

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 2ND, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes).
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Discussion regarding cemetery improvements.
 - b. Presentation by Chris Duncan of Meshek & Associates, LLC regarding a grant-funded Pryor Creek, Oklahoma, Master Drainage Study.
 - c. Discussion and possible action regarding removing from the table Item 6. k. from the May 19th, 2020 Pryor Creek City Council Agenda.
 - d. Discussion and possible action to approve Pryor Creek Recreation Center job titles / descriptions and pay plans.
 - e. Various updates.
5. City Attorney's Report.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the May 19th, 2020 Council meeting.
 - b. Approve payroll purchase orders through June 12th, 2020.
 - c. Approve claims for purchase orders through June 2nd, 2020.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding awarding Duane Fought the mowing rights-of-way contract for fiscal year 2020 – 2021 in the amount of \$28,000.00, as recommended by the Street Committee. No other bids were received.
 - f. Discussion and possible action regarding hiring Jenna Wagner to fill the open part-time Library Assistant-Youth Services position at the Thomas J. Harrison Pryor Public Library effective June 3rd, 2020. This position was vacated by Autumn Courtney who was hired full-time. Jenna worked for the Library as a temporary employee during the summers of 2018 and 2019.
 - g. Discussion and possible action regarding accepting a Federal Coronavirus Emergency Supplemental Funding Grant administered by the Oklahoma District Attorney's Council in the amount of \$58,257.23. This is a reimbursement grant for 29 Dell laptops for the Pryor Creek Police Department.
 - h. Discussion and possible action regarding approval of the purchase of 29 Dell Latitude 5420 laptops from Dell Technologies at the State contract price of \$62,218.63 for the Pryor Creek Police Department. \$58,257.23 will be reimbursed from the Coronavirus Emergency Supplemental Funding grant through the District Attorney's Council. The additional \$3,961.40 is to make the laptops wireless accessible, which is needed for the laptops to work in the patrol cars and funding will be taken from the Police Department Vehicles Capital Outlay Account #44-445-5418. The reimbursable \$58,257.23 will be expended from (and repaid to) the General Unallocated Reserve Account #02-201-5041.
 - i. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant 2020 Amendment Request for Reimbursement Form for Quarters 2 and 3.
 - j. Discussion and possible action regarding approval of an additional expenditure in the amount of \$1,017.09 to Morgan's Collision for repair to a 2011 Tahoe at the Pryor Creek Police Department to be paid out of Police Maintenance Account #02-215-5091. On November 5, 2019, Council approved Morgan's estimated cost of \$3,104.91; however, the invoice received was for \$4,122.11. The OMAG whole-loss estimate was \$4,149.40.
 - k. Discussion and possible action regarding an expenditure in the amount of \$2,800.00 to CentralSquare Software for 911 update at the Pryor Creek Police Department from 911 Telephone Equipment Account #91-915-5061.

- l. Discussion and possible action regarding approval of the Jail Use Agreement with the Board of County Commissioners of the County of Mayes, State of Oklahoma, beginning July 1st, 2020 for fiscal year 2020 – 2021.
 - m. Discussion and possible action regarding approval to specify a date and time certain as a deadline for bids to be received by the City for items declared surplus from the Golf Course at the March 3rd, 2020 Council meeting. (Pursuant to Section 2-1-4-E-1 of the City Code.)
 - n. Discussion and possible regarding approval to specify a date and time certain at which the bids will be opened and sale awarded. (Pursuant to Section 2-1-4-E-1 of the City Code.)
7. Committee Reports:
- a. Budget and Personnel
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of May 19th, 2020 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MAY 29TH, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, MAY 29TH, 2020 AT 5:00

P.M. BY CITY CLERK EVA SMITH.


