

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, NOVEMBER 3<sup>RD</sup>, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. Mayor's Report:
  - a. Proclamation Regarding Pryor Area Arts & Humanities Council.
  - b. Discussion and possible action regarding housing the gift of the "Painted Horse" created by Bill Rabbit on Library premises.
  - c. CARES Reimbursement Account Report.
5. City Attorney's Report:
  - a. Second and final reading, discussion and possible action regarding an ordinance changing and amending zoning classification from RS (Residential Single) to RS-50 (Residential Single – 50) of property described as follows:

The S/2 of the NW/4 of the SW/4 of the NW/4 and part of the SW/4 of the SW/4 of the NW/4 more particularly described as follows to-wit: Beginning at the Northwest Corner of said SW/4 SW/4 NW/4; Thence Southerly along the West Boundary thereof, a distance of 493.98 feet; Thence S 89°42' E, a distance of 159.4 feet; Thence S 0°18' E a distance of 5.0 feet; Thence Easterly, parallel to the South Boundary of said SW/4 SW/4 NW/4, a distance of 500.6 feet, more or less, to a point in the East Boundary of said SW/4 SW/4 NW/4, which point is 161.0 feet North of the Southeast Corner thereof; Thence Northerly, along the East Boundary of said SW/4 SW/4 NW/4, a distance of 499.0 feet, to the Northeast Corner thereof; Thence Westerly, along the Northerly Boundary of said SW/4 SW/4 NW/4, a distance of 660.0 feet to the point or place of beginning, all in Section 8, Township 21 North, Range 19 East of the Indian Base and Meridian. Containing 12.5209 acres and subject to covenants, easements and restrictions of record.
  - b. Discussion and possible action regarding approval of a Resolution Calling for the General Election in 2021.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the October 20<sup>th</sup>, 2020 Council meeting.
  - b. Approve payroll purchase orders through November 13<sup>th</sup>, 2020.
  - c. Approve claims for purchase orders through November 3<sup>rd</sup>, 2020.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Discussion and possible action regarding approval of the 2021 City of Pryor Creek Holiday Calendar.
  - f. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Council meetings.
  - g. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Budget and Personnel Committee meetings.
  - h. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Street Committee meetings.
  - i. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Park / Cemetery Board meetings.
  - j. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Planning and Zoning Commission meetings.
  - k. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Planning and Zoning Board of Adjustments / Multi-Hazard Mitigation Committee meetings.
  - l. Discussion and possible action regarding approval of the schedule for the 2021 City of Pryor Creek Recreation Center Board meetings.

- m. Discussion and possible action regarding approval of the schedule for the 2021 Library Board meetings.
- n. Discussion and possible action regarding approval of the schedule for the 2021 Ordinance and Insurance Committee meetings.
- o. Discussion and possible action regarding approval of the schedule for the 2021 Flood Plain Board meetings.
- p. Discussion and possible action regarding approval of the schedule for the 2021 Hotel / Motel Tax Allocation Board meetings.
- q. Discussion and possible action regarding approval of the schedule for the 2021 Economic Development Trust Authority meetings.
- r. Discussion and possible action regarding approval of the schedule for the 2021 Personnel Board meetings.
- s. Acknowledge 2021 meeting schedule for the Municipal Utility Board.
- t. Discussion and possible action to declare old server in the City Clerk's office as obsolete and approve transfer to the Municipal Utility Board to be used for spare parts for their server.
- u. Discussion and possible action to approve closure of East Graham Avenue from Cherokee Street to Adair Street on December 3<sup>rd</sup>, for Pryor's Annual Christmas Parade of Lights from 5:00 p.m. until 10:00 p.m.
- v. Discussion and possible action regarding an expenditure in the amount of \$5,634.37 to Warren Cat for the repair of a 420 Cat backhoe front valve body at the Pryor Creek Street Department from Street Repair & Maintenance Account #14-145-5342.
- w. Discussion and possible action regarding an expenditure in the amount of \$3,354.50 for guardrails for the SW 9<sup>th</sup> Street and Dog Pound Road project from Street Asphalt Overlay Account #14-145-5410.
- x. Discussion and possible action regarding recommendation to post SW 9<sup>th</sup> Street and Dog Pound Road with load limits of "5 Tons" to assist in reducing heavy loading on those segments to lengthen the life of the new pavement.
- y. Discussion and possible action regarding seeking sealed bids for a fairway mower, greens aerifier, fairway aerifier and equipment lift for the Pryor Creek Golf Course.
- z. Discussion and possible action regarding hiring Scott Demereck to fill budgeted Equipment Manager position at the Pryor Creek Golf Course at Range T, Step 1 (annual wage - \$32,240.00), effective November 4<sup>th</sup>, 2020.
- aa. Discussion and possible action regarding hiring Alan Null to fill budgeted Assistant Golf Superintendent position at the Pryor Creek Golf Course at Range S, Step 1 (annual wage - \$34,882.00), effective November 4<sup>th</sup>, 2020.
- bb. Discussion and possible action regarding appointment of Marty Marsh to Recreation Board Seat #5, term ending 8/31/21.
- cc. Discussion and possible action regarding hiring Jacquelyn Moyers as Aquatics Coordinator at Range D, Step 2 (annual wage - \$35,104.00).
- dd. Discussion and possible action regarding an expenditure in the amount of \$15,120.00 to Vermont Systems for new computer software for the Pryor Creek Recreation Center from Recreation Center Computer Tech Support Account #84-845-5046 from bids received. Other bids received: Mindbody, \$7,188.00; Club Automation, \$25,941.28.
- ee. Discussion and possible action regarding Pryor Creek Police Department's acceptance of the Attorney General's Safe Oklahoma Grant in the amount of \$25,350.00 for license plate recognition technology and in-car video systems.
- ff. Discussion and possible action regarding hiring Devonte Houston to fill Patrolman position at the Pryor Creek Police Department at Range J, Step 1 (annual wage - \$36,741.00) effective December 7<sup>th</sup>, 2020, pending approval from the Oklahoma Police Pension Retirement Board. This position is the third patrolman position that was approved in the 2020-2021 Budget.
- gg. Discussion and possible action regarding hiring Lillian Tucker for the full-time Librarian II – Administrative Librarian at Range C, Step 1 (annual wage - \$30,834.00) at the Thomas J. Harrison Pryor Public Library effective November 4<sup>th</sup>, 2020. This position was left vacant by the resignation of Marie Reist. Lillian currently works part-time at the library.
- hh. Discussion and possible action regarding hiring Elisa Kasler for the budgeted part-time Library Assistant – Computer Lab position at the Thomas J. Harrison Pryor Public Library effective November 4<sup>th</sup>, 2020. This position was approved at the October 20<sup>th</sup>, 2020 Council meeting.
- ii. Discussion and possible action regarding an additional expenditure of \$970.57 to the previously approved expenditure of \$3,011.24 which was approved at the October 6<sup>th</sup>, 2020 Council Meeting for a total expenditure of \$3,981.81 to Matthews Ford for the repair of a dump truck at the Cemetery from Cemetery Repair and Maintenance Account #02-223-5091.

7. Committee Reports:

- a. Budget and Personnel (Brakefield)
- b. Ordinance and Insurance (Shropshire)
- c. Street (Smith)

8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of October 20<sup>th</sup>, 2020 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED OCTOBER 30<sup>TH</sup>, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, OCTOBER 30<sup>TH</sup>, 2020 AT 5:00 P.M. BY CITY CLERK EVA SMITH

