

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 16TH, 2021 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management – Mayes County Health Department
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. CARES Reimbursement Account Report with discussion.
 - b. Discussion and possible action regarding confirming the Mayor's appointment of Mr. Kris Foster to Seat 2 of the City of Pryor Creek, "Planning and Zoning Board of Adjustment/ Multi-Hazard Mitigation Committee." This is a 3-year term to expire on August 31st, 2023.
 - c. Discussion and possible action to employ Planning Design Group for the purpose of creating design plans for downtown corridor development. The anticipated cost to the City is \$39,500.00 and is recommended to be paid from the Main Street Bond fund Planning and Design Account #68-685-5075. This action is a recommendation from the Economic Development Trust Authority.
 - d. Mid-year Benefit Review presented by Brown & Brown Insurance representative Jennifer Brittain.
5. City Attorney's Report:
 - a. First reading of an ordinance amending Pryor Creek City Code Section 10-6-1, Table 6-1 providing for the use of property by way of a "Special Exception" for "Low-Impact Manufacturing and Industry" in Commercial Automotive and Recreation (CAR), Commercial General (CG) and Commercial Restricted (CR) Districts.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the February 2nd, 2021 Council meeting.
 - b. Approve payroll purchase orders through February 19th, 2021.
 - c. Approve claims for purchase orders through February 16th, 2021.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve November 2020 Appropriation Requests.
 - f. Discussion and possible action authorizing the Cherokee Nation to use the Graham Community Building and waive rental fee and deposit on June 5th, 2021 for their General Election and, if necessary, July 24th, 2021 for a run-off election.
 - g. Discussion and possible action regarding use of Whitaker Park by the Mayes County Amateur Radio Club on Saturday, June 26th, 2021 through Sunday, June 27th, 2021 for their annual Field Day event.
 - h. Discussion and possible action regarding accepting the resignation of Alyissa Harry from Pryor Creek Police Dispatch, effective January 31st, 2021.
 - i. Discussion and possible action regarding reimbursement approval to Municipal Utility Board in the amount of \$35,531.48 for paid sick leave during July – December 2020. This action is consistent with the provisions of the Families First Coronavirus Response Act (FFCRA). The reimbursement is proposed to be expended from COVID Reimbursement 2020 Account #02-201-5401.
 - j. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 1.
 - k. Discussion and possible action regarding an expenditure in the amount of \$9,975.00 to S&J Plumbing for 100-gallon water heater for the Pryor Creek Recreation Center from Recreation Center Repair & Maintenance Account #84-845-5091 and declaring an emergency. Other quote received: Joel's Plumbing and Drain in the amount of \$10,300.00.
 - l. Discussion and possible action regarding payment of three invoices totaling \$3,421.04 to Farm Plan (P&K Equipment) for repairs of a 1570 John Deere tractor from Cemetery Repair & Maintenance Account #02-223-5091.

- m. Discussion and possible action regarding accepting bid from Professional Turf Products, L.P. for a Toro Greens Aerator in the amount of \$35,698.00 as in the best interest of the city from bids received for the Pryor Creek Golf Course from Golf Course - Golf Capital Outlay Account #41-415-5411, as recommended by the Park Board and Budget Committee. Other bid received: P&K Equipment in the amount of \$20,000.00.
 - n. Discussion and possible action regarding accepting bid from P&K Equipment for a John Deere Deep Tine Aerator demonstrator model in the amount of \$35,100.00 as in the best interest of the city from bids received for the Pryor Creek Golf Course from Capital Outlay - Golf Capital Outlay Account #44-445-5447, as recommended by the Park Board and Budget Committee. Other bids received: Pro Turf in the amount of \$27,592.18; KGT in the amount of \$10,210.00.
 - o. Discussion and possible action authorizing Mayor to sign Land Use Agreement with Mayes County Youth Football for use of the land just South of the soccer complex on Gaither Road.
 - p. Discussion and possible action authorizing Mayor to sign the 2021 Coalition Involvement Agreement between Mayes County HOPE Coalition and School Resource Officer Johnnie Jenkins. This partnership is funded by the Drug Free Communities grant awarded to the HOPE Coalition for the HOPE4YOUTH program.
 - q. Discussion and possible action regarding an expenditure in the amount of \$2,883.16 (\$641.94 each plus balance, mount and dismount) to Wade's Wrecker Service as in the best interest of the City to replace four (4) rear tires on Engine 1 at the Pryor Creek Fire Department from Fire Department – Fire Capital Outlay Account #02-217-5411. Other bids received: Amazon.com in the amount of \$2,564.48 (\$641.12 each); Amazon.com in the amount of \$3,113.08 (\$778.27 each).
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of February 2nd, 2021 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED FEBRUARY 12TH, 2021 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, FEBRUARY 12TH, 2021 AT 5:00 P.M. BY CITY CLERK EVA SMITH.


