

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JANUARY 17<sup>TH</sup>, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police / Animal Shelter
  - h. Recreation Center
  - i. Street
4. Mayor's Report:
  - a. Report regarding the new tennis court parking lot construction.
  - b. Discussion and possible action regarding Pay Application #2 for the 2022 Whitaker Park Tennis Facility Parking Improvement Project in the amount of \$26,467.44 from Parks Capital Outlay Account #44-445-5415.
  - c. Report regarding the Library inspection walk through by our Building Inspector and our City Engineer.
  - d. Report and update from Ad Hoc Audit committee.
  - e. Discussion and possible action regarding Audit RFP draft language.
  - f. Discussion and possible action regarding engagement in nationwide advertising regarding marketing of our old Police Station.
  - g. Discussion and possible action regarding approval to pay the CMS Willowbrook Application and Certificate for Payment #23 in the amount of \$652,943.85 from the ARPA, (05) fund regarding the Emergency Center and Library Expansion project.
  - h. Discussion and possible action regarding an Executive Session for the purpose of discussing the possible purchase of property for public drainage purposes. (25 O.S. § 307 (B) (3))
  - i. Consider resuming regular session. No action taken during Executive Session.
5. City Attorney's Report:
  - a. First reading of an ordinance amending Title 5, Chapter 4C, by the addition of a new section 12 regarding prohibition of "Occupation of Recreational Type Trailers or Recreational Vehicles as Living Quarters"; and providing for repealer and severability.
  - b. First reading of an ordinance amending Title 5, Chapter 4C, by the addition of a new section 13 regarding the prohibition of obstructions of travel and view by reason of parking or storage of vehicles, trailers, motorhomes, RV's, storage units or other portable units; and providing for repealer and severability.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the January 3<sup>rd</sup>, 2023 Council meeting.
  - b. Approve payroll purchase orders through January 20<sup>th</sup>, 2023 and February 3<sup>rd</sup>, 2023.
  - c. Approve claims for purchase orders through January 17<sup>th</sup>, 2023.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve October 2022 Appropriations Requests.
  - f. Approve November 2022 Appropriations Requests.
  - g. Discussion and possible action regarding renewal of Engine Inspection, Maintenance, and Repair Agreement with United Engines for Emergency Standby Equipment in the amount of \$2,471.00 for generator at City Hall from General Repair and Maintenance Account #02-201-5091.
  - h. Discussion and possible action approving Mayor Lees and Cari Rerat, Library Director, to sign "Agreement for 2023 State Aid Recipients" and acceptance of grant funds for the Thomas J. Harrison Pryor Public Library in the amount of \$7,851.00 from the State of Oklahoma 2023 Oklahoma Department of Libraries State Aid, to be received into Library Special Cash Account #92-000-4233.
  - i. Discussion and possible action regarding allowing the Friends of the Library to host Meet and Greet events for the February General Election candidates at the Graham Community Building, and waive the rental fees on February 3<sup>rd</sup>, 6<sup>th</sup> and 9<sup>th</sup>, 2023.

- j. Discussion and possible action regarding approval to appoint Douglas Alan Davis as MESTA Board Trustee #10.
  - k. Discussion and possible action regarding beginning the hiring process for the Pryor Creek Recreation Center Director position which will be vacant April 7<sup>th</sup>, 2023. The job will be posted for three weeks from January 18<sup>th</sup>, 2023 until February 7<sup>th</sup>, 2023.
  - l. Discussion and possible action regarding the contract between Green Country Swim Club and the Pryor Creek Recreation Center.
  - m. Discussion and possible action regarding waiving the fee for rental of the Graham Community Building on January 11<sup>th</sup>, 2023 for an emergency request from Mayes County HOPE to host their annual awards luncheon.
  - n. Discussion and possible action regarding hiring Shaina Paige Turner to fill the open part-time Library Assistant - Computer Lab position at the Thomas J. Harrison Pryor Public Library effective January 18<sup>th</sup>, 2023. Filling this position was approved at the November 15<sup>th</sup>, 2022 Council meeting and is budgeted at \$10.11 per hour per the City's pay plan.
  - o. Discussion and possible action regarding an expenditure in the amount of \$3,120.00 to Openpath Security for cloud-based access control subscription for the Police and Fire Emergency Services Center. \$720.00 to be paid from Fire Repair and Maintenance Account #02-217-5091 and \$2,400.00 to be paid from Police Technology Account #02-215-5260.
7. Committee Reports:
    - a. Budget and Personnel (Shropshire)
    - b. Ordinance and Insurance (Shropshire)
    - c. Street (Smith)
  8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
  9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the January 3<sup>rd</sup>, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JANUARY 13<sup>TH</sup>, 2023 AT 5:00 P.M. BY MAYOR LARRY LEES

  
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POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JANUARY 13<sup>TH</sup>, 2023 AT 5:00 P.M. BY CITY CLERK EVA SMITH.

  
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