

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, DECEMBER 15<sup>TH</sup>, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. Mayor's Report:
  - a. CARES Reimbursement Account Report with discussion.
  - b. Discussion and possible action regarding granting approval to CMS Willowbrook to seek bids for demolition of the old Homeland building, including all structures and paving in preparation for construction of the proposed Police and Fire Emergency Center.
  - c. Discussion and possible action regarding granting approval to CMS Willowbrook to seek bids for construction of the proposed Police and Fire Emergency Center and the Library Expansion as proposed via the most recent estimates and the most recent plans and construction documents.
  - d. Jeff Kolker Report of 2020 – 2021 Capital Outlay budget.
5. City Attorney's Report.
  - a. Discussion and possible action for passage of a Resolution of the City Council calling for the wearing of Face Masks or Shields in indoor public spaces and continued efforts of social distancing.
  - b. First reading of an ordinance amending Title 9, Chapter 5 Sections 1 and 2 regarding adoption of 2015 International Residential Code.
  - c. First reading of an ordinance regarding a zoning change from RS (Residential Single) to RD (Residential Duplex) for the property in the City of Pryor, to-wit: Two tracts of land situated in Lot 20, Block 3 of the PIERRE CHOUTEAU ADDITION to the City of PRYOR CREEK, Mayes County, State of Oklahoma, according to the official Survey and Plat filed thereof, and being more particularly described as follows, to-wit:
    - Tract 1: Beginning at a point on the South Line of said Lot 20, Block 3, said point being 100.00 feet Northeasterly of the Southwest Corner of the East 100.00 feet of the West 140.00 feet of said Lot 20; Thence Northeasterly along said Southerly Lot Line a distance of 12.53 feet; Thence Northwesterly for a distance of 97.94 feet to a point on the Northerly Line of said Lot 20; Thence Northwesterly along the Northerly Line of said Lot 20 a distance of 7.62 feet; Thence Southerly for a distance of 99.35 feet to the point of beginning.
    - Tract 2: The Easterly 100 feet of the Westerly 140 feet of said Lot 20, Block 3, more particularly described as: Beginning at a point on the North Line of said Lot 20 a distance of 40.15 feet Easterly of the Northwest Corner of said Lot 20; Thence South 86° 08.015' East along the Northerly Line of said Lot 20 a distance of 100 feet; Thence South 0° 00.5' West parallel with the Westerly Line of said Lot 20 a distance of 99.14 feet to a point on the Southerly Line of said Lot 20; Thence South 84° 35.515' West along said Southerly Line a distance of 100 feet to a point 40.15 feet Easterly of the Southwest Corner of said Lot 20; Thence North 0° 00.5' East a distance of 115.45 feet to the point of beginning.
  - d. First reading of an ordinance regarding a zoning change from RD (Residential Duplex) to C/AR (Commercial / Automotive Recreation) Rezoning Applicant: Justin James with James Properties requested a zoning change for the property in the City of Pryor, to-wit: A tract of land situated in the Southwest Quarter of the Northeast Quarter of the Northwest Quarter (SW¼NE¼NW¼) of Section Seventeen (17), Township Twenty-one (21) North, Range Nineteen (19) East of the Indian Base and Meridian in Pryor Creek, Mayes County, State of Oklahoma and more particularly described as follows, to-wit: Beginning at a point on the South Right-of-Way of State Highway No. 20 and the East Line of said SW¼NE¼NW¼, 50.94 feet South of the

Northeast Corner thereof; Thence South 01°37'42" East for a distance of 106.56 feet and along said East Line to a point on the North Line of the HIRZEL ADDITION to the City of PRYOR CREEK; Thence South 88° 12' 35" West for a distance of 475.39 feet and along said North Line; Thence North 01° 37' 02" West for a distance of 141.03 feet to a point on said South Right-of-Way; Thence North 87° 37' 45" East for a distance of 204.29 feet and along said Right-of-Way; Thence along a curve to the right having a radius of 2,242.53 feet and an arc length of 273.61 feet, being subtended by a chord of South 84° 06' 40" East for a distance of 273.45 feet and along said Right-of-Way to the point of beginning, LESS AND EXCEPT Tract 2, a tract of land situated in the SW/4 of the NE/4 of the NW/4 of Section 17, Township 21 North, Range 19 East of the Indian Base and Meridian in Pryor Creek, Mayes County, Oklahoma and more particularly described as follow to-wit:

Commencing at the Northeast Corner of said SW/4 of the NE/4 of the NW/4.

THENCE South 01 degrees 37 minutes 42 seconds East for a distance of 157.51 feet and along the East Line of said SW/4 of the NE/4 of the NW/4 to a point on the North Line of the HIRZEL ADDITION to the City of Pryor Creek;

THENCE South 88 degrees 12 minutes 35 seconds West for a distance of 391.39 feet to the point of beginning.

THENCE South 88 degrees 12 minutes 35 seconds West for a distance of 84.00 feet and along said North line;

THENCE North 01 degrees 37 minutes 02 seconds West for a distance of 141.03 feet to a point on the South Right-of-Way of State Highway No. 20;

THENCE North 87 degrees 37 minutes 45 seconds East for a distance of 84.00 feet and along said right-of-way;

THENCE South 01 degrees 37 minutes 12 seconds East for a distance of 141.88 feet to the point of beginning. This legal description was prepared by G. Michael Finnell, P.L.S. #1107, on 9/30/2016.

Together with and subject to covenants, easements, and restrictions of record.

Said property contains 0.2728 acres more or less.

