

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 21ST, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
3. Petitions from the Audience. (Limited to 5 minutes.).
4. Mayor's Report:
 - a. Discussion and possible action regarding contracting with Civic Plus to build a new City of Pryor Creek website. (Item tabled at the 12/03/19 meeting.)
 - b. Discussion and possible action regarding employing the services of Brooks Digital as per the proposal, pending Council approval of web process with Civic Plus.
 - c. Discussion and possible action regarding approval to proceed with the prescribed process as defined by the Federal Railroad Administration toward establishing Pryor Creek as a Railroad Quiet Zone. (Item tabled at the 12/03/19 meeting.)
 - d. Discussion item only: Discussion for purposes of gathering information from Council on positions and opinions regarding compensation of Council members for required attendance of meetings outside of Council and committee meetings such as when serving as abatement hearing officer.
 - e. Discussion and possible action regarding tasking the Pryor Economic Development Trust Authority to bring to Council recommendations regarding prioritizing non-exclusive bond projects.
 - f. Discussion and possible action regarding tasking Pryor Economic Development Trust Authority in recommending Pryor Creek Downtown Corridor economic improvement projects.
 - g. Discussion and possible action regarding naming the members of the Budget and Personnel Committee – Zac Doyle, Choya Shropshire, Briana Brakefield, Alternate Randy Chitwood, and City Attorney Kim Ritchie as the Fire and Police Negotiations Committee for the 2020 – 2021 fiscal year.
5. City Attorney's Report:
 - a. Explanation of Annexation process by City Attorney.
 - b. Entertain motion to waive second and final reading, and approve as written an ordinance annexing territory to the City of Pryor Creek, Oklahoma and assigning zoning classification of "Commercial General" (CG) to the annexed territory; said annexed territory being legally described as follows:

A tract of land situated in Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows, to-wit:

Commencing at the Southwest Comer of said SW/4, THENCE N88°28'26"E for a distance of 140.00 feet along the South Line of said SW/4 to the POINT OF BEGINNING;

THENCE N1°35'52"W for a distance of 300.00 feet;

THENCE S88°28'24"W for a distance of 140.00 feet to a point on the West Line of said SW/4;

THENCE N1°35'54"W for a distance of 58.01 feet to a point on the Southerly Right-of-Way of the City of Tulsa's Water Line;

THENCE N69°01'14"E for a distance of 783.28 feet along said Southerly Right-of-Way; THENCE along a curve to the left having a radius of 5804.05 feet for a distance of 591.29 feet, being subtended by a chord of N66°06'13"E for a distance of 591.03 feet, along said Southerly Right-of-Way;

THENCE S1°34'17"E for a distance of 603.22 feet;
THENCE N88°25'43"E for a distance of 877.10 feet;
THENCE S1°34'17"E for a distance of 240.50 feet to a point on the South Line
of said SW/4;
THENCE S88°25'43"W for a distance of 999.72 feet along said South Line;
THENCE S88°28'26"W for a distance of 1022.72 feet along said South Line to
the POINT OF BEGINNING.

- c. Discussion and possible action regarding approval of a resolution confirming appointment of Trustees to the Pryor Economic Development Trust Authority.
6. Discuss, possibly act on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the January 7th, 2020 Council meeting.
 - b. Approve payroll purchase orders through January 24th, 2020.
 - c. Approve claims for purchase orders through January 21st, 2020.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve December Appropriation Requests.
 - f. Discussion and possible action regarding allowing Chris Hardy to hold a Booklahoma fundraiser in the Graham Community Hall on February 14th and 15th, 2020 for a mission trip to Guatemala.
 - g. Discussion and possible action regarding recommendation to Council to approve Hotel / Motel Final Expense Report for Northeast Oklahoma Area Artist Show held October 11th – 25th, 2019, in the amount of \$2,000.00 from Hotel / Motel PAAHC Account #75-755-5097.
 - h. Discussion and possible action regarding recommendation to Council to approve Hotel / Motel Grant Application from Lake Area Softball Association for the "Bring the Pryor Softball Fields Back to Life" project from October 2019 – June 2020 in the amount of \$550.00.
 - i. Discussion and possible action regarding lease purchase of two (2) 2020 Chevy Tahoes at the state contract price of \$32,897.00 each and four (4) Ford F150 pickups at the state contract price of \$33,413.00 each, financing \$246,332.46 through Bank of Commerce at 2.25% for 48 months for the Pryor Creek Police Department from Police Department Vehicles Capital Outlay Account #44-445-5418. Other quotes received: Arvest Bank at 3.94%, First Priority Bank at 4.5%, RCB Bank at 2.90%, Red Crown Credit Union at 3.99%, Welch State Bank at 3.64%.
 - j. Discussion and possible action regarding the purchase of 17 Point Blank Alpha Elite Vests at the state contract price of \$822.96 each for the Police Department, \$12,344.40 to be taken from Police Equipment Capital Outlay Account #44-445-5424 which was approved (\$344.40 over but still in budget) in the 2019-2020 budget, and \$1,645.92 to be taken from Police New Hire Account #02-215-5034.
 - k. Discussion and possible action regarding declaration of an emergency and approval of expenditure in the amount of \$7,900.00 from General Software Account #02-201-5260 to Intertribal Software Consultants, Inc. to migrate and configure Laserfiche to the new server and install the latest version. This will be an upgraded subscription to the current Laserfiche software and will cost \$5,400.00 each additional year for support (the current support cost is \$2,444.00). On Wednesday, January 15th, 2020 I.T. discovered that complications with the server at the Police and City Clerk's office were due to Laserfiche not being upgraded and this needs to be fixed immediately. In seeking quotes, the Police Department was informed that Laserfiche companies are not allowed to compete; therefore, they are not allowed to give quotes. City of Pryor Creek has been with Intertribal since 2006. Laserfiche is the software used to store and retrieve data quickly and securely.
 - l. Discussion and possible action regarding nomination and appointment of Joe Barnts to Alternate Seat #6 of the Pryor Creek Planning and Zoning Commission, term expiring September 30th, 2022.
 - m. Discussion and possible action regarding nomination and appointment of Eric Hansbrough to Seat #2 of the Pryor Creek Hotel / Motel Tax Allocation Board, term expiring April 30th, 2022.
7. Committee Reports:
 - a. Budget and Personnel (Doyle)
 - b. Ordinance and Insurance (Sherman)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of January 7th, 2020 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JANUARY 17TH, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JANUARY 17TH, 2020 AT 5:00 P.M. BY CITY CLERK EVA SMITH.



