 - v. Discussion and possible action regarding an expenditure in the amount of \$2,528.00 to White Star Machinery for the repair of a T300-N Bobcat Compact Track Loader from Street Repair and Maintenance Account #14-145-5342.
 - w. Discussion and possible action regarding authorizing Infrastructure Solutions Group to complete construction plans and bid documents for the permanent drainage easement projects in Eastmanor Second, an estimated expenditure in the amount of \$101,280.00. Street Drainage Projects Account #14-145-5092 is expected to fund the project.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of September 1st, 2020 meeting.
- 3. Discussion and possible action regarding an expenditure of \$5,000.00 to the USDA – APHIS – WILDLIFE SERVICES for Dispersal and Removal of Pigeons and Beavers damaging property and threatening human health and safety using legal and approved methods from October 1st, 2020 through September 30th, 2021 from Nuisances Account #88-885-5347.
- 4. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 5. Adjourn.

FILED SEPTEMBER-11TH, 2020 AT 5:30 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 11TH, 2020 AT 5:30 P.M. BY CITY CLERK EVA SMITH.

