

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, APRIL 16<sup>TH</sup>, 2024 AT 6:00 P.M.**

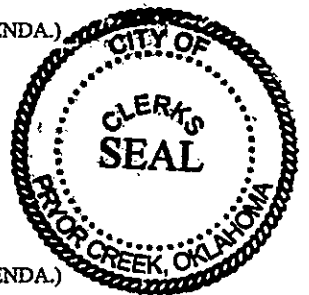
AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
  - a. Approve minutes of the April 2<sup>nd</sup>, 2024 Council meeting. ☐
  - b. Approve payroll purchase orders through April 26<sup>th</sup>, 2024.
  - c. Approve claims for purchase orders through April 16<sup>th</sup>, 2024.
  - d. Approve Mayor to sign a proclamation declaring April 2024 Fair Housing Month. ☐
  - e. Approve multiple road closures requested by Cherokee Nation Public Health for the WINGS Race scheduled June 1<sup>st</sup>, 2024 from 7:30 a.m. – 10:30 a.m. The closures affect 9<sup>th</sup> Street from the Recreation Center to Elliott Street, Elliott Street to Hogan Street, Hogan Street to 2<sup>nd</sup> Street, 2<sup>nd</sup> Street to Rowe Street, Rowe Street to Park Avenue, Park Avenue to Vann Street, Vann Street to 9<sup>th</sup> Street and 9<sup>th</sup> Street back to the Recreation Center. ☐
  - f. Approve accepting a bid in the amount of \$10,000.00 to Carman Concrete to build a retaining wall in the kennel area of the Pryor Creek Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: GW Construction and Fencing Co. in the amount of \$10,565.00 and Matlock Construction in the amount of \$11,000.00. ☐
  - g. Approve accepting a bid in the amount of \$4,200.00 to GW Construction and Fencing Co. to replace damaged metal in the kennel area and cut to fit the new retaining wall to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Couch Construction in the amount of \$4,500.00 and M&M Properties in the amount of \$4,800.00. ☐
  - h. Approve amending Chapter One of the City of Pryor Creek Personnel Policy and Procedure Manual to include Procedures for Responding to Discrimination Complaints from Clients, Customers, Program Participants of the City of Pryor Creek and/or Pryor Creek Police Department and VAWA/VOCA Confidentiality Policy. ☐
  - i. Approve an expenditure in the amount of \$17,203.00 to Muskogee Communications for Invoice #2024-0174 regarding the antenna system and power equipment for the new repeater to be paid from Police Department Capital Outlay Account #44-445-6424. This purchase was previously approved at the June 16<sup>th</sup>, 2020 City Council meeting. ☐
  - j. Approve an expenditure in the amount of \$14,381.25 to Motorola Solutions for the annual license and support fees for the Evidence Library, Vista and 4RE to be paid from Police Capital Outlay Account #44-445-5424. ☐
  - k. Approve the Hotel / Motel Final Expense Report from Pryor Main Street in the amount of \$6,000.00 for the Lights On Downtown event November 16<sup>th</sup>, 2023. ☐
  - l. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Pryor Hometown Christmas Parade December 9<sup>th</sup>, 2023. ☐
  - m. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the Oklahoma Tackle Hunting & Boat Show February 10<sup>th</sup> - February 13<sup>th</sup>, 2024. ☐
  - n. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Okie Homesteading Expo March 22<sup>nd</sup> - March 23<sup>rd</sup>, 2024. ☐
  - o. Approve bid from Tibbets Trucking for the demolition of a dilapidated structure at 311 SW Graham Ct in the amount of \$3,800.00 from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: Wades Wrecker, \$6,350.00; Guthrie Excavation \$9,500.00; Buckboard Investments, LLC \$10,000.00; McWhirt Trucking \$20,000.00; Ball Construction, LLC \$21,000.00. ☐
  - p. Approve bid from Tibbets Trucking for the demolition of a dilapidated structure at 1200 SW 1st in the amount of \$4,000.00 from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: Wades Wrecker, \$4,950.00; Buckboard Investments, LLC \$7,500.00; Guthrie Excavation \$8,500.00; McWhirt Trucking \$15,000.00; Ball Construction LLC \$15,000.00. ☐
  - q. Approve Street Rehabilitation Phase 1 Change Order #1 in the amount of \$4,179.00. The payment for this change order is included in Street Rehabilitation Phase 1 Pay Application #3 to APAC Central DBA Dunham's Asphalt. ☐

