

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JUNE 16<sup>TH</sup>, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes).
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. City Attorney's Report:
  - a. Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
  - b. Discussion and possible action on information from Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
5. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the June 2<sup>nd</sup>, 2020 Council meeting.
  - b. Approve payroll purchase orders through June 26<sup>th</sup>, 2020.
  - c. Approve claims for purchase orders through June 16<sup>th</sup>, 2020.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve May Appropriation Requests.
  - f. Discussion and possible action regarding an expenditure of \$68,879.00 for the Municipal Property Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$17,219.75.
  - g. Discussion and possible action regarding an expenditure of \$54,101.00 for the Municipal Liability Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$13,525.25 with a one-time transfer of \$310.00 making the first installment \$13,215.25.
  - h. Approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2019-2020.
  - i. Discussion and possible action regarding adoption of the May 2020 updated draft of the City of Pryor Creek Personnel Policy and Procedure Manual.
  - j. Discussion and possible action regarding adoption of the City of Pryor Creek Alcohol & Controlled Substance Policy Manual.
  - k. Discussion and possible action regarding adoption of the City of Pryor Creek Family and Medical Leave Policy Manual.
  - l. Discussion and possible action regarding adoption of the City of Pryor Creek Harassment Policy Manual.
  - m. Discussion and possible action regarding adoption of the City of Pryor Creek Information Systems Policy Manual.
  - n. Discussion and possible action regarding adoption of the City of Pryor Creek Contractor Policy Manual.
  - o. Discussion and possible action regarding adoption of the City of Pryor Creek Facilities Policy Manual.
  - p. Discussion and possible action regarding contract renewal with Retail Attractions for Fiscal Year 2020-2021 in the amount of \$4,000.00 per month for twelve (12) months from General Outside Services Account #02-201-5075.
  - q. Discussion and possible action regarding agreement with Pryor Main Street for the 2020-2021 fiscal year.
  - r. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Lake Area Softball Association in the amount of \$1,350.00 from Hotel / Motel Account #75-755-5096.

- s. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Pryor Area Chamber of Commerce 2019 Christmas Parade of Lights in the amount of \$2,500.00 from Hotel / Motel Account #75-755-5108.
  - t. Discussion and possible action regarding Memorandum of Agreement between Pryor Creek and City Attorney for the 2020-2021 fiscal year.
  - u. Discussion and possible action regarding awarding contract for Schedule 1-Option 2, Schedule 2 and Schedule 3 of the Dog Pound Road and SW 9<sup>th</sup> St. Box and Pavement Project PRY20-01, to American Native Ventures, LLC from Street Asphalt Overlay Account #14-145-5410 and amending the amount from \$645,258.77 to \$422,974.100. FEMA will award \$99,828.48 as reimbursement, bringing the total project cost to \$323,145.67. When auditing a very complicated tabulation sheet an error was discovered, thus the change in the amount.
  - v. Discussion and possible action regarding Street Department purchase of a grading bucket in the amount of \$2,754.00 from Caterpillar on their State Contract from Street Capital Outlay Account #14-145-5411.
  - w. Discussion and possible action regarding an expenditure in the amount of \$3,492.00 to Endex, Inc. of Tulsa for replacement of fire panel at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - x. Discussion and possible action regarding an expenditure in the amount of \$2,490.00 to Hollon Fire Protection LLC for sprinkler system repair at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - y. Discussion and possible action regarding an expenditure in the amount of \$19,000.00 to Roberts Auto Center for the reimbursement of the value of the 2017 Toyota Rav 4 (VIN#2T3YFRE4HW318124) that was traded in on March 19<sup>th</sup>, 2020, upon the purchase of a 2020 Chevy Traverse by the Pryor Creek Police Department from Police Equipment Capital Outlay Account #44-445-5424.
  - z. Discussion and possible action regarding expenditure in the amount of \$39,583.92 to Muskogee Communications for upgrade of the 800mhz radio system at the Pryor Creek Police Department: \$20,180.92 for the repeater, \$14,403.00 for the antenna system, and an additional \$5,000.00 for power equipment from Police Repair and Maintenance Account #02-215-5091, based on state contract pricing.
  - aa. Discussion and possible action regarding reappointment of Dr. Arthur L. Sixkiller to Seat #3 of the Municipal Utility Board, term expiring June 30<sup>th</sup>, 2025.
  - bb. Discussion and possible action regarding appointment of Scott Craft to the Seat #1 of the Hotel / Motel Tax Allocation Board, term ending April 30<sup>th</sup>, 2022.
  - cc. Discussion and possible action regarding an expenditure in the amount of \$6,546.00 to iSolved HCM for the annual contract for TimeForce II, from General Software Account #02-201-5260.
6. Mayor's Report:
    - a. Participation by the Mayor and City Council in the OMAG Recognition Program by Oklahoma Municipal Assurance Group Risk Management Services Director Bill Tackett.
  7. Committee Reports:
    - a. Budget and Personnel (Brakefield)
    - b. Ordinance and Insurance (Shropshire)
    - c. Street (Smith)
  8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
  9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of June 2<sup>nd</sup>, 2020 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JUNE 12<sup>TH</sup>, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JUNE 12<sup>TH</sup>, 2020 AT 5:00

P.M. BY CITY CLERK EVA SMITH.



