

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 1ST, 2022 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Report regarding projected final cost of Emergency Services Center and Library Expansion Project.
 - b. Report of current status of funding concerning Emergency Services Center and Library Expansion Project.
 - c. Report on final plans and estimated cost of Park Pool Renovation Project.
 - d. Report on ARPA funding.
 - e. Discussion and possible action regarding accepting bid from Envision Civil Engineering in the amount of \$96,290.36 for the Pryor Creek Whitaker Park Tennis Facility Parking Improvements Project from Parks Capital Outlay Account #44-445-5415. Other bids received: Magnum Construction, \$97,785.00; Dunham's Asphalt, \$97,507.00.
 - f. Discussion and possible action regarding approval of certain art to be placed on the outside of the Graham Community Building on the lower porch sides above the sidewalk as shown on the packet items.
 - g. Discussion and possible action regarding an expenditure in the amount of \$4,950.00 to Jerry's Excavation, Inc. as an add-on for additional sewer line work at the Rockin' G Animal Shelter from Animal Shelter Capital Outlay Account #44-445-5448.
5. City Attorney's Report:
 - a. Discussion and possible action regarding a Resolution Calling for the General Election in 2023.
 - b. Discussion and possible action regarding approval of Supplemental Easement and Right of Way with Public Service Company of Oklahoma (PSO).
 - c. Discussion and possible action regarding acceptance of \$2,000.00 from PSO for Supplemental Easement and Right of Way, to be deposited in Real Property Acquisition Miscellaneous Income Account #46-000-4241.
 - d. First reading of an Ordinance Amending Title 3, Chapter 2A, Section 7 Regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the October 18th, 2022 Council meeting.
 - b. Approve payroll purchase orders through November 11th, 2022.
 - c. Approve claims for purchase orders through November 1st, 2022.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding closure of East Graham Avenue from Adair Street to Vann Street on November 17th, 2022, for the Pryor Main Street "Lights On Downtown" event from 3:00 p.m. – 8:00 p.m.
 - f. Discussion and possible action regarding closure of East Graham Avenue from Cherokee Street to Adair Street on December 1st, 2022, for the Pryor Creek Annual Christmas Parade of Lights from 5:00 p.m. until 10:00 p.m.
 - g. Discussion and possible action regarding hiring E. Paige Lamar to fill the open part-time Library Assistant - Adult Services position at the Thomas J. Harrison Pryor Public Library effective November 14th, 2022. This position was left vacant when Elise Kasler was promoted to full-time. This position is budgeted at \$10.11 per hour per the City's pay plan.

- h. Discussion and possible action regarding an expenditure not to exceed \$12,000.00, as in the best interest of the city from Police Equipment Capital Outlay Account #44-445-5424, to Muskogee Communications for labor to move all radio equipment, communications equipment and records management systems from the current Police Department to the new Police Department. The labor rate for Muskogee Communications is \$125.00 an hour and the state contract rate is at least \$195.00. Muskogee Communications has performed all the work for radio and communications needs for the Police Department for over 20 years.
 - i. Discussion and possible action regarding hiring Brett LoCoco as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00), effective November 28th, 2022. LoCoco is CLEET certified and will replace Caleb Mason who was approved by Council on September 6th to start November 1st, but Mason took another job that paid more money. Mason was originally hired to replace Samantha Thomas. LoCoco is already on the Oklahoma Police Pension. LoCoco completed CLEET on October 28th, 2022 and per OS 70:3311:N the city is required to reimburse the Salina Police Department for the salary and expenses that occurred while LoCoco was in CLEET. The estimated cost to reimburse the City of Salina is \$10,000.00. This estimated cost is cheaper than it would have been if the City of Pryor would have sent LoCoco to CLEET.
 - j. Discussion and possible action regarding an expenditure in the amount of \$3,480.00 to Lakeland Office Systems for the purchase of 3 Sharp MX-C407P printers and 1 Sharp MX-C407F MFP (printer, copier, and scanner combo) for the Pryor Creek Police Department. There will also be a \$45.00 monthly maintenance fee. From Police Equipment Capital Outlay Account #44-445-5424. This was included in the 22-23 budget.
 - k. Discussion and possible action regarding an expenditure in the amount of \$8,539.95 to Pryor Chevy for the repair of a 2015 Tahoe (motor replacement), as in the best interest of the city from Police Repair & Maintenance Account #02-215-5092. Pryor Chevy stated they can get the motor within a week and Mike's Tire would have taken approximately 2 months. Other bids received: Mike's Tire & Car Care - \$8,493.62; Suburban Chevrolet Claremore - \$10,545.52. All bids received will come with a 36-month, 100,000-mile warranty.
 - l. Discussion and possible action regarding using a \$4,000.00 credit from Muskogee Communications to Police Capital Outlay Account #44-445-5424 for other equipment needed for the Radio Communications project approved by Council on December 21st, 2021. The original estimate from Muskogee Communications was for radio equipment, tower equipment and install, and communication equipment. The total of the estimate was \$140,764.30 and was approved via lease purchase through the Bank of Commerce. The estimate included \$4,000.00 worth of concrete that was not needed. Pryor Police Department was notified that the 1101-808-1 Type 2 TVSS that was approved by Council in this estimate is not what was needed for this project, but a Type 3 Transector TVSS is needed. The difference in price is \$1,700.00. Requesting approval to use the \$4,000.00 credit towards the \$1,700.00.
7. Committee Reports:
- a. Budget and Personnel (Shropshire)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the October 18th, 2022 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED OCTOBER 28TH 2022 AT 5:00 P.M. BY MAYOR LARRY LEES



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, OCTOBER 28TH, 2022 AT

5:00 P.M. BY CITY CLERK EVA SMITH.