- e. Second and final reading, discussion and possible action regarding an ordinance amending Title 6, Chapter 3, Section 6 of the City Code repealing paragraph A (2) eliminating the requirement for display of official inspection stickers on vehicles as recommended by the Ordinance / Insurance Committee.

6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the December 1<sup>st</sup>, 2020 Council meeting.
- b. Approve payroll purchase orders through December 25<sup>th</sup>, 2020.
- c. Approve claims for purchase orders through December 15<sup>th</sup>, 2020.
- d. Acknowledge receipt of deficient purchase orders.
- e. Approve July Appropriation Requests.
- f. Discussion and possible action regarding removing from the table Item 4.d. from the December 1<sup>st</sup>, 2020 City Council agenda.
- g. Discussion and possible action regarding approval of the Notice of Award of the contract, "Drainage Improvements at Various Locations PRY 19-05," to Envision Civil Contractors, LLC in the amount of \$291,072.60. Other bid received: MJM Construction & Application, LLC in the amount of \$513,665.00. Engineer's estimate: \$300,000.00.
- h. Discussion and possible action regarding removing from the table Item 6.f. from the December 1<sup>st</sup>, 2020 City Council agenda.
- i. Discussion and possible action regarding accepting bid from P&K Equipment for a John Deere Riding Fairway Mower at a cost of \$59,877.72 from bids received. Other bids received: Professional Turf Products, L.P. in the amount of \$66,289.40; Kansas Golf and Turf in the amount of \$60,560.00 as recommended by the Pryor Creek Park Board.
- j. Discussion and possible action regarding removing from the table Item 6.g. from the December 1<sup>st</sup>, 2020 City Council agenda.
- k. Discussion and possible action regarding accepting bid from Professional Turf Products, L.P. for a Toro Greens Aerator in the amount of \$35,698.00 as in the best interest of the City from bids received. Other bid received: P&K Equipment in the amount of \$20,000.00 as recommended by the Pryor Creek Park Board.
- l. Discussion and possible action regarding approval of purchase of a touch-screen panel for the new pump station from Pumps, Motors & Controls, Inc. in the amount of \$3,146.86 from Golf Repair and Maintenance Account #41-415-5092, due to vandalism at the Pryor Creek Golf Course. Other quote received: TIGHE Industrial Solutions in the amount of \$7,140.00. Receipt of an insurance claim award is pending.
- m. Discussion and possible action regarding authorizing Mayor to sign franchise agreement with Coxcom, LLC.

- n. Discussion and possible action regarding transfer of funds in the amount of \$21,225.92 paid to Motorola Solutions Inc. from Police Repair and Maintenance Account #02-215-5091 to Police Equipment Capital Outlay Account #44-445-5424 regarding funds encumbered in the 2019-2020 fiscal year budget and paid out of the 2020 – 2021 fiscal year budget.
  - o. Discussion and possible action regarding hiring Katie R. Pilmaier for the budgeted part-time Library Assistant – Adult Services position at the Thomas J. Harrison Pryor Public Library effective December 16<sup>th</sup>, 2020. This position was approved at the October 20<sup>th</sup>, 2020 Council meeting.
  - p. Discussion and possible action regarding hiring Charlene G. Williams for the vacant part-time Library Assistant – Youth Services position at the Thomas J. Harrison Pryor Public Library effective December 16<sup>th</sup>, 2020. This position became vacant when Lillian Tucker was promoted to full-time.
  - q. Discussion and possible action regarding purchase of John Deere Z997R Zero Turn mower for the Pryor Creek Cemetery Department from John Deere & Company at State contract price of \$19,409.38 after trade-in from Cemetery Capital Outlay Account #44-445-5413.
  - r. Discussion and possible action regarding an expenditure not to exceed \$5,200.00 to Homeland for 101 gifts cards in the amount of \$50.00 each to show appreciation to full-time City employees and 6 gift cards in the amount of \$25.00 to show appreciation to part-time City employees from the Christmas Employee Appreciation Account #02-201-5333. The expenditure exceeds the line item by \$200.00 as the City has more employees now than when the budget was approved.
  - s. Discussion and possible action regarding accepting and awarding a bid for roofing project at the Chamber of Commerce building in the amount of \$51,444.00 to Allwine Roofing & Construction, Inc. with funding from General Fund Capital Outlay Account #02-201-5411. Other contractors picked up bid packets, but no other contractors submitted a bid.
  - t. Discussion and possible action regarding accepting and awarding a bid for new restrooms at Whitaker Park in the amount of \$163,900.00 to Magnum Construction, Inc. with funding from Parks Capital Outlay Account #44-445-5415. Other bids received: \$168,750.00 from Natural State Construction Solutions, LLC.
  - u. Discussion and possible action regarding hiring Treyton Fetherston to fill vacant Volunteer Firefighter position at the Pryor Creek Fire Department.
  - v. Discussion and possible action regarding hiring Matt Penderson to fill vacant Volunteer Firefighter position at the Pryor Creek Fire Department.
  - w. Discussion and possible action regarding approving retirement of Pryor Creek Police Reserve Officer Tommy M. Parker effective December 7<sup>th</sup>, 2020.
  - x. Discussion and possible action regarding an expenditure in the amount of \$3,700.00 to Tracker Products for the annual license fee for evidence tracking at the Pryor Creek Police Department, from Police Technology Account #02-215-5260.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
  - b. Ordinance and Insurance (Shropshire)
  - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of December 1<sup>st</sup>, 2020 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED DECEMBER 11<sup>TH</sup>, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, DECEMBER 11<sup>TH</sup>, 2020 AT 5:00 P.M. BY ASSISTANT CITY CLERK CHERYL LEWIS



