

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 21ST, 2021 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Presentation, CMS Willowbrook progress report, Emergency Services Center and Library Expansion Project.
 - b. Report from Municipal Utility Board General Manager Jared Crisp.
 - c. Report, American Recovery Plan Act (ARPA)
 - d. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of: "Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law; (25 O.S. 307 (B) (7)).
 - e. Discussion and possible action regarding resuming regular session. No action taken during Executive Session.
 - f. Discussion and possible action regarding approval, pursuant to City of Pryor Creek Personnel Policy and Procedure Manual, Chapter 13, Section 13-8-D of the Leave Sharing Program, 40 additional hours as the emergency condition of a City of Pryor Creek employee requires.
5. City Attorney's Report.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the September 7th, 2021 Council meeting.
 - b. Approve payroll purchase orders through October 1st, 2021.
 - c. Approve claims for purchase orders through September 21st, 2021.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action authorizing fee waiver for DHS to use the Graham Community Building 1 to 2 times per month for staff training and / or meetings with Mayes County DHS customers and community partners.
 - f. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant Fiscal Year 2021 Subgrant Application.
 - g. Discussion and possible action regarding hiring Kelsie Kerns as Fitness Coordinator at the Pryor Creek Recreation Center Range D, Step 1 (annual wage - \$33,510.00).
 - h. Discussion and possible action regarding bids received for new flooring in Boys & Girls Club at the Pryor Creek Recreation Center and accepting a bid of \$21,487.00 to Architectural Flooring, L.L.C. as in the best interest of the city, from Recreation Center Repair & Maintenance Account #84-845-5091. Other bids received: C&B Carpets, \$19,954.91; Epoxy Floor Coating, \$28,462.50.
 - i. Discussion and possible action regarding bids received for new weight room equipment for the Pryor Creek Recreation Center and accepting a bid of \$51,687.42 received from Advanced Exercise Fitness Solutions from Recreation Center Capital Outlay-Equipment Account #84-845-5410. Other bids received: Push Pedal Pull, \$54,289.19; C&G Fitness, \$59,820.00.
 - j. Discussion and possible action regarding bids received for new weightlifting plates for the Pryor Creek Recreation Center and accepting a bid of \$13,878.48 received from Advanced Exercise Fitness Solutions from Recreation Center Capital Outlay-Equipment Account #84-845-5410. Other bids received: C&G Fitness, \$14,645.00; Rogue Fitness, \$20,880.00.
 - k. Discussion and possible action regarding declaring the following equipment at the Pryor Creek Recreation Center Surplus:
 - a. Cybex Elliptical, Model #610a, Serial # 212-08610A9014N9006
 - b. Keiser Spin Bike, Model # 005501PBC, Serial # 150803-33485

- c. SportsArt Stationary Bike, Model # XT-20, Serial # 0132929
 - d. Matrix Rower, Model # MX-Rower-01, Serial # AR09110301889
 - e. Viking Commercial Stove, Inventory Tag # 03609, Model # PF031323
 - l. Discussion and possible action regarding approval of the Memorandum of Understanding between the City of Pryor Creek and Mayes County for circuit and network systems for the new 911 system for the Pryor Creek Police Department and Mayes County 911.
 - m. Discussion and possible action regarding approval of an expenditure of \$3,296.00 to “Leads Online” for new criminal investigative software for the Pryor Creek Police Department from Account #02-215-5260. This software will help track stolen property.
 - n. Discussion and possible action regarding an expenditure in the amount of \$40,075.00 to Superior Auto Group for the purchase of a 2021 Chevy Tahoe SSV-4WD for the Pryor Creek Police Department, from Property Damage Account #96-965-5560 (balance as of June 30th, 2021, \$50,808.03). This is the only Police Tahoe that has been located; ordering for 2022 Tahoes has already been closed. Mark Allen Chevrolet has a 4WD civilian model for \$55,600.00 and Jim Norton Chevrolet has a 2WD civilian model for \$50,000.00.
 - o. Discussion and possible action regarding promotion of Don Fraley from Laborer - Range A, Step 2 (annual wage - \$30,516.00) to A Operator - Range D, Step 2 (annual wage - \$36,157.00), effective 10/02/21.
 - p. Discussion and possible action regarding purchase of a 2022 John Deere Gator XUV865M from Deere & Company at State bid price of \$18,359.18, which includes trade-in credit of \$1,700.00, from Cemetery Capital Outlay Account #44-445-5413.
 - q. Discussion and possible action regarding purchase of a John Deere Z997R Diesel NA mower from Deere & Company at State bid price of \$19,728.38, which includes trade-in credit of \$750.00, from Cemetery Capital Outlay Account #44-445-5413.
 - r. Discussion and possible action regarding purchase of a 2022 John Deere Gator XUV865M from Deere & Company at State bid price of \$17,609.18, which includes trade-in credit of \$2,450.00, from Parks Capital Outlay Account #44-445-5415.
 - s. Discussion and possible action regarding an expenditure in the amount of \$47,270.00 to Merritt Tennis & Track Systems for repair and resurfacing of four (4) courts at the Pryor Creek Whitaker Park from Parks Capital Outlay Account #44-445-5415.
 - t. Discussion and possible action regarding Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce for the 2020 Christmas Parade of Lights, in the amount of \$1,532.95 from Account #75-755-5092.
 - u. Discussion and possible action regarding Hotel / Motel Tax Allocation for the 2021-2022 fiscal year.
 - a. Pryor Area Chamber of Commerce – 40% - \$43,737.40 from Account #75-755-5090
 - b. Pryor Public Schools – 20% - \$21,868.70 from Account #75-755-5085
 - c. Pryor Main Street – 10% - \$10,934.35 from Account #75-755-5110
 - v. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Patchers Quilt Guild Quilt Show September 17th – 18th, 2021, in the amount of \$3,000.00 (specifically toward Mayes County Fairground rental, judge fees, supplies and rentals).
 - w. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Area Arts and Humanities Northeast Oklahoma Area Artists Show October 8th – 16th, 2021, in the amount of \$2,000.00.
 - x. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Area Chamber of Commerce 2021 Christmas Parade of Lights on December 2nd, 2021, in the amount of \$2,425.00 (specifically toward sound system rental, dinner for float judges and all-day volunteers, plaques for commercial entries, grand marshal, television personalities).
 - y. Discussion and possible action amending the 2021-2022 Street Budget pursuant to Council action, item 6.h. on September 7th, 2021 adjusting line item #14-145-5410 from \$691,779.00 to \$733,123.00 and changing the Street Budget total to \$2,540,672.69.
 - z. Discussion and possible action regarding accepting the resignation of Ashton Gann from his position as a Volunteer Firefighter, effective October 1st, 2021.
 - aa. Discussion and possible action regarding accepting the resignation of Natrone Wolfe from his position as Volunteer Firefighter, effective October 1st, 2021.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of September 7th, 2021 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED SEPTEMBER 17TH, 2021 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 17TH, 2021 AT 5:00 P.M. BY CITY CLERK EVA SMITH.



