

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 1ST, 2020 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. CARES Reimbursement Account Report with discussion.
 - b. Covid-19 Report with discussion.
 - c. Report on the Pryor Creek Senior Citizens Center / Sertoma / NEOK Freedom Tour.
 - d. Discussion and possible action regarding approval of the Notice of Award of the contract, "Drainage Improvements at Various Locations PRY 19-05," to Envision Civil Contractors, LLC in the amount of \$291,072.60. Other bid received: MJM Construction & Application, LLC in the amount of \$513,665.00. Engineer's estimate: \$300,000.00. As recommended by the Pryor Creek Street Committee.
5. City Attorney's Report:
 - a. Discussion and possible action regarding cancellation of CSI Agreement with Pryor Creek Recreation Center as recommended by the Pryor Creek Recreation Center Board.
 - b. Discussion and possible action authorizing Mayor to sign Services Agreement with Vermont Systems for the Pryor Creek Recreation Center as recommended by the Pryor Creek Recreation Center Board.
 - c. Discussion and possible action regarding update of Records Retention Policy for the City of Pryor Creek as recommended by the Ordinance / Insurance Committee.
 - d. Discussion and possible action regarding adopting the 2015 International Residential Code for the City of Pryor Creek as recommended by the Ordinance / Insurance Committee.
 - e. First reading of an ordinance amending Title 6, Chapter 3, Section 6 of the City Code repealing paragraph A (2) eliminating the requirement for display of official inspection stickers on vehicles as recommended by the Ordinance / Insurance Committee.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the November 17th, 2020 Council meeting.
 - b. Approve payroll purchase orders through December 11th, 2020.
 - c. Approve claims for purchase orders through December 1st, 2020.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding Pryor Creek Recreation Center Master Plan Proposal from Planning Design Group (PDG), at a cost of \$7,500.00 for design services from Recreation Outside Services Account #84-845-5075 as recommended by the Pryor Creek Recreation Center Board.
 - f. Discussion and possible action regarding accepting bid from P&K Equipment for a John Deere Riding Fairway Mower at a cost of \$59,877.72 from bids received. Other bids received: Professional Turf Products, L.P. in the amount of \$66,289.40; Kansas Golf and Turf in the amount of \$60,560.00 as recommended by the Pryor Creek Park Board.
 - g. Discussion and possible action regarding accepting bid from Professional Turf Products, L.P. for a Toro Greens Aerator in the amount of \$35,698.00 as in the best interest of the city from bids received. Other bid received: P&K Equipment in the amount of \$20,000.00 as recommended by the Pryor Creek Park Board.
 - h. Discussion and possible action regarding accepting bid from P&K Equipment for an Equipment Lift in the amount of \$6,087.00 from bids received. Other bids received: Professional Turf Products, L.P. in the amount of \$7,621.00; Kansas Golf and Turf in the amount of \$6,408.00 as recommended by the Pryor Creek Park Board.

- i. Discussion and possible action regarding declaring a John Deere 310C 4X4 ARL-735E backhoe at the Pryor Creek Golf Course Serial No. 29923, estimated value of \$4,500.00 surplus and selling it for the highest and best sealed bid as recommended by the Pryor Creek Park Board.
 - j. Discussion and possible action regarding changing credit card processing at the Pryor Creek Golf Course to Merchant Pro Express, which charges the fees to the consumer as recommended by the Pryor Creek Park Board.
 - k. Discussion and possible action regarding a 10% increase in membership fees at the Pryor Creek Golf Course effective January 1st, 2021 as recommended by the Pryor Creek Park Board.
 - l. Discussion and possible action regarding a December 2020 special at the Pryor Creek Golf Course for a 15-month new membership (January 2021 – March 2022) for the cost of one (1) year at the current rate as recommended by the Pryor Creek Park Board.
 - m. Discussion and possible action regarding scheduling a Halloween Hayride at the Golf Course in October 2021 and forming a committee to begin planning process as recommended by the Pryor Creek Park Board.
 - n. Discussion and possible action regarding seeking bids for repair of the cart building and maintenance building roofs at the Golf Course. Funding will be from an insurance claim for roof damage (\$7,280.50) and Golf Repair & Maintenance Account #41-415-5092 as recommended by the Pryor Creek Park Board.
 - o. Discussion and possible action regarding a monument for Whitaker Park in honor/memory of Leo Perry. The monument will be provided by Witt Monument Company at the cost of approximately \$850.00 as recommended by the Pryor Creek Park Board.
 - p. Discussion and possible action regarding an expenditure in the amount of \$2,683.00 to Idemia (formerly Morphotrak) for the renewal of the annual maintenance agreement for the LiveScan fingerprint machine at the Pryor Creek Police Department, from Police Technology Account #02-215-5260.
 - q. Discussion and possible action regarding transferring a 1997 CAT Backhoe, Model No. 416C, Serial No. 4ZN01692 from the Street Department to the Pryor Creek Golf Course. The Pryor Street Department book value of the backhoe is \$48,000.00 as recommended by the Street Department Committee.
7. Committee Reports:
 - a. Budget and Personnel (Brakefield)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
 8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
 9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of November 17th, 2020 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED NOVEMBER 30TH, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, NOVEMBER 30TH, 2020 AT

5:00 P.M. BY CITY CLERK EVA SMITH


