

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JANUARY 19<sup>TH</sup>, 2021 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management – Mayes County Health Department
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. Mayor's Report:
  - a. Mid-Year Budget Review presented by Jeff Kolker.
  - b. Report regarding EcoloxTech 240 machine approved at the January 5<sup>th</sup>, 2021 Council meeting, Item 6.f.
5. City Attorney's Report.
  - a. First Reading of an ordinance amending Title 9, Chapter 7, Sections 1 & 2 regarding amendment of Chapter 7 "Property Maintenance Code" to update City Code from 2006 version by adoption of 2015 International Property Maintenance Code.
  - b. First reading of an ordinance amending Title 5, Chapter 5, Section 1 regarding amendment of the definition of "Proof of Age" as used in Title 5, Chapter 5, Section 1 relative to tobacco and vapor product ordinances; and providing for repealer and severability.
  - a. First reading of an ordinance amending Title 5, Chapter 5, Section 2 regarding enforcement by City police of tobacco and vapor products ordinances; and providing for repealer and severability.
  - b. First reading of an ordinance amending Title 5, Chapter 5, Section 3 regarding unlawful sale of tobacco products or vapor products to persons under 21 years of age; requirement of vendor to verify age of purchaser and providing for repealer and severability.
  - c. First reading of an ordinance amending Title 5, Chapter 5, Section 4 regarding unlawful purchase or possession of tobacco products or vapor products by persons under 21 years of age; administrative fine on first and subsequent offenses and failure to pay notice to Department of Public Safety and suspension of driver's license and providing for repealer and severability.
  - d. First reading of an ordinance amending Title 5, Chapter 5, Section 5 regarding required posting of minimum age sign at place of business for purchase of tobacco; penalty for violation and providing for repealer and severability.
  - e. First reading of an ordinance amending Title 5, Chapter 5, Section 6 regarding required notice to employees by vendor of prohibition on sale of tobacco or vapor products to persons under 21 years of age and providing for repealer and severability.
  - f. First reading of an ordinance amending Title 5, Chapter 5, Section 7 regarding restrictions on sale of tobacco products through vending machines and providing for repealer and severability.
  - g. First reading of an ordinance amending Title 5, Chapter 5, Section 8 regarding prohibition on samples of tobacco or vapor products to persons under 21 years of age; restrictions of distribution of tobacco or vapor samples in proximity to playgrounds, schools and other facilities used primarily by persons under 21 years of age; providing for fine and notice to Department of Public Safety for failure to pay; and providing for repealer and severability.
  - h. First reading of an ordinance amending Title 5, Chapter 5, Section 10 regarding duty to provide information concerning source of vapor or tobacco product to officials and providing for repealer and severability.
  - i. First reading of an ordinance amending Title 10, Chapter 7, regarding "Supplemental Use and Building Regulations" by the addition of a new section to be codified at Title 10, Chapter 7, Section 15 regarding the use of liquefied petroleum tanks/containers within the municipal limits of the city, and providing for repealer and severability.