- r. Approve Street Rehabilitation Phase 1 Change Order #2 in the amount of \$72,261.00 to APAC Central DBA Dunham's Asphalt. ☐
  - s. Approve an expenditure in the amount of \$129,251.30 to APAC Central DBA Dunham's Asphalt Services for Street Rehabilitation Phase 1 Pay Application #3 to be paid from Street Asphalt Overlay Account #14-145-5410. This project was approved at the September 5<sup>th</sup>, 2023 Council meeting. ☐
  - t. Approve an expenditure in the amount of \$63,160.75 to Key Maintenance for Salt Creek Branch Phase 1 Pay App #2 to be paid from Street & Drainage Projects Account #14-145-5092. This project was approved at the November 7<sup>th</sup>, 2023 Council meeting. ☐
  - u. Approve accepting a bid for Salt Creek Branch Phase 2 from Evison Civil Contractors in the amount of \$180,000.00 in the best interest of the city. Other bids received from VOY Construction in the amount of \$491,090.00 and Key Maintenance \$789,00.00. ☐
  - v. Approve an expenditure in the amount of \$85,025.00 to Envision Civil Contractors for Salt Creek Branch Phase 2 Pay App #1 to be paid from Street & Drainage Projects Account #14-145-5092. ☐
  - w. Approve Pryor Creek Recreation Center to accept a bid from Jayco in the amount of \$279,000.00 for the replacement of a roof top unit over the pool to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. A deposit in the amount of \$100,000.00 will be paid in this fiscal year, the balance will be paid in the next fiscal year's budget once the equipment has been delivered. ☐
  - x. Approve Pryor Creek Recreation Center to accept a bid from Green Thumb Landscape and Lawncare at a monthly cost of \$1,800.00 to be paid from Recreation Center Grounds Keeping Account #84-845-5047. Two other companies were solicited but no bids were received. ☐
  - y. Approve Pryor Creek Recreation Center to accept a bid from Electrical Services in the amount of \$67,850.00 for a retrofit LED lighting project to be paid from the Oklahoma Department of Commerce Grant. Four bids were solicited, two were received. ☐
  - z. Approve an expenditure in the amount of \$3,355.00 to BSN for a set of volleyball standards to be paid from Recreation Center Equipment Capital Outlay Account #84-845-5410. ☐
4. Mayor's Report: (These are items possibly requiring discussion and action.)
- a. Discussion and possible action regarding an expenditure in the amount of \$5,167.00 to Lakeland Office Systems for a smart display board for the Council Chambers to be paid from Clerk Capital Outlay Account #44-445-5417. This purchase will be reimbursed with GRDA grant funds. ☐
5. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
- a. Possible Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek*.
  - b. Consider resuming regular session. No action taken during Executive Session.
  - c. Possible action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek*.
6. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel
  - b. Ordinance and Insurance
  - c. Street and Maintenance
7. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
8. Adjourn.

**PRYOR PUBLIC WORKS AUTHORITY**

- 1. Call to Order.
- 2. Approve minutes of the April 2<sup>nd</sup>, 2024 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.



FILED APRIL 11<sup>TH</sup>, 2024 AT 5:00 P.M. BY MAYOR ZAC DOYLE.

*Zac Doyle*

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, APRIL 11<sup>TH</sup>, 2024 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

*Courtney Davis*