

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 7TH, 2023 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Recognize city employees who have completed 25 years of service: Eva Smith, Don Hess and Buddy Glenn.
 - b. Report from the Economic Development Trust Authority.
 - c. Discussion and possible action regarding Change Order No. 1 from Envision Civil Contractors, LLC for the Whitaker Park Tennis Facility Parking Improvements Project PRY 21-07, regarding the removal of existing curb and three feet into the existing asphalt for the length of the project. This also includes the replacement of the area with a three-foot concrete apron and excavation of proposed four-foot concrete sidewalk at a cost of \$16,832.25 to Envision Civil Contractors and \$8,690.00 to the Street Department from Parks Capital Outlay Account #44-445-5415. It is to be noted that the materials are to be supplied by the city and Envision's quote is ONLY for labor and equipment to do the work proposed.
 - d. Report and update from Ad Hoc Audit committee.
 - e. Discussion and possible action regarding Audit RFP draft language.
5. City Attorney's Report:
 - a. Discussion and possible action regarding granting TRC Companies representing American Electric Power (AEP) / Public Service Company of Oklahoma (PSO), Temporary Easement and Right-of-Way Access for their Pryor Junction as described in the attached agreement.
 - b. Second reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 4C, by the addition of a new section 12 regarding prohibition of "Occupation of Recreational Type Trailers or Recreational Vehicles as Living Quarters"; and providing for repealer and severability.
 - c. Second reading, discussion and possible action regarding an ordinance amending Title 5, Chapter 4C, by the addition of a new section 13 regarding the prohibition of obstructions of travel and view by reason of parking or storage of vehicles, trailers, motorhomes, RV's, storage units or other portable units; and providing for repealer and severability.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the January 17th, 2023 Council meeting.
 - b. Approve payroll purchase orders through February 17th, 2023.
 - c. Approve claims for purchase orders through February 7th, 2023.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding the retirement of James Willyard from the Pryor Creek Police Department, effective March 3rd, 2023.
 - f. Discussion and possible action regarding appointment of Jamie Nofsinger to Recreation Board Seat #1, term ending 8/31/24.
 - g. Discussion and possible action regarding authorizing J.C. Carroll to serve as Fire Code Reviewer for the City of Pryor Creek.
 - h. Discussion and possible action regarding approval to purchase replacement library flooring and installation from Architectural Flooring at a cost of \$14,071.00, as in the best interest of the city, from General Repair and Maintenance Account #02-201-5091. This action is due to the flood damage on December 26th, 2022, for which an insurance claim was made through Oklahoma Mutual Assurance Group (OMAG). OMAG has paid the claim in the amount of \$21,816.61. Other bids received: C&A Roofing & Construction - \$18,200.00; Ram Interiors Flooring & Design - \$14,563.31 for just carpet and \$12,628.28 for carpet and laying of Luxury

Vinyl Tile (LVT), but the library would be responsible for ordering and paying for the LVT separately.

- i. Discussion and possible action regarding library surplus of the following items:
 - 23 computers
 - 8 laptops
 - 15 desktops
 - 10 monitors
 - Desk Unit with Hutch, no inventory number ("Desk 1" in the photos).
 - Desk Unit without hutch, no inventory number ("Desk 2" in photos).
 - Desk Unit with Hutch, inventory #4588 ("Desk 3" in photos). It is currently in pieces because it had to be disassembled to move out of the office. Assembled, it's an L-shaped desk with a hutch mounted on the long side.

All functioning technology will be given to other departments, staff, and the public. Non-functioning technology will be recycled. Functioning computers will be reformatted with a clean install of Windows 10. All desk units will be given to anyone who wants them and will transport them.

7. Committee Reports:
 - a. Budget and Personnel (Shropshire)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the January 17th, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED FEBRUARY 3RD, 2023 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, FEBRUARY 3RD, 2023 AT 5:00 P.M. BY CITY CLERK EVA SMITH.