- j. First reading of an ordinance amending Title 10, Chapter 6, Table 6-1 Use Regulations by the addition under "Other" uses specified therein concerning regulation of the placement of tanks/containers use for the storage or use of liquefied petroleum gases as a special exception in all districts; and providing for repealer and severability.
  - k. Discussion and possible action to direct the City Attorney to draft an amendment to the City's Unified Development Ordinance (UDO) to provide for the use of property by way of a "Special Exception" for "Low-Impact Manufacturing and Industry" in Commercial Automotive and Recreation (CAR) and Commercial General (CG) Districts for referral to the Planning and Zoning Board for consideration and recommendation.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
- a. Approve minutes of the January 5<sup>th</sup>, 2021 Council meeting.
  - b. Approve payroll purchase orders through January 22<sup>nd</sup>, 2021.
  - c. Approve claims for purchase orders through January 19<sup>th</sup>, 2021.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve August, September, and October Appropriation Requests.
  - f. Discussion and possible action to approve bid from Tibbets Trucking for demolition of dilapidated structure at 33 S. Pine St. in the amount of \$4,500.00 from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: Wade's Wrecker Service, \$4,800.00; Adair Tree Clearing, \$5,090.00; Jerry's Excavation Inc., \$9,000.00; Hansen Dirt and Demo LLC, \$10,500.00.
  - g. Discussion and possible action regarding renewal of Engine Inspection, Maintenance, and Repair Agreement with United Engines for Emergency Standby Equipment in the amount of \$2,332.00 for generator at City Hall.
  - h. Discussion and possible action regarding hiring Sharollette A. Morse to fill vacant Deputy Clerk, Range D, Step 1 (annual wage - \$32,534.00), effective January 20<sup>th</sup>, 2021. This position was left vacant upon the resignation of Stephen Stockham.
  - i. Discussion and possible action regarding approval of Amendment No. 1 to the Guaranteed Maximum Price Contract with CMS Willowbrook for construction management services for the City of Pryor Creek Police & Fire Emergency Services Center and Library Additions, Demolition Packet from bids received: ARK Wrecking, \$115,120.00; DT Specialized Services, \$153,675.00; American Demolition, \$175,000.00; Total Demolition Services, \$189,076.00; Ground Level LLC, \$189,460.00; Key Maintenance Inc., \$257,000.00; Jerry's Excavation Inc., \$297,500.00. (Expenditure to be expended from 2019 Bond Project - Demolition Account #78-785-5501.)
  - j. Discussion and possible action regarding expenditure for roofing project at the Chamber of Commerce building in the amount of \$51,444.00 to Allwine Roofing & Construction, Inc. from General Fund Capital Outlay Account #02-201-5411, as approved by Budget and Personnel Committee.
  - k. Discussion and possible action regarding expenditure for new restrooms at Whitaker Park in the amount of \$163,900.00 to Magnum Construction, Inc. from new bond expenditure account #87-875-5431, Whitaker Park Restroom Account, as approved by Budget and Personnel Committee.
  - l. Discussion and possible action regarding hiring Dustin Hopper to fill vacant "A Operator" position at the Parks Department at Range D, Step 1 (annual wage - \$32,534.00), effective January 20<sup>th</sup>, 2021, as approved by Budget and Personnel Committee.
  - m. Discussion and possible action regarding promotion of Cemetery employee Charles Bruch from B Operator, Range C, Step 3 (annual wage - \$35,376.00) to A Operator, Range D, Step 3 (annual wage - \$36,601.00), effective January 23<sup>rd</sup>, 2021, as approved by Budget and Personnel Committee.
  - n. Discussion and possible action regarding an expenditure in the amount of \$2,375.86 to Stryker for the purchase of one (1) LIFEPAK 1000 and electrode packs for the Pryor Creek Fire Department at State bid price from Fire Capital Outlay Account #44-445-5422, as approved by Budget and Personnel Committee.
  - o. Discussion and possible action regarding an expenditure in the amount of \$17,625.00 to Casco for the purchase of one (1) Bauer Legacy 13 Breathing Air Compressor and installation start-up at State bid price from Fire Capital Outlay Account #44-445-5422, as approved by Budget and Personnel Committee.
  - p. Discussion and possible action regarding an expenditure in the amount of \$8,380.00 to Casco for the purchase of one (1) Bauer 4-Bank 6000 PSI UN Cylinder and two (2) wall mount retainers at State bid price from Fire Capital Outlay Account #44-445-5422, as approved by Budget and Personnel Committee.
  - q. Discussion and possible action regarding a fee of \$50.00 to be assessed per month from Pryor Creek Recreation Center to a personal trainer for the privilege of using Pryor Creek Recreation Center for personal training clients, as approved by Recreation Board.

- r. Discussion and possible action regarding a formal Trainer Agreement to be used by any trainer who is granted the privilege of using the Pryor Creek Recreation Center for personal training clients, as approved by Recreation Board.
  - s. Discussion and possible action regarding the contract between Green Country Swim Team and the Pryor Creek Recreation Center, as approved by Recreation Board.
  - t. Discussion and possible action regarding approval of CardConnect Credit Card Services in cooperation with Vermont Systems for credit card processing at the Pryor Creek Recreation Center to begin February 1<sup>st</sup>, 2021.
  - u. Discussion and possible action regarding an expenditure in the amount of \$3,600.00 to Vigilant Solutions, LLC for the purchase of license plate recognition for the Pryor Creek Police Department. This is paid for by the Attorney General's SAFE Oklahoma Grant, from Donation Police Attorney General Grant Account #96-965-5503. This was originally approved at the January 5<sup>th</sup>, 2021 Council meeting, combined with Item v.
  - v. Discussion and possible action regarding an expenditure in the amount of \$6,150.00 to Motorola Solutions/Watchguard for Investigative Data Platform – Annual Subscription and CarDetector Mobile Software License and Support for the Pryor Creek Police Department. This is paid for by the Attorney General's SAFE Oklahoma Grant, from Donation Police Attorney General Grant Account #96-965-5503. This was originally approved at the January 5<sup>th</sup>, 2021 Council meeting, combined with Item u.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
  - b. Ordinance and Insurance (Shropshire)
  - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

#### **PRYOR PUBLIC WORKS AUTHORITY**

- 1. Call to Order.
- 2. Approve minutes of January 5<sup>th</sup>, 2021 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED JANUARY 15<sup>TH</sup>, 2021 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JANUARY 15<sup>TH</sup>, 2021 AT

5:00 P.M. BY CITY CLERK EVA SMITH.

